

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

51

Meeting held on May 14, 2013 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, May 14, 2013 at 7:00 P.M. Chairman Bettile opened the meeting with the Pledge of Allegiance. There were four residents present and Mike Ramunno, The Boy Scouts of America – Troop 25 Canfield, was present to complete his Civic Badge requirements. Attendance sheet is available upon request.

*Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.*

### PUBLIC PRESENTATION

Mr. Chris Drombetta of 1462 Turnberry Dr., Boardman, addressed the Board as a representative of Old North Church, Herbert Road, to request a meeting with the Board of Trustees to discuss plans they have for the Church's property that abuts the Township Park and future development of the parkland so these properties can offer different recreational opportunities to Church members and Township residents. Mr. Bettile suggested a workshop sometime in the near future.

### Attendance Roll Call

Chairman Bettile requested attendance be called by the Fiscal Officer:

Ms. Cartwright	present,
Mr. Maszczak	present,
Mr. Bettile	present

**MINUTES:** Chairman Bettile requested corrections or additions to the minutes of the regular meetings of April 9, April 23 and special meeting of April 8, 2013. Minutes were accepted as presented.

**THE ZONING REPORT:** Chairman Bettile requested questions or comments on the Zoning report. Mr. Bettile received this report late today and didn't have time to review, therefore feels it should not be approved at this time. All agreed to table until the next meeting.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Chairman Bettile requested questions or comments on the Administrator/Road Superintendent report. Mr. Rogers updated the Board on current projects. The report was accepted as presented. Mr. Rogers reported that Boardman Township has taken the lead on the 2013 Re-surfacing Program and there is a meeting this Friday.

Mr. Maszczak reported that they did meet with John Heino, Mahoning County Prosecutor's Office, and Gary from G2. Mr. Maszczak suggested a conference call to finalize some issues. The Board agreed.

Mr. Maszczak asked about a cement mixer that was listed in the report. Mr. Rogers explained why he felt the cement mixer would help the Public Works Department, noting safety concerns and the number of basins throughout the Township that need replaced. Approximate cost would be \$3,329.00.

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Mr. Maszczak asked about the Turnpike issue. Mr. Rogers clarified as follows: Mr. Maszczak received a call from a resident with concerns of erosion of the side and back yard of their property at the condos on Mercedes. Mr. Maszczak asked Mr. Rogers to look into the problem and report back to him with the findings. The initial verbal report was that Mr. Rogers had met with the Turnpike foreman onsite to look into the source of the erosion. The Turnpike foreman felt that the additional flow coming from the Westford Golf Course added to the erosion problem. The Turnpike foreman was to call the engineers in Berea and have them investigate things on their end. Mr. Rogers contacted the county requesting a walk through inspection of the runoff from the Westford development, since there is a tributary from the retention pond that ties into the creek. The walk through inspection with Tim Burkert and John Woolard from the Mahoning County Engineers Office revealed that the storm water coming from the Westford development was not causing the erosion issue however the Turnpike had channelized the creek with concrete on the west side of the Turnpike which increases the speed to the water flow and that was what the County felt was causing the erosion.

**FISCAL OFFICERS REPORT:** Chairman Bettile called on the Fiscal Officer, Carmen I. Heasley, to present the financials reviewing one purchase order, warrants and electronic payments.

### UNFINISHED BUSINESS

#### RESOLUTION 2013-05-14-91

##### Parkland Sanitary Sewer Project

Mr. Maszczak moved to approve the advertisement in *The Youngstown Vindicator's* Legal Notices and begin the bidding process for the Parkland Sanitary Sewer Project. Bid packets will be available from May 17<sup>th</sup> through May 31<sup>st</sup> with the bid opening on May 31<sup>st</sup> at 11:35 a.m. The low bidding, qualified contractor will be announced at the June 11<sup>th</sup> meeting. Mr. Bettile seconded the Motion. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

#### RESOLUTION 2013-05-14-92

##### Pre-Paid Visa Cards

Ms. Cartwright moved to approve the Administrator/Road Superintendent to use the two \$10 dollar pre-paid Visa cards from First Energy to purchase gasoline for the Public Works Department. Mr. Bettile seconded the Motion. Discussion: Mr. Bettile noted that the pre-paid Visa cards were sent to the Township from First Energy due to the billing issues with the electric aggregation program that affected the electric bills for the Township owned buildings. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### NEW BUSINESS

#### RESOLUTION 2013-05-14-93

##### Purchase Order

Mr. Maszczak moved to approve purchase order PO 42-2013 for the total amount of \$999.00 for the purpose of encumbering the funds of the Township. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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58

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### **RESOLUTION 2013-05-14-94**

#### **Warrant Payments**

Ms. Cartwright moved to approve Warrants #8760 thru #8803 including electronic payments #96-2013 thru #117-2013 for a grand total of \$183,564.86 as general & payroll obligations of the Township. The Motion was seconded by Mr. Maszczak. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### **RESOLUTION 2013-05-14-95**

#### **Summer Meeting Schedule**

Mr. Bettile moved to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through September 2013 with the regular meeting schedule resuming in October. During the summer the meetings will take place on the second Tuesday unless otherwise advertised and in October the meeting schedule will return to the second and fourth Tuesdays of each month. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright noted, "We will hold any special meetings that are necessary as we have done in the past that can be numerous at times." Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### **RESOLUTION 2013-05-14-96**

#### **Declared Equipment**

Mr. Maszczak moved to declare the portable electric generator as salvage and remove the item from the Public Works Department inventory. The Motion was seconded by Mr. Bettile. Discussion: Mr. Maszczak noted that this generator was purchased back in the 70's and has had multiple maintenance issues. The only question is can it be recycled during the appliance drive? Mr. Rogers will call to make sure, but feels that it can. Mr. Bettile stated that the gas should be removed. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### **RESOLUTION 2013-05-14-97**

#### **Equipment Purchase**

Mr. Maszczak moved to approve the purchase of a portable electric generator for the Public Works Department at a cost of \$999.00. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Bettile noted that this generator will replace the old generator that needed continuous work every time it was used wasting productivity time. [Mr. Maszczak approved the purchase of this generator before the meeting since the Public Works Department was in need of the equipment.] Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

### **RESOLUTION 2013-05-14-98**

#### **Canfield Gridiron Club**

Ms. Cartwright moved to approve payment to the Canfield Gridiron Club for \$600.00 as a donation in exchange for their help during the Appliance Drive Recycling Event which will be held on Saturday, June 1, 2013 at the Canfield Fairgrounds. The Motion was seconded by Mr. Bettile. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

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### RESOLUTION 2013-05-14-99

#### Nuisance Properties

Mr. Bettile moved to approve under the authority of the ORC 505.87 as pursuant to resolution #2010-04-13-98 the following as nuisance properties: 4241 Burgett Lane; 4376 Mellinger Road; 5170 and 5021 Tippecanoe Road; 4055 Fairway; 8035 Briarwood; 3630 Joyce Ann Drive; 1440 Fox Den Trail; 50 Curtis Drive; 3740 Tyler Drive; 6131 St. Andrews; 8477 Columbiana-Canfield Road; 3744 McCarty Drive; 4346 Youngstown-Salem Road; 6054 Gibson Road; 4011 Edenrock; 4399, 4195, and 4777 Canfield Road; 5156, 6673, and 7386 Raccoon Road; 7534 and 7999 Herbert Road; 5192 Canfield Niles Road; 7819, 7735, and 7686 N. Palmyra Road; 6985 Palmyra Road; 7379 Ivy Lane; 7575 Leffingwell Road; 8300 Maplevale; 7263 Youngstown Salem Road; 8025 Meadowood; 4146 Sugarbush; 5216 W. Western Reserve Road; 4542 and 4559 Boardman Canfield Road; Lot #108; Great Lot #10 Fox Den Trail; Lot #113 Fox Den Court; Lot # 87 Gully Top Lane. The Motion was seconded by Ms. Cartwright. Discussion: Ms. Cartwright noted that this will start the seven day process to any landowner whose property isn't being maintained. Roll call: Ms. Cartwright, yes; Mr. Maszczak, yes; Mr. Bettile, yes. Motion carried 3 to 0.

**Trustee Comments:** Ms. Cartwright noted that Mr. Rogers will be installing signs for the Appliance Drive and asked if we should be advertising also. Board agreed that it should be advertised. Ms. Cartwright will look into getting the same deal that the Township got last year. Fiscal Officer noted that a resolution will be needed listing the price, so she can open the proper purchase orders out of the Recycling Fund. Ms. Cartwright noted that we can get an idea for the budget and pass it at the next meeting.

### ADJOURNMENT

Chairman adjourned the meeting at 7:36 pm. The next regular meeting of the Board shall be held on May 28, 2013 at 7:00 pm.

Mr. Anthony J. Bettile, Chairman

Mr. Stephen M. Maszczak, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer