

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 1, 2014 at 2:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, October 1, 2014 at 2 P.M. Chairman Maszczak opened the meeting at 2:10pm. Advertised as required by the Ohio Sunshine Law, the following legal ad ran in the *Youngstown Vindicator* on September 24, 2014.

Canfield Township Board of Trustees will meet on Wednesday October 1, 2014 at 21 S. Broad Street, Canfield, Oh (Township Hall) at 2:00 p.m. to conduct workshop for Policy and Procedures and any other business that comes before the Board. Public is welcome to attend.

Attendance

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

Also in attendance were the Fiscal Officer, Carmen I. Heasley and Ralph Williams of International Business Solutions LLC.

Mr. Governor recognized Mr. Williams of International Business Solutions LLC. Discussion pursued on the Google Drive and the Cloud Server...what has been done so far and explained issues with Armstrong forwarding e-mail to the drive. At this time, Mr. Williams feels that we can start using our e-mails and upload documents. He praised the work that has been done so far.

RESOLUTION 2014-10-01-177

Salt Program

Ms. Cartwright moved for Canfield Township to participate in ODOT's Salt Program for Political Subdivisions in the amount of 1300 tons for the winter of 2014 -2015 season. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright noted that it's in our best interest to take 700 tons before end of year and the remainder in 2015, adding that in this way we have enough budgeted this year and budgeted next year to cover this amount. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0. The Township has until Friday October 10th to place the salt order with ODOT. The cost of the road salt is \$105.25 per ton plus transportation (estimated at \$13.00 per ton).

RESOLUTION 2014-10-01-178

Executive Session

Mr. Maszczak moved to enter into executive session at 3:15pm to discuss potential and or pending litigation with Attorney James F. Mathews. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Re-entered open session at 3:33pm.

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RESOLUTION 2014-10-01-179

Salt Dome Gate

Ms. Cartwright moved to purchase a gate system for the salt dome in an amount not to exceed \$1,000.00. The Motion was seconded by Mr. Maszczak. Discussion: Mr. Governor noted that it's being done to protect the salt in our dome due to the steep increase in salt cost. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-180

2014 Leaf Pick-up

Mr. Maszczak moved to approve the Public Works Department to conduct the 2014 Leaf Recycling Pick-up. The Township will use the same quadrant system as in years past using state route 224 and route 46 to divide the quadrants. The collection dates for this year will be as follows: for the NW and NE quadrants Oct. 21st, Oct. 28th, Nov. 4th & Nov. 18th; for the SE and SW quadrants Oct. 23rd, Oct. 30st and Nov. 6th, & Nov. 20th. Township residents wishing to participate will receive their first (5) leaf bags free with a valid driver's license additional bags can also be purchased for a \$2.00 fee. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Maszczak noted that leaf bags can be picked up M-F from 8-4 in the Township Office. Ms. Cartwright will contact both community newspapers and provide the information. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-181

Truck #204 Air Tank Replacement

Mr. Maszczak moved to approve the replacement of the air tanks on truck # 204 by Larry's Auto Truck at a cost of \$1,477.46. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Maszczak noted that these air tanks are used for the storage of compressed air which is for the brake system on the truck. This vendor was the lowest of three quotes received by the Public Works Department. Mr. Maszczak added that repairs have been done in the past and didn't last, therefore recommending replacement. Mr. Governor noted possible concerns with fund availability. Fiscal Officer noted that she's concerned, adding that communication between the Public Works Department and her office now until end of year is very important to make sure proper purchase orders are in place before spending. Ms. Cartwright suggested transferring funds to the Road Fund, noting that we've got to do these repairs. Fiscal Officer will make recommendations for the next meeting, noting that to increase the budget in the Road Fund will require going back to the county auditor for approval before we can transfer funds. Ms. Cartwright asked about the truck we are replacing...what are we doing with it? Fiscal Officer noted that the new truck bed is not in; therefore the new truck is not ready to be put into service. It was estimated to arrive early September. Although Canfield is next on their schedule, they are awaiting additional parts to arrive before they can install the bed. They are estimating about another month. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-182

Jack Doheny Public Works Seminar

Ms. Cartwright moved to approve Mr. Rogers, Administrator/Road Superintendent, Mr. Robert Burkett, Assistant Road Foreman, Mr. Shawn Stack, and Mr. Mike Fuchilla from the Public Works Department to attend a continuing education training seminar covering: safe operations on the Vector Truck, best practices of sewer inspection, hydro excavation techniques, and advanced pipe cleaning. The seminar is sponsored by the Jack Doheny Company in Twinsburg, Ohio, on Thursday, October 9, 2014, there is no

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charge for the seminar and these employees will be away for approximately 6 work hours. The Motion was seconded by Mr. Governor. Discussion: Ms. Cartwright asked if this seminar was offered any other time as to split the time so all are not out of the Township at one time. Mr. Maszczak had conversation with Mr. Rogers noting this is the only time it is offered. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-183

Equipment Rental

Mr. Maszczak moved to approve renting an E-50 excavator for maintenance purposes in the Indian Run Detention area from Leppo Inc. Rents of Youngstown at a cost not to exceed \$1000.00. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Maszczak noted that this piece of equipment will be used to remove a silt island that is affecting the inlet of the detention area. The silt is a result of erosion upstream that will be corrected with a project next year. Ms. Cartwright asked from what account the Fiscal Officer will pay this expense. Fiscal Officer noted that this expense is paid out of the Road Fund, but if we run out of funds in that fund, she's forced to pay expenditures from the General Fund. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-184

Zoning Inspector Seminar

Mr. Governor moved to approve the Township Zoning Inspector, Mr. Morrison, to attend the Zoning Inspector's Group Meeting sponsored by the Ohio Township Association in Blacklick, Ohio on Monday, October 6, 2014 at a cost of \$30.00. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor noted that Mr. Morrison will use the Township car for transportation that day. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-10-01-185

Driveway/Sidewalk Repairs 8010 Grayson Drive

Mr. Governor moved to approve the sidewalk and driveway repairs at 8010 Grayson Drive to be performed by Foust Construction Inc. at a cost not to exceed \$2,389.20. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor noted that this work is the result of the downspout collector line repairs performed by the Public Works Department on September 12, 2014. Ms. Cartwright questioned if this was our expense since the homeowner's contractor created the problem. Fiscal Officer asked if she was sure since she had conversation with Mr. Rogers about the same issue and was told that this had nothing to do with that contractor. Mr. Governor noted his conversation with Mr. Rogers stating that this is the work that we would have had to do anyway. It's our obligation. Ms. Cartwright noted that she was on site and explained that...the homeowners' contractor did work next door that wasn't necessary and she is concerned that this is overlapping. Ms. Cartwright explained that she agrees with Mr. Rogers...we don't want Ready Mix used on our sidewalks. Mr. Maszczak noted that he feels that Mr. Rogers would have been more specific in his explanation of this if it involved the other contractor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0. Mr. Maszczak noted his understanding of issues with Fox Den Ct Street Lighting District that was withdrawn by the petitioners due to the additional cost for installation of the conduit. Fiscal Officer

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explained that the problems began with the developer since he didn't submit his plans to Ohio Edison. As soon as Ohio Edison has the plans, they will re-issue a new cost of installation estimates to the Fiscal Officer. The Township is not permitted to waive the hearing on street lighting districts; therefore we will need to re-advertise for a new hearing. [Spoke with prosecutor's office. Without giving me a formal opinion, they noted that the withdrawal of the original petition leaves the Township without a formal petition to work with. Fiscal Officer will start from the beginning with this district.]

Fiscal Officer asked about the medical insurance. Ms. Cartwright needs more time. Mr. Governor asked about putting it out for bid and discussed out of network doctors. Eye care should also be considered now for yearend changes. Decision needs to be done soon on the 2015 carrier.

Mr. Governor reviewed discussion with Mr. Steiner of the Flowermill to keep the Board up to date.

ADJOURNMENT

Chairman adjourned the meeting at 4:35pm. The next regular meeting of the Board shall be held on October 14, 2014 at 7:00 pm.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer