

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 12, 2015 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, May 12, 2015 at 7:00pm. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Public Presentation

Mr. Richard Puerner of Leffingwell Rd informed the Board of a grass fire at gate #13 off Leffingwell Rd in the Fairground area, noting the difficulty locating keys to open the gate that was blocking emergency vehicles from entering to deal with the fire.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	excused,
Mr. Maszczak	present,

MINUTES: Minutes were tabled.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. 2015 Permit Information: Total valuation of all permits issued was \$2,062,706 and permit fees collected was \$12,818. These totals include 5 single family and miscellaneous residential permits for a total valuation of \$1,672,406 and residential permit fees total 10,259. Total business valuation of \$390,300 and total permit fees collected of \$2,559.

Last year's status at this time, total valuation of \$4,047,124 and permit fees of \$25,678 that includes 13 single family; residential valuation of \$4,011,124 and business valuation of \$36,000. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions and/or comments on the Administrator/Road Superintendent's report. Mr. Rogers updated the Board on Fire Station II, provided drawings for a sign at Dean Hill Cemetery and reviewed the installation of the pavilion. Mr. Rogers discussed the closing of S Raccoon Rd by ODOT. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants, electronic payments and purchase orders. Fiscal Officer noted that she was unable to reconcile for the month of April due to an OPERS check. She has asked for help with posting the check from UAN and the State Auditor's Office. UAN is unable to give advice and she is still waiting on the Auditor's Office to call.

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Fiscal Officer noted that she contacted Mahoning County Sanitary concerning the park billing. Mahoning County Sanitary advised us that they are charging \$54.25 per month, which is a special offer for our Township and should help with the budgeting process.

Fiscal Officer explained that an employee that recently attended a conference paid for the hotel with his own credit card. The hotel wouldn't remove the taxes charged for the room. If the Township pays directly to the hotel, they would waive the taxes and return the money back to the employee's credit card. Check #10385 should take care of this problem. When the employee sees the credit, that employee must pay back the Township the full amount paid for one day stay at that hotel. Mr. Governor noted that we have gone back and forth about getting a Township credit card, noting this is a good example of the need. Mr. Maszczak agrees that we should look into it again instead of jumping through hoops not to pay taxes. Fiscal Officer explained that the bank needs signed minutes that includes resolution attached to the credit card application. Fiscal Officer noted charges near \$1,000 in 30 days on her personal credit card that were the Township's responsibility. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2015-05-12-81

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #10342 thru #10381, electronic payments 113-2015 thru 127-2015 as general & payroll obligations of the Township in the amount of \$38,419.48. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Mr. Maszczak, yes. Motion carried 2 to 0.

RESOLUTION 2015-05-12-82

Purchase Orders

Mr. Governor moved to approve PO 16-2015 thru PO 17-2015 for a total of \$62,418.38 to encumber funds of the Township. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Mr. Maszczak, yes. Motion carried 2 to 0.

RESOLUTION 2015-05-12-83

Nuisance Properties

Mr. Maszczak moved to approve under the authority of ORC 505.87 as pursuant to resolution #2010-04-13-98 the following as nuisance properties: 4057 Saint Andrews Court; 7470 S Raccoon Road; 6405 Farmington Circle; 4893 Timbercrest Drive. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Mr. Maszczak, yes. Motion carried 2 to 0.

ADJOURNMENT

The next meeting is set to discuss the salt program on May 15, 2015 at 3pm. With no further business before the Board, the Chairman adjourned at 7:30p.m.

absent

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer