

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 12, 2013 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, March 12, 2013 at 7:00 P.M. Chairman Bettile opened the meeting with the Pledge of Allegiance. There were seven residents present. Attendance sheet is available upon request.

Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

PUBLIC PRESENTATION

Mr. David Turner, Area Manager for First Energy, presented an update regarding Ohio Edison's computer error that affected over two thousand Township residents who are in the Township aggregate program. Letters that will be sent to the residents were presented to the Board.

Attendance Roll Call

Chairman Bettile requested attendance be called by the Fiscal Officer:

| | |
|----------------|----------|
| Ms. Cartwright | present, |
| Mr. Maszczak | present, |
| Mr. Bettile | present |

Chairman Bettile gave the floor to Front Runner Seismic Inc to summarize what their company does and how it will affect our Township roads and residents. Dave Wallitt and Adam Ellis, Land Specialist presented how and what activities will take place. Many Board questions were answered.

MINUTES: Chairman Bettile requested corrections or additions to the minutes of the regular meetings of December 31, January 8, February 12; the reorganizational meeting of January 8, and special meeting of January 4. Fiscal Officer noted that the minutes are already in the minute book ready for Board signatures. The minutes were accepted as presented.

THE ZONING REPORT: Chairman Bettile requested questions or comments on the Zoning report. Mr. Maszczak advised that on March 5, 2013 the Board of Trustees met in open session to discuss proposals submitted by Gary Smith of G2 Planning and Design to update the Canfield Township Zoning Resolution. In a joint effort between the Board of Trustees and the Township Zoning Commission, our goal is to update the current resolution with today's zoning best practices, remove any confusing or conflicting language and to reorganize the elements of the code to provide a more user-friendly zoning tool for the township and its constituents. A provisional agreement provided by G2 is currently being reviewed by the Prosecutor's Office and then will be presented to the Board of Trustees. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Bettile requested questions or comments on the Administrator/Road Superintendent report. Mr. Rogers asked for Board approval to conduct core testing on Revere Run for the paving program and stated that the County Engineer's offered to perform the test later this week. All agreed to have the County test the road.

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Mr. Maszczak noted selected roads on the crack sealant list asking what criteria was use by Mr. Rogers. Mr. Rogers detailed his rationale behind the selection. Mr. Maszczak noted that it does appear that the streets selected last year for the crack sealant program appeared to be staying intact; therefore, getting a longer useful life, so the program appears to be working. Mr. Rogers asked if these are the streets that the Board would like to approve. Ms. Cartwright advised that she still needs another week or so to drive the areas. Mr. Bettile noted that by the next meeting, we will have the core testing information and we can make that decision then.

Mr. Rogers updated the Board on the Indian Run Phase V issues. Mr. Roger still has to address standing water in one area with Mr. Diorio. The report was accepted as presented.

FISCAL OFFICERS REPORT: Chairman Bettile called on the Fiscal Officer, Carmen I. Heasley, to present the financials and she did so in detail. The Public Works Department laptop was discussed and the Board agreed that another laptop should be purchased. Mr. Bettile will discuss with Mr. Burkett his needs and report at the next meeting.

Correspondence: Fiscal Officer explained the forms received from the insurance company. The building values and equipment must be verified before she will certify the form. Ms. Heasley made a copy for the Public Works Department and Mr. Rogers as well as leaving one at the front desk for each Board member to review. Ms. Cartwright stated that at one point she thought we were going to hire a commercial appraiser to appraise all our properties and the Fiscal Officer noted, "Nothing happened." The report was accepted as presented.

CARDINAL COMMENTS: Ms. Cartwright reported that the Cardinal Fire Board continues to work on finalizing their budget and will probably approve the budget at their next meeting on March 25. The public is welcome to attend.

UNFINISHED BUSINESS RESOLUTION 2013-03-12-54

Advertisement Parkland Maintenance

Mr. Maszczak moved to approve the additional advertisement that was run in *The Youngstown Vindicator's* Legal Notices for the parkland's lawn maintenance. Mr. Bettile seconded the Motion. [Mr. Bettile approved expenditure in advance.] Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-03-12-55

Advertisement Westbury Park Sidewalk Project

Ms. Cartwright moved to approve advertising in *The Youngstown Vindicator's* Legal Notices on March 25, 2013, for the Westbury Park Development's sidewalk project. Bid packets will be available for contractors from March 25 thru April 5, 2013 with a bid opening at 10 am April 8, 2013. Mr. Maszczak seconded the Motion. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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RESOLUTION 2013-03-12-56

Mahoning County Township Association's Spring Dinner

Mr. Maszczak moved that the Township pay for all elected officials and employees of the Township to attend the Mahoning County Township Association's (MCTA) Spring Dinner, Thursday, March 28, at McMahon Hall Mill Creek MetroParks, which is being hosted by Canfield Township's Trustees at a cost of \$24 per person. The Motion was seconded by Ms. Cartwright. Discussion: Ms. Cartwright explained that every 4 years the Township is asked to host a dinner for the Association. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-03-12-57

Bob's Lock and Key

Mr. Bettile moved to approve Bob's Lock and Key for the work/locks to the Township buildings doors not to exceed \$950.00. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Bettile explained why this was needed and that he approved this expenditure in advance last summer. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2013-3-12-58

AED Purchase

Mr. Cartwright moved to purchase an Automated External Defibrillator (AED) and outdoor storage cabinet for the Township's Park on Herbert Road at a cost not to exceed \$2000.00. The Motion was seconded by Mr. Bettile. Discussion: Ms. Cartwright explained that these items have been researched and suggested by our Fire Chief Donald Hutchison and upon his recommendation it would be available from April to October since after that it would be exposed to severe weather. Ms. Cartwright explained the availability of a \$500.00 grant that the Township should apply for noting that each Trustee has a copy of the application for the grant that they received at the recent MCTA meeting. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-03-12-59

Purchase Order

Mr. Maszczak moved to approve purchase order PO 35-2013 in the amount of \$2,000.00 for the purpose of encumbering the funds of the Township. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

RESOLUTION 2013-03-12-60

Warrant Payments

Ms. Cartwright moved to approve Warrants #12628 thru #12649 & #8649 thru #8669 including electronic payments #42-2013 thru #58-2013 in the total amount of \$63,352.43 as general obligations of the Township. The Fiscal Officer explained earlier that the numbers to the Warrants have been reset. The Motion was seconded by Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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RESOLUTION 2013-03-12-61

Supplemental Revenue Budget

Mr. Maszczak moved to approve the supplemental revenue increase to line #2171-892-0000 (Open Space) by \$1,279.11. The Township received a letter from the Mahoning County Planning Commission notifying the Township that we will receive funds from Summerwind Plat 11 – 14 & Fox Den Plat 8. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

Trustees Comments: Ms. Cartwright noted that at the next meeting on March 26th, the Trustees will be presenting proclamations to Canfield's State Championship Teams; Bowling and Speech & Debate.

She also reminded everyone of the Mahoning County Enhanced 911 ribbon cutting for the next generation 911 communication system which will take place on March 22, 2013 at 10 AM at the Mahoning County Court House in the Commissioners Chambers.

ADJOURNMENT

Chairman adjourned the meeting at 8:02 pm. The next regular meeting of the Board will be held on March 26, 2013 at 7:00 pm.

Mr. Anthony J. Bettile, Chairman

Mr. Stephen M. Maszczak, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer