

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

149

Meeting held on November 18, 2014 at 7:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall on Tuesday, November 18, 2014 at 7:00pm Chairman Maszczak opened the meeting with the Pledge of Allegiance. There were three residents present. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Fox Den Court Street Lighting District Hearing

Chairman Maszczak requested comments for or against the Fox Den Court Street Lighting District that has been requested by the residents of that court by petition and hearing none, Chairman resumed with the regular business before the Board.

Public Presentation

Chairman Maszczak opened the floor to public comments and none were offered.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections or additions to the special meeting minutes of August 27, September 3, and October 1, 2014 and regular meeting minutes of August 22, and September 9, 2014. The minutes were approved as presented.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. So far this year, 33 single-family residential permits have been issued and numerous miscellaneous permits have been issued in 2014 for a valuation of \$11,466,903 with permit fees totaling \$70,841 to date. In 2013 during the same period, 34 single-family residential, one 4plex and two business permits were issued for a total valuation of \$17,468,097 and \$104,521 in permit fees has been collected. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak noted that Mr. Rogers., Administrator/Road Superintendent's was not present and excused. Mr. Maszczak noted that the Board has received Mr. Rogers's written report, asking for comments. Ms. Cartwright asked that the Board review suggested location of the new pavilion, expressing concerns and suggesting two other locations. Mr. Maszczak suggested having an advertised public meeting on site in the spring. Ms. Cartwright complimented the work done at the cemetery by B&B Tree Removal Co.

Ms. Cartwright noted that Boardman Township has contacted her for proof of paving payment. Fiscal Officer checked the appropriation report and it shows that the payment has been disbursed.

Ms. Cartwright noted that Mr. Rogers and she attended the District 4 meeting for State Route 224, noting that e-mail addresses need updated to keep everyone up to date on this project. The project should start

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BOARD OF CANFIELD TOWNSHIP TRUSTEES

150

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sometime in early March with estimated completion date of September 28, 2015. Mr. Governor noted that the residents of the Township should know what is going on since it's going to be a mess. Ms. Cartwright explained discussion with ODOT; they will conduct public meetings with printed materials for distribution noting road closures and change in traffic flow. The media will be invited to the meetings noting ODOT will advise us of the meeting dates...most likely after the first of the year when the project will start. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants, and electronic payments. Fiscal Officer suggested budget adjustment in the Public Works Fund involving Pheasant Run Project that came in under budget. She explained that OPWC has not disbursed to GreenLeaf. She will be able to complete disbursement to contractor and to the Township, but will hold off on GreenLeaf. Fiscal Officer suggested reallocation of funds within the General Fund for accountability in the medical health insurance line item.

Fiscal Officer provided information on the security camera for the salt dome area. Fiscal Officer explained liquor renewal process for Ohio and deadline of February 2015. A letter received from a resident and provided to the Board by e-mail wishing that the Board contact ODOT about a noise barrier for their area. Fiscal Officer has received a call and letter about the possible disposal of our public records. Once we have completed the process and ready for record disposal, they would like a call to review these specific records. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2014-11-18-204

Fox Den Court Street Lighting District

Ms. Cartwright moved to approve the Fox Den Court Street Lighting District. The cost of \$2,300.00 for the installation of two lamp posts will be divided equally among the five residents in this district for the 2014 tax year, The annual cost of \$134.76 will be divided equally among the five residents from that point on or until the lights are removed. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-11-18-205

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #9961 thru #10008, electronic payments 217-2014 thru 234-2014 as general & payroll obligations of the Township in the amount of \$89,297.41. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-11-18-206

Budget Adjustment

Ms. Cartwright moved to approve the budget decrease revenue from \$80,000.00 to \$51,884.00 within the Public Works Fund. Decrease line # 4401-538-0000 from \$43,575.00 to \$20,753.60 and line # 4401-931-0000 from \$36,425.00 to \$31,130.40. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright noted that the Pheasant Run Culvert Replacement OPWC Project was completed under budget therefore the budget is being reduce to actual expenditures. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

151

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RESOLUTION 2014-11-18-207

Reallocation of Funds

Mr. Maszczak moved to approve the reallocation of funds within the General Fund of \$10,000.00. Line #1000-110-221-0000 (Medical Health Insurance) will be increased by \$5,000.00 and line #1000-420-370-0000 (Another Political Subdivision) will be decrease by \$5,000.00. Line #1000-110-314-0000 (Tax Collection Fees) will be increased by \$5,000.00 and line #1000-120-190-0000 (Other Salaries) will be decrease by \$5,000.00. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-11-18-208

Public Works Security Cameras

Ms. Cartwright moved to approve the installation of one security camera by Tyco Integrated Security at the Public Works Department at Messerly Road at a cost not to exceed \$1,441.38. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright noted that this is being done because of the increase in cost of the salt this year and for general security of this area. Fiscal Officer noted that training on this equipment is part of the package and asked if the Public Works crew would be trained. All agreed that the public works employees should be trained to use the equipment. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Trustee Comments: Ms. Cartwright noted the Canfield Rotary requested the use of the Township Hall on Saturday, December 6 at 5:00 pm for the Lighting of the Green. They are requesting that we provide the hot chocolate as we have done in the past. Our facility should be decorated by that date.

Ms. Cartwright noted due to the December holiday the Board needed to consider the meeting date well as a date for the Re-Organizational meeting and at least one budget workshop.

The Board agreed upon the following meeting dates:

The regular meeting will be held on Tuesday, December 9, 2014 at 7pm.

Budget Workshop and any other business will be held on Wednesday, December 17, 2014 at 1pm.

MCTA Christmas dinner meeting will be on Thursday, December 18, 2014 at 6pm.

The Re-Organizational meeting will be held on Monday, January 5 at 4pm.

Fiscal Officer will advertise this schedule as required in the Youngstown Vindicator.

ADJOURNMENT

Chairman adjourned the meeting at 7:44pm. The next regular meeting of the Board shall be held on December 9, 2014 at 7:00 pm.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer

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