

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

35

Meeting held on March 26, 2013 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, March 26, 2013 at 7:00 P.M. Chairman Bettile opened the meeting with the Pledge of Allegiance. There were forty-seven residents present. Attendance sheet is available upon request. Only three residents remained when open session began after fifteen a minute recess.

*Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.*

### Attendance Roll Call

Chairman Bettile requested attendance be called by the Fiscal Officer:

Ms. Cartwright	present,
Mr. Maszczak	present,
Mr. Bettile	present

**Proclamations:** Chairman Bettile noted changing the meeting's normal order to honor members of the Canfield High School's two State Championships – The Canfield Bowling Team and Canfield Speech and Debate Team.

### RESOLUTION 2013-03-26-62

#### State Championship Proclamations

Ms. Cartwright moved that proclamations be presented to each member of Canfield High School's two State Championship Teams, Bowling and Speech and Debate for their outstanding achievement, hard work and inspired teamwork from a proud and grateful community and with Congratulations from the Township's Trustees, Fiscal Officer and Administration. Mr. Bettile seconded the Motion. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

Proclamations were presented to all members of the Championship teams in attendance, then the Chairman called for a 15 minute recess for refreshments and cookies.

### PUBLIC PRESENTATION

Ms. Patty Gorcheff of North Lima expressed her concerns with seismic testing in our area providing some of her own research to the Board.

**MINUTES:** Minutes were tabled to give the Board more time to review for changes.

**THE ZONING REPORT:** Chairman Bettile requested questions or comments on the Zoning report. Mr. Maszczak requested clarification on the case being heard tomorrow by the Zoning Board of Appeal. Mr. Rogers stated that Mr. Morrison's interpretation of the Resolution is in question. Ms. Cartwright feels that more details are needed in the report for clarification.

# RECORD OF PROCEEDINGS

36

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on March 26, 2013 at 7:00 P.M.

Ms. Cartwright noted that under item number three of the report, when we have good weather, permits are taken out, but it doesn't necessarily mean that the construction will start, therefore it's hard to compare one year to another to determine if we are ahead within a year. The report was accepted as presented.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Chairman Bettile requested questions or comments on the Administrator/Road Superintendent report. Mr. Bettile asked about the proposal from Eclipse on the trees for Indian Run Phase V and Mr. Rogers updated the Board.

Mr. Bettile requested and was updated on the current paving program by Mr. Rogers. The Township will have a joint paving program with Boardman & Austintown with Boardman taking the lead. Mr. Bettile stated that by the next meeting, we should know what streets will be in the program. Gibson Road was discussed at length. The report was accepted as presented.

**FISCAL OFFICERS REPORT:** Chairman Bettile called on the Fiscal Officer, Carmen I. Heasley, to present the financials and she did so in detail. Ms. Heasley explained a printer problem which caused two warrants to be printed with odd amounts and x's for vendors. Neither she nor anyone associated with UAN could explain why this occurred. The warrants will be off by two numbers for this report only. Fiscal Officer explained the signature form that was with the Warrants. She explained that the form is only to confirm that they did receive the reports. [Later it was learned that the report titles were not the same as the reports received. Fiscal Officer will change the reports to agree with the proper names of each report.]

### UNFINISHED BUSINESS

#### RESOLUTION 2013-03-26-63

##### **Township's Community Park Mowing Contract**

Mr. Maszczak moved to accept the best low bid for the Township Community Park's lawn mowing maintenance from Easton Lawn Service for the areas included in the bid package: area #1 located on the South side of Herbert Road at a cost of \$200.00 per cut and area #2 located on the North side of Herbert Road at a cost of \$500.00 per cut for the year 2013. Mr. Bettile seconded the Motion. Discussion: Ms. Cartwright noted that we have always specified how many cuts, and Mr. Bettile noted that it is specified in the contract. Ms. Cartwright stated that it should be in the resolution as to how many cuts we anticipate. Mr. Bettile noted that it varies year to year. Fiscal Officer noted that work cannot start until a purchase order is opened. Mr. Bettile stated that he anticipated twenty-six cuts in area #1 and fourteen cuts in area #2. [Area #1 - \$5,200.00 and Area #2 - \$7,000.00 or a total of \$12,200.00.] Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

##### **Township's Community Park Fertilization Contract**

Ms. Cartwright moved to accept the best low bid for the fertilization maintenance from Western Reserve Landscaping for \$745.00 per treatment at the Township's Community Park on the South side of Herbert Road for the year 2013. Mr. Bettile seconded the Motion. Discussion: Ms. Cartwright noted that the number of treatments must be in the resolution. Mr. Bettile again noted that it's in the contract. Ms. Cartwright repeated that it must be in the resolution. Mr. Rogers stated that it was based on four

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

37

Meeting held on March 26, 2013 at 7:00 P.M.

treatments on a five treatment season and the fields were to be done twice. Ms. Cartwright suggested tabling the Motion until we have exact numbers. Motion was tabled.

**NEW BUSINESS**  
**RESOLUTION 2013-03-26-64**  
**Warrant Payments**

Mr. Maszczak moved to approve Warrants #8670 thru #8715 including electronic payments #59-2013 thru #71-2013 in the total amount of \$61,876.12 as general & payroll obligations of the Township. The Motion was seconded by Ms. Cartwright. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

**RESOLUTION 2013-03-26-65**  
**Purchase Order**

Ms. Cartwright moved to approve purchase order PO 36-2013 in the amount of \$12,067.25 for the purpose of encumbering the funds of the Township to purchase additional salt to meet our contractual agreement. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

**RESOLUTION 2013-03-26-66**  
**Vector Truck Maintenance**

Mr. Maszczak moved to approve Jack Doheny Supplies Inc. to perform the 500 hour service maintenance to the Vector truck at a price not to exceed \$2,100.00. The Motion was seconded by Mr. Bettile. Discussion: Ms. Cartwright noted discussion with Mr. Burkett, advising that the Public Works Dept did some of the service maintenance work themselves thus saving money for the Township and only sends vehicles out when they are unable to do the work. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

**RESOLUTION 2013-03-26-67**  
**Mahoning County Solid Waste Management District Plan**

Ms. Cartwright moved to approve and support the Mahoning County Solid Waste Management Plan ratification as follows:

WHEREAS, Ohio Revised Code Section 3734.55 (B) states that within ninety (90) days after receiving a copy of the draft plan, each board of county commissioners and each legislative authority is required to either approve or disapprove the draft plan and issue a resolution or an ordinance stating that decision; and,

WHEREAS, each board of county commissioners and legislative authority must then deliver a copy of its resolution or ordinance to the policy committee at the Mahoning County Solid Waste Management District, Oakhill Renaissance Place, Suite 330, 345 Oakhill Ave., Youngstown, Ohio 44502. Issuance and delivery of the resolution or ordinance must both occur within the ninety day time period. The

# RECORD OF PROCEEDINGS

38

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on March 26, 2013 at 7:00 P.M.

resolution or ordinance that is received by the policy committee represents that board of county commissioners' or legislative authority's vote; and,

WHEREAS, the Mahoning County Solid Waste Management District Policy Committee (the "Policy Committee") has adopted a draft amendment to the District Solid Waste Management Plan (the "Draft Update") by Resolution; and,

WHEREAS, the Policy Committee delivered said Draft Update to Canfield on the 6<sup>th</sup> of March, 2013.

NOW, THEREFORE, BE IT RESOLVED, we the Board of Trustees, of Canfield Township, Ohio, by majority vote, having reviewed the Draft Update, hereby, as directed in ORC 3734.55 (B) approves the Draft Update and direct that a copy of this action be delivered to the Policy Committee at the Mahoning County Solid Waste Management District, Oakhill Renaissance Place, Suite 330, 345 Oakhill Ave., Youngstown, Ohio 44502. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Bettile noted that the public must remove all decorations from Dean Hill Cemetery gravesites by April 8, 2013. Mr. Bettile noted that he has asked Mr. Burkett to look into a sign for the cemetery. Ms. Cartwright requested that Mr. Rogers provide the cost to the Board on the sign.

Ms. Cartwright asked the Board to give her three dates that they are available to meet with Robin Bell of Clemans, Nelson & Associates to discuss union contract. Three dates were selected in April. Ms. Cartwright will call the Fiscal Officer with the information to advertise the meeting. Ms. Cartwright noted that the Fiscal Officer will not need to attend.

### ADJOURNMENT

Chairman adjourned the meeting at 8:17 pm. The next regular meeting of the Board will be held on April 9, 2013 at 7:00 pm.

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Mr. Anthony J. Bettile, Chairman

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Mr. Stephen M. Maszczak, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mrs. Carmen I. Heasley, Fiscal Officer