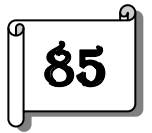


RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



Meeting held on June 23, 2015 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, June 23, 2015 at 7:00pm. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. Ms. Cartwright asked how soon after the meeting will the Board see the finalized copy of the new resolutions. Mr. Rogers reported that on July 9 the Zoning Board will finalizing red copy, Mr. Smith will review any changes and we should hear soon after; around August.

Ms. Cartwright requested an update from the Prosecutor's Office on the Flower Mill. Mr. Rogers will call and report back to the Board.

2015 Permit Information: Total valuation of all permits issued was \$4,412,609 and permit fees collected was \$27,129. These totals include 11 single family and miscellaneous residential permits for a total valuation of \$3,596,314 and residential permit fees total \$21,949. Total business valuation of \$816,295 and all business permit fees total \$5,180. Last year's status at this time, total valuation of \$5,152,173 and permit fees of \$32,131 that includes 16 single family; residential valuation of \$4,953,173 and business valuation of \$199,000. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions and/or comments on the Administrator/Road Superintendent's report. Ms. Cartwright noted that Mr. Rogers' report shows that he has not heard anything negative about Fire Station II, requesting that he contact the Fire Chief. Mr. Rogers noted that he has been playing phone tag with him for three to four weeks.

Ms. Cartwright suggested a workshop to discuss OPWC projects. Mr. Rogers asked that we have the meeting before the next meeting in July. Mr. Rogers suggested the Starr Centre Drive/Old Tippecanoe Court Project in phases. Ms. Cartwright suggested taking a loan at zero interest as part of the Townships' share to increase points. Further discussion will be needed.

Mr. Rogers reported on the June 6th recycling event, noting that it went well servicing 185 cars. A lot more smaller items were collected this year in comparison to last year. The report was accepted as presented.

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FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants and electronic payments. Fiscal Officer reported on her discussion with the manager of Farmers National Banks as it pertains to Township credit cards.

Fiscal Officer provided a spreadsheet of the bids received from banking institutions for the \$80,000.00 CD that just matured. Fiscal Officer reviewed CD's that will mature starting in July. Mr. Governor noted that he and the Fiscal Officer met with Leo Daprile of Gem Young Wealth Advisors for about an hour to review Township investments and Investment Policy. Mr. Daprile was impressed with the work that the Fiscal Officer has been doing with the Township's investments over the last several years...especially with the way the markets have been going. Mr. Daprile was not sure that he could have done better than what is already being done. Mr. Governor questioned why we would increase the investment amount by \$20,000 during a year with budget concerns. Ms. Cartwright noted that about \$4,000,000 came from Estate Tax that we are not permitted to spend. Fiscal Officer noted balances in the General Fund and Star Ohio Plus explaining that the amounts are fully liquid and available upon demand. She noted that she feels comfortable investing and suggesting pulling funds from Star Ohio, noting that getting 2% versus 25 bases points makes sense. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2015-06-23-97

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #10443 thru #10446, electronic payments 162-2015 thru 165-2015 as general & payroll obligations of the Township in the amount of \$12,068.03. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-06-23-98

Credit Card from Farmers National Bank

Mr. Governor moved to obtain two credit cards from Farmers National Bank with a total credit line of \$2,500.00 per card. Fiscal Officer and Township Administrator will be the two authorized users of the cards for Township use only. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright suggested including when receipts must be turned into the Fiscal Officer. Mr. Governor amended his Motion as follows: Mr. Governor moved to obtain two credit cards from Farmers National Bank with a total credit line of \$2,500.00 per card. Fiscal Officer and Township Administrator will be the two authorized users of the cards for Township use only. All receipts must be received by the Fiscal Officer within 7 days of purchase. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-06-23-99

Investment

Ms. Cartwright moved to approve the investment of \$100,000 as recommended by the Fiscal Officer on the attached sheet starting at the rate of 1.10% thru 2.30%; from 24 months to 60 months thru Farmers National Investments. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0. (Investment table on next page)

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Meeting held on June 23, 2015 at 7:00 P.M.

5 Year Term - Goldman Sachs Bank	10000 at 2.30%	Maturity Date:	7/2/2020
5 Year Term - Capital One Bk	10000 at 2.25%	Maturity Date:	6/25/2020
5 Year Term - Synchrony Bank	10000 at 2.15%	Maturity Date:	6/25/2020
4 Year Term - Capital One Bk	10000 at 1.95%	Maturity Date:	7/1/2019
4 Year Term - Goldman Sacks Banks	10000 at 1.95%	Maturity Date:	7/1/2019
3 Year Term - Compass Bank	25000 at 1.50%	Maturity Date:	7/1/2018
2 Year Term - Ally Bank	25000 at 1.10%	Maturity Date:	7/1/2017

RESOLUTION 2015-06-23-100

Parkland Loan

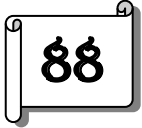
Mr. Maszczak moved to authorize the Fiscal Officer to enter into a loan agreement with Home Savings & Loan to pay off the balance of the Parkland loan with Farmers National Bank. The loan with Home Savings & Loan will be at a rate of 2.40%. Home Savings will pay off Farmers National Bank directly with the proceeds. Farmers National Bank's present rate is 4%. The Township anticipates a savings of approximately \$8,000 per year. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

PAYMENT SCHEDULE A-1

Amortization Schedule for Annual Payments at a rate of 2.40%; with payments to begin as of October 15, 2015; by and between Home Savings & Loan, as lender and Canfield Township as payee.

Payment Schedule:

Payment Number	Payment Due Date	Payment Amount	Interest Portion	Principal Portion	Termination Value *
STARTING					\$284,051.34
1	10/15/2015	\$30,313.41	\$ 3,408.62	\$26,904.79	\$257,146.55
2	4/15/2016	\$30,313.41	\$ 3,085.76	\$27,227.65	\$229,918.90
3	10/15/2016	\$30,313.41	\$ 2,759.03	\$27,554.38	\$202,364.52
4	4/15/2017	\$30,313.41	\$ 2,428.37	\$27,885.04	\$174,479.48
5	10/15/2017	\$30,313.41	\$ 2,093.75	\$28,219.66	\$146,259.82
6	4/15/2018	\$30,313.41	\$ 1,755.12	\$28,558.29	\$117,701.53
7	10/15/2018	\$30,313.41	\$ 1,412.42	\$28,900.99	\$ 88,800.54
8	4/15/2019	\$30,313.41	\$ 1,065.61	\$29,247.80	\$ 59,552.74
9	10/15/2019	\$30,313.41	\$ 714.63	\$29,598.78	\$ 29,953.96
10	4/15/2020	\$30,313.41	\$ 359.45	\$29,953.96	\$ - 0 -
Totals		\$303,134.10	\$19,082.76	\$ 284,051.34	



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Meeting held on June 23, 2015 at 7:00 P.M.

RESOLUTION 2015-06-23-101

Parkland Phase II Excavation and Drainage

Mr. Maszczak moved to accept the best low qualified bid for the excavation and drainage work for the proposed pavilion from W.L. Culbrunn Excavating at a cost of \$ 4,000.00 as part of the Land and Water Conservation Fund Grant. The Motion was seconded by Mr. Governor. Discussion: Ms. Cartwright asked how many bids were received. Mr. Rogers advised that he received 2 bids. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-06-23-102

Parkland Phase II Concrete Work

Ms. Cartwright moved to accept the best low qualified bid for the installation of the 24'x 26' concrete pad for the proposed pavilion and 70 feet of sidewalks from Foust Construction Inc. at a cost of \$6,332.50 as part of the Land and Water Conservation Fund Grant. The Motion was seconded by Mr. Maszczak. Discussion: Mr. Maszczak asked if Foust Construction was the first bidder. Mr. Rogers noted that they were and explained why he selected them. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-06-23-103

Parkland Phase II Split Rail Fence

Mr. Maszczak moved to accept the best low qualified bid for the installation 250' of the donated split rail fence along the south side of the pavilion project area from Gabriel's Fence at a cost of \$1,350.00 as part of the Land and Water Conservation Fund Grant. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Puerner asked if we meant vinyl fence since there is a difference. Mr. Maszczak amended the Motion to include vinyl split rail fence. The amended Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-06-23-104

Imaging of Township Development Maps

Ms. Cartwright move to approve American Business Center, Inc. to commercially image 1400 of the Township's maps relating to housing developments, which are currently housed at the Public Works office on Messerly Rd., at a cost not to exceed \$2,512.75. The Motion was seconded by Mr. Maszczak. Discussion happened before the Motion, but because of its' importance it is highlighted as follows: Fiscal Officer noted that the expense should be paid from the Road Fund, but because of budgetary concerns and the universal use of these maps, she has suggested that the expense be paid from the General Fund. Mr. Governor stated that ABC did come in and count the paper maps for the quote to scan and provide them on the appropriate number of discs. Ms. Cartwright thought that this was going to be done by the county. Mr. Rogers explained why they cannot do it now. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Mr. Rogers noted that the Public Works Department is in need of new shirts and pants. Shirts will be embroidered. Mr. Rogers noted that the old shirts must be returned to the Township for disposal, explaining why it is necessary. Fiscal Officer explained that we have a Resolution on record that states that all items purchased by the Township must be returned to the Township and can't be disposed of by the employee.

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Mr. Maszczak discussed a meeting he had on possible revenue from the Sherriff's Department as it relates to traffic tickets. The subject matter is still open for further discussion.

Ms. Cartwright requested a meeting to discuss OPWC projects that will be due on August 31, 2015. All agreed on July 1, 2015 at 2pm. Mr. Governor and Ms. Cartwright advised when they will not be available for regular scheduled meetings. All agreed to discuss at the meeting of July 1.

ADJOURNMENT

With no further business before the Board, the Chairman adjourned at 8:13p.m.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on June 23, 2015 at 7:00 P.M.
