

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 12, 2014 at 2:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, March 12, 2014 at 2:00 P.M. to conduct a workshop to discuss the Canfield Township Community Park. Chairman Maszczak opened the meeting. The meeting was advertised as required by ORC. In attendance was the full Board of Trustees and the Fiscal Officer. Also in attendance was Keith Rogers and Don Duda, Prosecutors Office.

Purpose: To begin dialog on policies and procedures for the Canfield Township Community Park.

Discussion:

- 1) Opening and closing of the park. It was discussed that the Park would be "opened" by way of de winterization of the plumbing to include the restrooms by May 1 of each year and subsequently closed through winterization of the plumbing on November 1 of each year.
- 2) Retention pond and responsible parties: Attorney Don Duda of the Mahoning County Prosecutor's Office spoke about the open and obvious doctrine in Ohio and how it applies to the retention pond at the park.
- 3) Multipurpose building restrooms.
 - a. Who will be responsible for the upkeep? The Township will be responsible for providing restroom supplies.
 - b. Who will receive key for entrance? Lockbox was discussed. This lockbox will be mounted on the wall near the restroom and the Soccer Club will have access to it.
 - c. Dialog between Canfield Soccer Club board member and Trustees
 - i. Scheduling fields
 - ii. Restroom use
 - iii. Rules to benefit both parties
 - d. Cameras locations, recording devices and adding an additional camera to the kitchen area were discussed.
 - e. Scheduling of park fields. Scheduling of the fields by the Soccer Club will be done as outlined in the agreement between the Soccer Club and Canfield Township. Residents may schedule the athletic fields by contacting the Township Administrator at the Township Office.
 - f. Availability of the concession part of the building.
 - g. ADA Port-A-John availability.
 - h. Kitchen equipment.
 - i. Discussed size of water meter for the building. The proposed water meter to be installed will be 1.5 inch.



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Workshop was closed at 4:30 P.M.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer