

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

45

Meeting held on April 23, 2013 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, April 23, 2013 at 7:00 P.M. Chairman Bettile opened the meeting with the Pledge of Allegiance. There was one resident present. Attendance sheet is available upon request.

Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Bettile requested attendance be called by the Fiscal Officer:

Ms. Cartwright	present,
Mr. Maszczak	present,
Mr. Bettile	present

MINUTES: Chairman Bettile requested corrections or additions to the minutes of the regular meetings of March 12, March 26 and special meeting of April 8, 2013. Fiscal Officer noted that the minutes are already in the minute book ready for Board signatures. The minutes of March 12 and March 26 were accepted as presented. Ms. Cartwright asked that the minutes of April 8 be tabled until the next meeting.

THE ZONING REPORT: Chairman Bettile requested questions or comments on the Zoning report. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Bettile requested questions or comments on the Administrator/Road Superintendent report. Mr. Rogers answered questions and updated the Board on current projects. Mr. Rogers discussed the final purchase of salt noting that the Township has met their requirement, but has some room to purchase an additional 300 to 350 tons of salt. Fiscal Officer noted that she has an open purchase order that should handle up to 300 tons without having to encumber additional funds. The report was accepted as presented.

FISCAL OFFICERS REPORT: Chairman Bettile called on the Fiscal Officer, Carmen I. Heasley, to present the financials and she reviewed purchase orders, warrants and electronic payments.

Correspondence: Ms. Heasley reviewed letters – one from the Canfield Board of Education for Civic Day and one received from the Cardinal Joint Fire District, Carol Potter noting that she has been authorized to offer to the Township the sum of \$1.00 for the acquisition of property at the Community Park on Herbert Road for the purpose of constructing a fire station to benefit Township and District residents, as well as those who may use the park as visitors.

RECORD OF PROCEEDINGS

46

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UNFINISHED BUSINESS

RESOLUTION 2013-04-23-78

Westbury Park Sidewalk Project

Mr. Maszczak moved to accept the best low bid for the Westbury Park Sidewalk Project from Foust Construction for \$20,800.00 to complete the sidewalk installation in Plats #1 and #3. Ms. Cartwright seconded the Motion. Discussion: This project is being funded by the performance bond. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-79

Rescind of Motion

Ms. Cartwright moved to rescind the Motion titled "Township's Community Park Fertilization" tabled during the meeting of March 26, 2013 that was replaced with Resolution #2013-04-09-71 at the meeting of April 9, 2013. Mr. Bettile seconded the Motion. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2013-04-23-80

Nature Works Grant Program

Mr. Bettile moved to approve as follows: WHEREAS, the Canfield Township Trustees desires financial assistance under the NatureWorks Grant Program, NOW, THEREFORE, be it resolved by the Canfield Township Trustees. That the Canfield Township Trustees approve filing this application for financial assistance. That Keith Rogers, Township Administrator/ Superintendent is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance. That the Canfield Township Trustees do agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks Grant Program. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-81

Items Declared

Ms. Cartwright moved to declare the following items as salvage and remove these items from inventory. In the Public Works Department: an electric leaf blower, a parts washer, and a black office chair. From the Township Office: (2) desk top computers with monitors and keyboards, (1) server with monitor and keyboard. The Motion was seconded by Maszczak. Discussion: The original discussion was to dispose of the declared computers during the electronics drive for recycling, but the Fiscal Officer suggested that the computers be donated to Canfield Care Net. Mr. Bettile suggested that Mr. Rogers contact our IP person to see if the memories can be wiped cleaned, otherwise, the computers will be recycled. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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47

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RESOLUTION 2013-04-23-82

Change Order Indian Run Phase V

Mr. Maszczak moved to accept the change order submitted by ms consultants for the Eclipse Company to replace the original plan quantity of 737 sapling trees with (10) 5'-6' tall willow trees for the Indian Run Phase V Project. The Motion was seconded by Mr. Bettile. Discussion: The specification for this line item for the project is to plant 737 sapling trees with the hope of 30% surviving. The tree replacement for the larger willow trees will assist in the restoration of the site. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-83

Donation War Vet Museum

Ms. Cartwright moved to donate \$1,020.00 to the War Vet Museum for the parking lot improvements. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-84

Dean Hill Cemetery and Township Hall Parking Improvements

Ms. Cartwright moved to accept the best low bid from the Driveway Company to clean and seal the parking areas for Dean Hill Cemetery and the Township Hall at a cost not to exceed \$1,900.00. The Motion was seconded by Mr. Maszczak. Discussion: This work will be completed before Memorial Day. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-85

2013 Resurfacing Program

Mr. Maszczak moved to proceed with the Township's 2013 Resurfacing Program comprised of St. Ursula Drive, Garda Lane, St. Rosario Drive, St. Angela Place, Revere Run, Canfield Township Public Works and Fire Station number two on Messerly Road, Dorado Beach from Shields Road to Villa Rosa in conjunction with both Austintown and Boardman Township's resurfacing program. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-23-86

Purchase Order

Mr. Bettile moved to approve purchase orders PO 38-2013 - PO 41-2013 for the total amount of \$26,742.50 for the purpose of encumbering the funds of the Township. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-24-87

Warrant Payments

Mr. Maszczak moved to approve Warrants #8732 thru #8759 including electronic payments #82-2013 thru #94-2013 in the grand total of \$65,064.64 as general & payroll obligations of the Township. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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RESOLUTION 2013-04-24-88

Affordable Care Act Seminar

Mr. Bettile moved to approve the Fiscal Officer to attend the Affordable Care Act Seminar and the BWC Pool Seminar in Bellville, Ohio on May 1, 2013 at a cost of \$45.00. The Motion was seconded by Mr. Maszczak. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

ADJOURNMENT

Chairman adjourned the meeting at 7:26 pm. The next regular meeting of the Board shall be held on May 14, 2013 at 7:00 pm.

Mr. Anthony J. Bettile, Chairman

Mr. Stephen M. Maszczak, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer