

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



Meeting held on January 05, 2015 at 4:00 P.M.

Canfield Township Trustees conducted their Reorganizational Meeting on Monday, January 5, 2015, at 4:00 P.M. in the Township Hall. Acting Chairman Mr. Maszczak opened the meeting with the Pledge of Allegiance, There were two others present. Advertised as required by the Ohio Sunshine Law, the following legal ad ran in the *Youngstown Vindicator* on January 2, 2015.

Canfield Township Board of Trustees will meet on Monday, January 5, 2015 at 21 S. Broad Street (Township Hall) at 4:00pm to conduct the reorganizational meeting and any other business that may come before the Board. Public is welcome to attend.

Inasmuch as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Mr. Jim Steiner, __ Oak Tree, spoke about the previous meeting he attended with the Trustees and his disappointment that no resolution was able to be reached with the neighbors.

Attendance Roll Call

Acting Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present

Acting Chairman Maszczak turned the meeting over to Fiscal Officer Heasley to preside over the election of a Chairman for 2015. Ms. Heasley entertained a motion for the 2015 Chairman of Board of Canfield Township Trustees.

RESOLUTION 2015-01-05-01

Election of Chairman for 2015

Mr. Governor moved to appoint Mr. Maszczak as 2015 Chairman of the Board of Trustees. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

Fiscal Officer declared Mr. Maszczak, Chairman of the Board of Canfield Township Trustees for 2015 and turned the meeting over to the new Chairman.

RESOLUTION 2015-01-05-02

Election of Vice Chairman for 2015

Mr. Maszczak moved to appoint Ms. Cartwright for Vice Chairman of the Board of Trustees for 2015. The Motion was seconded Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.



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RESOLUTION 2015-01-05-03

Sunshine Law

Mr. Maszczak moved as follows: That the Board of Trustees shall conduct its meetings in full compliance with the Ohio Sunshine Law and accordingly establishes the following rules for the scheduling and notice of all meetings:

Regular Meetings: Regular Meetings of the Board of Trustees shall be held on the 2nd and 4th Tuesday of each month at 7:00 pm at the Township Hall located at 21 S. Broad St, Canfield, Ohio, and notice of said meeting will be posted on the Township sign in front of the Township Hall which is provided for that purpose. Notice shall be given to *The Youngstown Vindicator* and the *Canfield Town Crier*.

Special/Emergency Meeting: Notice of special meetings of the Board of Trustees shall be given by posting advance written notice of the meeting by posting on the Township sign in front of the Township Hall which is provided for that purpose. Additionally, notice of all special meetings will be given to *The Youngstown Vindicator* and when possible the *Canfield Town Crier*, and any other media that requests the same. Notice of a special meeting shall be given at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as possible.

Content of Notice: Notice of Special Meetings of the Board of Trustees shall contain the following information: 1) Date 2) Time 3) Place and 4) Purpose of the meeting.

Written Notice Up On Request: Additionally, the Township will provide advance written notice of special meetings to anyone who provides their request verbally or in written form to the Fiscal Officer or designee and provides an Email address, self-addressed pre-paid envelopes or postcards.

The Motion was seconded by Ms. Cartwright Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-04

Legal Counsel

Ms. Cartwright moved to approve Mahoning County Prosecutors according to ORC 309.09A as the Township's first legal counsel and hire outside legal counsel as needed in accordance with the Counsel's expertise. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-05

Requesting Advances from the County Auditor

Mr. Maszczak moved for approval for the Fiscal Officer to request advances from the Mahoning County Auditor for 2013 real estate property collections as funds become available. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

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RESOLUTION 2015-01-05-06

Parking Ban

Ms. Cartwright moved to continue to use the emergency parking ban as established in 2009 as provided by ORC 505.17. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-07

Appointment of Union Liaison

Mr. Governor moved to appoint Trustee Maszczak as the Union Liaison. Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-08

Appointment of Trustee to Cardinal Joint Fire District Board

Mr. Maszczak moved to appoint Trustee Cartwright as the representative to the Cardinal Joint Fire District Board. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-09

Setting Gas Mileage Reimbursement Rate

Mr. Maszczak moved to set the gas mileage reimbursement rate at \$0.575 cents per mile, the standard mileage rate for reimbursement of business mileage set by the Federal Government (IRS) effective January 1, 2015. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-01-05-10

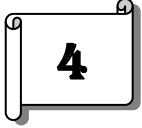
Reimbursement for Meals and Lodging

Ms. Cartwright moved to reimburse for meals when directly related to meetings, seminars, conferences or training sessions but not to exceed a daily per diem rate as set by the General Services Administration (GSA), except if amount charged for meals during a conference are higher. All meal reimbursement requests must be accompanied by receipts. This is applicable for programs whether or not an overnight stay is involved. Lodging for the same will be reimbursed in accordance with GSA per diem rates or sanctioned conference or seminar room block rates. Overnight accommodations GSA will be reimbursed for travel over 100 mile radius or in any case deemed an emergency situation or hazardous travel conditions exist. Motion seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0

RESOLUTION 2015-01-05-11

Designating the Official Newspaper

Ms. Cartwright moved to name *The Youngstown Vindicator* as the official newspaper for Canfield Township notices. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.



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ADJOURNMENT

With no further business before the Board, the Chairman called for adjournment of the meeting. Thereupon the meeting was adjourned at 4:29 p.m.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer