

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES



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Meeting held on May 21, 2014 at 2:00 P.M.

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Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, May 21, 2014 at 2 P.M. Advertised as required by the Ohio Sunshine Law, the legal ad ran in the *Youngstown Vindicator* on May 19, 2014 as follows:

**Canfield Township Board of Trustees will meet on Wednesday May 21, 2014 & May 28, 2014 at 21 S. Broad Street (Township Hall) at 2:00 p.m. to discuss Policies and Procedures and Community Park rules in a form of a workshop and any other business that may come before the Board. Public is welcome to attend.**

Chairman Maszczak opened the workshop and in attendance were Mr. Governor, Ms. Cartwright & Mr. Maszczak. Also present was Keith Rogers, Township Administrator. Fiscal Officer was on vacation.

### **RESOLUTION 2014-05-21-117**

#### **2015 Dump Bed Purchase**

Mr. Maszczak moved to approve the purchase of the dump bed package which includes hydraulics, fenders, lights, and auger for the 2015 International truck from the best low bid, Myers Equipment, at a cost of \$35,406.00. The bid from Myers Equipment was lower than the state purchase contract price and this cost will be included as part of the truck lease to purchase program through PNC bank. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

### **RESOLUTION 2014-05-21-118**

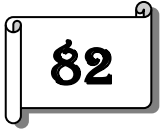
#### **Nuisance Properties**

Mr. Maszczak moved to approve under the authority of ORC 505.87 as pursuant to resolution #2010-04-13-98 the following as nuisance properties: 6735 Killdeer Drive and 5749 Leffingwell Rd. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Maszczak noted that this will be the first step in the notification process: letters will be sent to these property owners stating their property has been declared a public nuisance and the property owners will be given 7 days to correct the problem. Once the time has expired if the problem hasn't been corrected the township will contact contractors who have registered with the township and have them submit quotes to correct the issue. The cost of this service will be submitted to the Mahoning County Auditor and will be added to the properties tax duplicate. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

### **RESOLUTION 2014-05-21-119**

#### **Records Retention Contract**

Ms. Cartwright moved to enter into an agreement with Fulmer/Shaw Consulting Group, LLC, to develop a Records Retention & Destruction Schedule, Records Retention & Destruction Policies and provide Records Retention & Destruction Training for the Township for a total compensation not to exceed \$5,000 in consultation fees and expenses and contingent on the Prosecutor's review and comments. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright stated that this group made a presentation to the Board on April 22<sup>nd</sup> detailing the work that their firm would conduct regarding Records Retention and the Board asked for an agreement. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.



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No recording was taken; therefore none is available for public record. Mr. Maszczak adjourned the workshop at 4:45pm.

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Mr. Stephen M. Maszczak, Chairman

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Ms. Marie Izzo Cartwright, Vice-Chairman

Absent

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Mr. Brian Governor, Trustee

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Mrs. Carmen I. Heasley, Fiscal Officer