

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on August 28, 2013 at 2:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, August 28, 2013 at 2:00 P.M. to conduct a budget workshop and any other business that comes before the Board. Chairman Bettile opened the meeting. The meeting was advertised as required.

### Attendance Roll Call

Chairman Bettile called the meeting to order and the following Board members were present,

Ms. Cartwright	present,
Mr. Maszczak	present,
Mr. Bettile	present

**BUDGET PROCESS:** The Board reviewed the proposed 2014 Temporary Budget with Ms. Heasley, Fiscal Officer. Several changes were suggested and agreed upon. Mr. Rogers discussed in detail the possible OPWC projects for 2014. The Tippecanoe Storm Sewer Improvement Safety Project Phase 1 has been estimated at \$735,687.00. [OPWC share will be 40% or \$294,275.00, the Township share would be 31% or \$228,063.00 and 29% or \$213,349.00 OPWC loan.] It was later understood that the estimate didn't include the paving of the roads.

### RESOLUTION 2013-08-28-152

#### Executive Session

Mr. Maszczak moved to enter into executive session at 4:47pm to consider the potential discipline of a public employee and purchase of land. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

Mr. Maszczak moved returned to open session at 6:14pm. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### RESOLUTION 2013-08-28-153

#### Tippecanoe Storm Sewer Improvement and Pedestrian Safety Project Phase I

Ms. Cartwright moved that Mr. Rogers proceed to prepare for OPWC the Tippecanoe Storm Sewer Improvement and Pedestrian Safety Project Phase I at a cost not to exceed \$650,000.00. Mr. Maszczak seconded the Motion. Discussion: Ms. Cartwright stated to Mr. Rogers that he will present to us before he submits the application the percentage break down as to what the OPWC grant will be, how much the Township share will be and what loan percentage we will anticipate taking out. Mr. Bettile would like to work with Mr. Rogers on these numbers to come up with what will work best for the Township. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### RESOLUTION 2013-08-28-154

#### Purchase Order

Mr. Bettile moved to approve purchase orders PO 46-2013 – PO 48-2013 in the total amount of \$140,400.00 for the purpose of encumbering the funds of the Township. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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### RESOLUTION 2013-08-28-155

#### Disciplinary Action

Ms. Cartwright moved as follows: **A RESOLUTION REGARDING DISCIPLINE AND EMPLOYMENT STATUS WITH REGARD TO EMPLOYEE DAVID MORRISON:**

**WHEREAS**, the Canfield Township Board of Trustees has been advised of the following misconduct by Canfield Township employee David Morrison: Through the time period of June 12, 2013, through and including, July 11, 2013, said employee improperly used Township computer equipment for personal reasons to such an extent as to unduly interfere with the performance of his required job duties as a full-time Zoning Inspector; and through the time period of June 12, through and including, July 11, 2013, further failed to perform his job duties as a result of the extensive amount of time spent pursuing personal interests on the Township provided access to the internet.

**WHEREAS**, Representatives of the Employer have investigated the facts surrounding the infractions and a pre-disciplinary conference was conducted with David Morrison on August 9, 2013 with representatives of the Employer and representatives of the International Brotherhood of Teamsters, Local 377;

**WHEREAS**, the Board of Trustees of Canfield Township has determined that the above cited behavior constituted the following infractions as set forth in the Collective Bargaining Agreement with the International Brotherhood of Teamsters, Local 377: nonfeasance, misfeasance, malfeasance, neglect of duty, failure of good behavior, misconduct in office;

**WHEREAS**, the Board of Trustees of Canfield Township has considered the facts and circumstances surrounding the above cited infractions;

**NOW, THEREFORE, BE IT RESOLVED BY THE CANFIELD TOWNSHIP BOARD OF TRUSTEES THAT:** Employee David Morrison will be suspended without pay beginning with notification on Thursday, August 29, 2013, and returning to work on Monday, September 9, 2013, at 8am.

The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### ADJOURNMENT

With no further business before the Board, Chairman Bettile called for adjournment at 6:37 p.m.

Mr. Anthony J. Bettile, Chairman

Mr. Stephen M. Maszczak, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer