

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on August 18, 2015 at 7:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Tuesday, August 18, 2015 at 7:00pm in place of the cancelled regular meeting of August 11, 2015. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Advertised as required by the Ohio Sunshine Law, the following legal ad ran in the *Youngstown Vindicator* on August 12, 2015.

Canfield Township Board of Trustees will meet on Tuesday, August 18, 2015 - 7pm at 21 S. Broad Street, Canfield (Township Hall) in place of cancelled regular meeting of August 11, 2015. Public is welcome to attend.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections or additions to the special meeting minutes of July 1, July 15, and regular meeting minutes of July 28, 2015. The minutes were approved as presented.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. Ms. Cartwright asked if the Zoning Inspector, Dave Morrison got everything set up with the Planning Commission for the new zoning resolutions. Mr. Rogers noted that copies were delivered the next day and everything is on schedule. Ms. Cartwright asked about the three required meeting, requesting that the meetings be put on the calendar. Mr. Rogers will check and do so. The Board complimented everyone that participated on the new resolutions.

2015 Permit Information: Total valuation of all permits issued was \$5,662,754 and permit fees collected were \$34,994. These totals include 14 single family and miscellaneous residential permits for a total valuation of \$4,825,459 and residential permit fees total \$29,414. Total business valuation of \$837,295 and all business permit fees total \$5,580. Last year's status at this time, total valuation of \$7,413,538 and permit fees of \$46,102 that includes 23 single family; residential valuation of \$7,214,538 and business valuation of \$199,000. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions and/or comments on the Administrator/Road Superintendent's report. Mr. Maszczak asked Mr. Rogers if we are having problems with the cameras at Messerly Rd. Mr. Rogers explained issues, noting that the system may need to be returned. Fiscal Officer is holding payment upon Mr. Rogers' request.

Ms. Cartwright requested an update on the Gibson Rd project. Mr. Rogers reported that the project is behind because of the June weather. Schools have been contacted with anticipated opening date.

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The storm damage roof repair/replacement to Fire Station II was discussed. Mr. Rogers has three estimates ready for review. Resolution will be done at the next meeting.

Mr. Rogers updated the Board on the OPWC project and presented the Mahoning County Cooperative Agreement with the Mahoning County Engineer for the OPWC 2016 grant for the Starr Centre/Old Tippecanoe Rehabilitation Project Phase I for Board signatures.

Ms. Cartwright noted the defeat of the City income tax increase, noting that the City will be reviewing their budget soon. Ms. Cartwright asked that they advise on community projects that we both support as soon as possible, since we tend to do what they do. Ms. Cartwright noted discussion with City Manager as it relates to the SRO Agreement, noting that they are in union negotiations and whatever contract is entered into will change based on the final numbers. The agreement is asking us to pay one half of the officers 75% base pay and benefits. (We pay 50% of the 75% or \$29,926 that is an increase of 8% over last year, but that may increase) Mr. Governor noted his disagreement, feeling that the schools should be participating in the cost. Ms. Cartwright offered to discuss issue with counsel, since some members of counsel have expressed the same opinion. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants, and electronic payments. Fiscal Officer reviewed the street lighting tax assessment and the \$250,000 CD which come due August 24.

Fiscal Officer noted an increase in the healthcare cost for union employees from \$242 to \$245 per week. Fiscal Officer reported paying for one load of salt that was delivered back in June, but was unable to match any of the delivery slips and when further check, learned that the load actually was delivered to another entity (Jefferson Twp.). Morton Salt will credit our account, but reported that we have not been billed by Morton Salt for any of the deliveries from June or July as yet.

Fiscal Officer reviewed her concerns with the Zoning Fund...expected revenues and anticipated shortage. Fiscal Officer noted a form that she has received from OTARMA, when signed she would be confirming that we are accepting the value schedules as presented. She will hold off until we meet with a representative from OTARMA. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2015-08-18-119

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #10498 thru #10534, electronic payments 196-2015 thru 218-2015 as general & payroll obligations of the Township in the amount of \$84,533.25. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-08-18-120

Canfield Township Street Lighting Tax Assessment

After due consideration of the costs incurred to date and the projected future costs of furnishing and maintaining the lights and related costs of the Canfield Township Lighting Districts:

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NOW THEREFORE; the Canfield Board of Township Trustees does hereby resolve; that the special assessment for tax years 2014-2015, in an equal amount general against each parcel in each special lighting district, shall be in the aggregate amount determined by the Fiscal Officer and provided to the Mahoning County Auditor's Office for Special Assessment for years 2014-2015.

1223 lots for a total of \$56,712.00

Ms. Cartwright moved and Mr. Maszczak seconded the Motion to accept the Special Street Lighting Tax Assessments incorporating all street lighting districts as stated above. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-08-18-121

Investment

Ms. Cartwright moved to approve the investment of \$250,000.00 as recommended by Farmers Investment. One five-year Capital One NA for \$250,000 CD, at a rate of 2.35% that will mature on August 19, 2020. When the original CD matures on August 24, 2015, those funds will be returned to the main checking account at Farmers National Bank. The Motion was seconded by Mr. Maszczak. Discussion: Mr. Governor expressed concern with investing when we have issues that need addressed, such as repairing or replacing a truck and is not sure that we should continue to invest fund that are needed else ware. Mr. Governor would like to see a reserve fund to hold funds for future purchases. Ms. Cartwright asked for the amount of estate tax that we shouldn't spend. Fiscal Officer noted \$2,040,000 cannot be spent, but she feels the money is best earning 2.35% than .05% in our checking account, reviewing the CD's that are coming due in 2016. We have CDs coming due every few months. Ms. Cartwright noted that we are deferent than other Townships because we do not have an operating levy to cover road expenses, therefore the General Fund supports the Road Fund. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-8-18-122

OPWC 2016 Starr Centre/Old Tippecanoe Rehabilitation Project Phase I

Ms. Cartwright moved to approve A RESOLUTION AUTHORIZING the Chairman of the Board of Trustees TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and Whereas, Canfield Township is planning to make capital improvements for the Starr Centre/Old Tippecanoe Rehabilitation Project Phase I, and Whereas, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs, NOW THEREFORE, BE IT RESOLVED by Canfield Township: 1: The Chairman Board of Trustees is hereby authorized to apply to the OPWC for funds as described above. Section 2: The Chairman Board of Trustees is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

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RESOLUTION 2015-8-18-123

OPWC 2016 Cooperative Agreement

Starr Centre/Old Tippecanoe Rehabilitation Project Phase I

Mr. Governor moved to enter into a Cooperative Agreement with the Mahoning County Engineer for the OPWC 2016 grant for the Starr Centre/Old Tippecanoe Rehabilitation Project Phase I under the Ohio Revised Code 5535.08 (C)(1) provides [i]n non-emergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintain services. The cost, if any, of services obtained under this agreement may be paid from general fund monies of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within the political subdivision. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-08-18-124

Nuisance Properties

Mr. Maszczak moved to approve under the authority of ORC 505.87 as pursuant to resolution #2010-04-13-98 the following as a nuisance property: 4959 Shields Road. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor confirmed that this was the house that burnt and was declared by the Board of Health. Ms. Cartwright noted that our next step is to wait on the Fire Marshal ruling. They are not done. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-08-18-124

Executive Session

Mr. Maszczak moved to adjourn into executive session at 8:20 p.m. to discuss the employment of a public employee. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

The Board entered open session at 9:17 p.m.

The Board discussed MCTA picnic meeting.

ADJOURNMENT

Chairman adjourned the meeting at 9:26pm.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer