

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 9, 2013 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, April 9, 2013 at 7:00 P.M. Chairman Bettile opened the meeting with the Pledge of Allegiance. There were three residents present. Attendance sheet is available upon request.

Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Bettile requested attendance be called by the Fiscal Officer:

Ms. Cartwright	present,
Mr. Maszczak	present,
Mr. Bettile	present

MINUTES: Chairman Bettile requested corrections or additions to the minutes of the regular meetings of February 26, and special meeting of March 5, 2013. Fiscal Officer noted that the minutes are already in the minute book ready for Board signatures. The minutes were accepted as presented.

THE ZONING REPORT: Chairman Bettile requested questions or comments on the Zoning report. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Bettile requested questions or comments on the Administrator/Road Superintendent report. Mr. Rogers presented a list of items to the Board concerning Gibson Road, asking if anyone had questions. None were offered.

Mr. Rogers reviewed the Nature Works Grant advising deadline of May 1, 2013; resolution to follow later in the meeting.

Mr. Rogers report included a map with locations, an estimate concerning the trees, and a change order for the Indian Run Phase V Project. Ms. Cartwright asked about the standing water in that area. Mr. Rogers feels that the planting of the trees and grass should correct the present problem. Mr. Rogers plans to add reseeding to the punch list. The project is now awaiting the approval of the change order to complete this project.

The Westbury Park Sidewalk Project bid opening will be on Monday, April 15, 2013 at 11:40 AM.

The Green Team is having a Spring Household Hazardous Waste Collection on Saturday, May 11 at the Canfield Fairgrounds from 9:00 am until 3:00 pm. The collection hours listed below are designated by last name: A-F 9:00 am-11:00 pm G-N 11:00 am-1:00 pm O-Z 1:00 pm-3:00 pm. The Green Team will not accept containers over five gallons. The report was accepted as presented.

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FISCAL OFFICERS REPORT: Chairman Bettile called on the Fiscal Officer, Carmen I. Heasley, to present the financials and she did so in detail. One purchase order, warrants and electronic payments were presented.

Correspondence: Ms. Heasley explained a letter received from Farmers National Bank will increase the cost of ACH transactions from \$20.00 to \$35.00 per month starting on May 1, 2013, along with additional fee changes that should not affect the Township.

UNFINISHED BUSINESS

RESOLUTION 2013-04-09-70

Recycling Drop-Off Agreement Renewal

Mr. Maszczak moved to renew under the same terms and conditions as the 2012 agreement between the Mahoning County Board of Commissioners for the Recycling Division of Mahoning County and the Township for the sum of nine thousand dollars (\$9,000) to be paid to the Township for the calendar year commencing January 1, 2013 and ending December 31, 2013. Mr. Bettile seconded the Motion. Discussion: This is a continuation of an existing lease agreement for the Recycling Division of Mahoning County to have their recycling drop-off bin at the Messerly Road location. Ms. Cartwright noted additional drop-off sites at Mill Creek MetroParks and the baseball fields aren't part of this agreement and we are not paid for them. Fiscal Officer noted that the contract will be signed tonight. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-09-71

Township's Community Park Fertilization Contract

Mr. Bettile moved to accept the best low bid for the fertilization maintenance of area #1 from Western Reserve Landscaping for \$745.00 per treatment treating 3 times during the 2013 season (Rounds #2, 3, & 4) of a normal 5 treatment program. Mr. Maszczak seconded the Motion. Discussion: Mr. Governor asked if it included the soccer fields. Mr. Bettile stated, "Yes, two of the treatments include the soccer fields. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2013-04-09-72

Lawn Fertilization

Ms. Cartwright moved to approve the low bidder Western Reserve Landscaping for the fertilization and weed control applications for the Township Hall, Dean Hill Cemetery, the Public Works Department, and Fire Station #2 on Messerly Road for the 2013 season at the per application cost listed in the chart below. Mr. Maszczak seconded the Motion. Discussion: Ms. Heasley asked if each location is being done three times. Mr. Bettile answered, "Yes". Ms. Cartwright explained that the total cost is \$787.50. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

Total: \$262.50 per round
 \$787.50 for the season

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Property	Cost Per Application
Fire Station II	\$25.50
Public Works Department	\$92.00
Dean Hill Cemetery	\$115.00
Township Hall	\$30.00

RESOLUTION 2013-04-09-73

Salt Contract 2013 - 2014

Mr. Maszczak moved for Canfield Township to participate with the Ohio Department of Transportation in the purchase of sodium chloride [rock salt] for the 2013-2014 winter seasons with an effective period of 12 months from the date of the award exclusive, or on an effective date as determined by the Director at the time of the bid.

Whereas, Ohio Revised Code Section 5513.01 [B] provides the opportunity for political subdivisions including Counties, Townships, Municipal Corporations, Port Authorities, State Colleges/Universities and County Transit Boards and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles;

Now Therefore, Be it Ordained, Intending to Be Legally Bound that Keith Rogers, Agent, Hereby Request Authority in the name of Canfield Township, Political Subdivision; To participate in the Ohio Department of Transportation's Contract for Rock Salt and Agrees to purchase a minimum of 1200 tons and a maximum of 1800 tons. Further asking the Fiscal Officer to attach the contract there onto the minutes when it becomes available. The Motion was seconded by Mr. Bettile. Discussion: Ms. Heasley stated that the language of the contract is always incorporated into the minutes but not the signed contract, therefore asking why this language has been added, noting that generally we do not attach/insert contracts because it makes a mess of the minute book. The signed contract is properly filed in the office in files marked "Salt Contracts". Mr. Rogers stated that he copied this directly from the web-site and Mr. Bettile stated that it appears that it's required by them...spelled out by their specifications. Mr. Maszczak stated that there is a difference between a well executed signed contract and language incorporated into the minutes and would be more comfortable having it inserted. Ms. Cartwright noted that since it is only one sheet, to cover us, she has no problem having it inserted into the minutes. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-09-74

Land and Water Conservation Fund Authorization

Ms. Cartwright moved as follows: WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal **Land and Water Conservation Fund** program and

WHEREAS, the Trustees of Canfield Township desires financial assistance under the **Land and Water Conservation Fund**

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NOW, THEREFORE, be it resolved by the Trustees of Canfield Township, That the Trustees of Canfield Township approves filing this application for financial assistance. That Keith Rogers Township Administrator/Superintendent is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Trustees of Canfield Township do agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the **Land and Water Conservation Fund**. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-09-75

Purchase Order

Mr. Bettile moved to approve purchase order PO 37-2013 in the amount of \$12,200.00 for the purpose of encumbering the funds of the Township for the maintenance of the Canfield Township Community Park to meet our contractual agreement entered into during the last meeting. The Motion was seconded by Mr. Maszczak. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-09-76

Warrant Payments

Ms. Cartwright moved to approve Warrants #8516 thru #8731 including electronic payments #74-2013 thru #80-2013 in the total amount of \$14,127.69 as general & payroll obligations of the Township. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-04-09-77

Star Ohio Plus

Mr. Bettile moved to approve the transfer of \$1,000,000.00 from Farmers National Bank to Star Ohio Plus. This investment will improve the interest being presently earned at Farmers from less than one tenth of one percent to approximately 25BP. The funds will remain liquid, but if the funds are needed, it will take less than one week to have funds wired back to Farmers. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

Trustees Comments: Ms. Cartwright noted that tomorrow evening at 5 pm there will be a Cardinal Joint Fire District Special meeting to meet with legal counsel to enter into negotiations with the firefighters.

ADJOURNMENT

Chairman adjourned the meeting at 7:36 pm. The next regular meeting of the Board shall be held on April 23, 2013 at 7:00 pm.

Mr. Anthony J. Bettile, Chairman

Mr. Stephen M. Maszczak, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer