

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on February 10, 2015 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, February 10, 2015 at 7:00pm. Chairman Maszczak opened the meeting with the Pledge of Allegiance. There were two residents present. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections and/or additions to the minutes of the Reorganizational Meeting of January 5, the Regular Meeting of January 13 and the Special Meetings of January 19 and January 26, 2015. The minutes were approved as presented.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. Ms. Cartwright reported having problems receiving Zoning report by email. Ms. Cartwright questioned a moratorium on PUDs and a letter signed by a previous Board that grandfathered a developer, but no one can locate the resolution authorizing the letter. She is asking Mr. Rogers to request a legal opinion on the subject.

2015 Permit Information: 3 single-family residential permits issued for a total valuation of \$92,270 and permit fees of \$554. Last year at this time, 6 permits were issued for a total valuation of \$483,400 and permit fees of \$3,556. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions or comments on the Administrator/Road Superintendent's report. Ms. Cartwright was looking for additional information on the storm water conference that Mr. Rogers was asking to attend. Mr. Rogers advised that the conference is this coming May 6, 7 & 8 in Sandusky, Ohio at a cost of \$195.00.

Mr. Governor asked Mr. Rogers to update the Board as it pertains to the agricultural contract. Mr. Rogers explained the twenty-five foot setback from the stream running on the north side of the property, noting that the acreage will need to be recalculated before approval. Mr. Rogers noted that a letter will be going out to the present farmer advising that the property will be going up for bid so that he doesn't prep the property for the next season. Ms. Cartwright asked if the Township should be going out for bids in the fall so that the farmers could prepare the property for the following season. Mr. Rogers will look into it and report at the next meeting.

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Mr. Rogers updated the Board on the Turnpike meditation program demonstrating on a map the Twin Oaks & Mercedes Place areas that are directly impacted by the Ohio Turnpike. With Board approval, Mr. Rogers would like to submit this project with zero local funds since it must be submitted by February 28. This project would be part of the 2016 budget.

Mr. Rogers updated the Board as to the progress on repairs to the fire station, suggesting that he setup shop there during the repairs. All agreed.

Mr. Governor congratulated Mr. Rogers for completing the NIMS program thru FEMA. Mr. Rogers will be among the first contact after a disaster and able to get information to the Board faster. Mr. Rogers explained conversation with Fire Chief concerning communication between the fire department and the Township. The Fire District will download our radio frequency and during an emergency will keep us informed.

Mr. Governor asked about the weight limit signs and enforcement. Mr. Rogers explained conversations between the Sheriff's and County departments. The Sheriff is looking for Township legislative authority...Mr. Rogers advised that it's the county that legislates weight limit authority. Ms. Cartwright noted that this must be resolved soon before Gibson Road is damaged further. Ms. Cartwright wants this on the top of his to do list.

Mr. Governor asked if the Township received any other resumes for the alternate to the Zoning Board. Mr. Rogers stated that we only received one resume.

Ms. Cartwright noted as it pertains to the Public Works Report, asking about Truck #215. Mr. Rogers explained repairs to a heat shield. Mr. Rogers explained the process of cleaning the fuel sensor on these trucks.

Mr. Governor complimented our Public Works employees for a job well done keeping our roads clean. Mr. Maszczak would like to remind the public to leave their garbage cans and recycle bins back in their driveways during the winter months to enable our Public Works Department to properly plow our roads. Ms. Cartwright included residents blowing snow into the roadway.

Ms. Cartwright received calls from residents on Raccoon Rd and Western Reserve Rd concerning road conditions. Ms. Cartwright contacted the county road department, they did address the issues and she has asked them to pay close attention to certain areas to prevent accidents. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants and electronic payments. Fiscal Officer explained CD's coming due in the month of March.

Mr. Governor asked about Mr. Fulmer as it pertains to the record retention project. Fiscal Officer explained that she has left messages. Mr. Maszczak suggested giving Mr. Fulmer until mid-March and thereafter look else were. Mr. Governor wants us to confirm if he's out. All agreed. The report was accepted as presented.

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NEW BUSINESS

RESOLUTION 2015-02-10-24

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #10162 thru #10179, electronic payments 29-2015 thru 47-2015 as general & payroll obligations of the Township in the amount of \$32,132.63. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-02-10-25

2015 Nuisance Property Contractor List

Ms. Cartwright moved to approve the advertisement in the Youngstown *Vindicator's* Legal Notices for the lawn and maintenance and/or other related contractors to serve on a pre-established bidder's list to provide: lawn mowing, weed removal and other cleanup services as needed for properties located in Canfield Township deemed a nuisance as provided by ORC 505.87 and giving authority to the Township to remedy said matters. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-02-10-26

Snow Plow Cutting Edges

Mr. Maszczak moved to approve the purchase of 10 cutting edges for plow trucks 299, 201, 204 and 206 from Myers equipment at a cost not to exceed \$2,320.00. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Maszczak noted that the purchase of 10 cutting edges saves \$23.00 per edge with free delivery. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-02-10-27

Ohio Department of Transportation Local Public Agencies (LPA) Agreement

Mr. Maszczak moved to enter into the LPA Agreement with the State of Ohio, Department of Transportation for the Pebble Beach Storm Water Project as attached to the minutes. The Motion was seconded by Mr. Governor. Discussion: Mr. Maszczak noted that the Pebble Beach Project is scheduled to start in late July 2015 at a total cost of \$205,000 with the township receiving \$170,000.00 towards the project costs. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-02-10-28

Auditor of State Local Government Officials' Conference

Ms. Cartwright moved to approve the Elected Officials and the Township Administrator to attend the 16th Annual Auditor of State's Local Government Officials' Conference in Columbus, Ohio on Wednesday, April 1 through Thursday, April 2, 2015, with the Township paying for the registration fee of not more than \$175.00 per person and all conference related expenses in accordance with the Township's Travel Resolution. Motion was 2nd by Mr. Governor. Discussion: Ms. Cartwright is in favor of having Mr. Rogers attend because of the many sessions that would be advantageous to the Township. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

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Mr. Governor explained his research on the Township website. He located a company in Poland, Internet Data Management, Inc, (IDMI), that specializes in web development that would setup and house our website at no cost to the Township. The Township will be charged a onetime licensing fee of \$750.00 that would be the only cost to the Township. Ms. Cartwright noted some concerns with suggested tabs and would like to further discuss. A meeting to discuss the internet and Township website was set for February 18 at 3pm. Fiscal Officer will advertise as needed.

RESOLUTION 2015-02-10-29

Executive Session

Mr. Maszczak moved to enter into executive session to discuss possible purchase of land at 8:05pm. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

The Board reentered open session at 8:55pm.

ADJOURNMENT

With no further business before the Board, the Chairman adjourned at 8:55p.m.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer