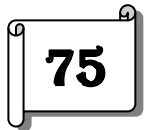


RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



Meeting held on May 26, 2015 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, May 26, 2015 at 7:00pm. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Public Presentation

Ted Alexander of Pebble Beach Dr. addressed concerns regarding the detention pond - part of the Indian Run Phase V that is in his back yard which he believes was not engineered or properly installed and that the Township may not be maintaining the area. Mr. Rogers explained how the Township plans to handle this in August or September when the Township will have the proper equipment.

Richard Beshara of St. Andrews Dr. addressed the road debris in front of his home. Mr. Rogers noted that we do have a lot of streets that need to be swept and we do not have the funding at this time, but has been looking into options, but this one is not high on the list of work when the Township has been dealing with sinkholes to repair. The debris comes from the road deteriorating in different areas and pushed around with the plow, rain and traffic. Mr. Maszczak noted that the Township has lost a lot of its funding from the State of Ohio and just this past year we purchased a new plow truck. We have a tight budget and we are working within that budget. Ms. Cartwright noted that we operate on property taxes and this year we will receive approximately \$580,000; reviewing our expenditures; noting that we must operate within the money we take in, otherwise we would have a terrible situation on our hands. Mr. Maszczak suggested giving the Township a week to deal with this situation and Mr. Beshara agreed.

Mr. Bettile of Fox Den Trial found information that was not accurate on the Township website. Mr. Maszczak noted that the site is a work in progress and the new website is not up and running yet.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections or additions to the Meeting Minutes of April 14, April 22 and special meeting of April 28, 2015. The minutes were approved as presented.

THE ZONING REPORT: Chairman Maszczak noted that there was no Zoning Report to review since Mr. Morrison was on vacation last week. Ms. Cartwright would like to see the residential and business permit fees reported separately.

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2015 Permit Information: Total valuation of all permits issued was \$1,865,606 and permit fees collected was \$11,591. These totals include 5 single family and miscellaneous residential permits for a total valuation of \$1,475,306 and residential permit fees total \$9,032.00. Total business valuation of \$390,300 and total permit fees collected of \$2,559.

Last year's status at this time, total valuation of \$3,639,584 and permit fees of \$23,111 that includes 11 single family; residential valuation of \$3,604,084 and business valuation of \$35,500. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions and/or comments on the Administrator/Road Superintendent's report. Mr. Rogers noted that he has sent another e-mail asking the Canfield Soccer Club to remove their extra goals from the side of the building, noting that he was told that it would be done two weeks ago.

Ms. Cartwright asked about the AED training. Mr. Rogers noted that it will take place on Saturday, May 30 from 9 to 11am. The fireman will train soccer coaches on general use of the AED equipment.

Ms. Cartwright asked if the Board had seen the Stonebridge flyer. Mr. Maszczak and Mr. Governor had not seen it. Mr. Rogers will provide a copy to both. Ms. Cartwright noted that she provided a copy to the City and the Fire District noting, that it's important that it be conveyed that the connector road between Stonebridge and the Westbury Development will remain opened following replacement of the Gibson Road bridge (over the Ohio Turnpike).

Mr. Rogers provided an update on the Mercedes Place Turnpike Mediation Project noting that the total of the project is \$171,859; approved Turnpike share is \$144,359 and Township share is \$27,500. This project will be for the Township's 2016 budget; Turnpike's 2017 budget going out for bid in August and should be completed in September 2016. Mr. Rogers in his capacity will try to reduce the Township's cost by helping with the engineering part as much as possible. Mr. Maszczak noted that this is a high priority project; thankful for the work Mr. Rogers put into it; grateful for the funding.

Summit Dr. was discussed, but Mr. Rogers feels that at this time, there is nothing that the Township can do explaining suggestions made to the resident as well as the developer's input. Gibson Rd asphalt hot mix work was discussed, noting the good work that was done by the road crew. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants, electronic payments and purchase orders. Fiscal Officer suggested increasing petty cash to avoid reimbursing often. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2015-05-26-86

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #10382 thru #10406, electronic payments 128-2015 thru 142-2015 as general & payroll obligations of the Township in the amount of \$36,036.71. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



Meeting held on May 26, 2015 at 7:00 P.M.

RESOLUTION 2015-05-26-87

Purchase Orders

Ms. Cartwright moved to approve PO 18-2015 thru PO 21-2015 for a total of \$9,076.00 to encumber funds of the Township. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-05-26-88

Petty Cash

Ms. Cartwright moved to approve increasing office petty cash from \$100.00 to \$250.00. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright noted that this is being done because we are continuing to run out of cash in the office and employees have to utilize their own funds. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-05-26-89

Interstate Shredding LLC

Ms. Cartwright moved to enter into a contract with Interstate Shredding LLC of Girard for the county wide Appliance Drive collection scheduled for Saturday, June 6, 2015 at the Canfield Fairgrounds, to be sponsored by Canfield Township. The Motion was seconded by Mr. Governor. Discussion: Mr. Rogers reported conversation with Lou Vega noting that the Green Team will pay the Township \$500.00 for this event. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-05-26-90

Canfield Gridiron

Mr. Maszczak moved to approve payment to the Canfield Gridiron Club for \$500.00 as a donation in exchange for their help during the Appliance Recycling event which will be held Saturday, June 6, 2015 at the Canfield Fairgrounds. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor confirmed that there will be enough help for this event. Mr. Rogers noted that he has discussed with their coach the need for the young men to show up and work. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-05-26-91

Mike Makes Signs/Dean Hill Cemetery

Mr. Governor moved to approve Mike Makes Signs to construct and install a sign for Dean Hill Cemetery at a cost of \$1,695.00 with \$650.00 being part of the \$1,000.00 donation received from Ms. Cheryl Soyka and the Township paying the balance of \$1,045.00. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-05-26-92

Fourth of July Community Event

Ms. Cartwright moved to approve a \$5,000.00 donation in support of the annual 4th of July Community Event that is sponsored by the Canfield Rotary Club that will take place on Saturday, July 4, 2015 at the Canfield Fairgrounds. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

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BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Fiscal Officer noted that the Township had an investment – Goldman Sachs for \$80,000 that came due on May 11, 2015. She asked if she is able to locate an investment at the best rate above 1%, would the Board be in favor of allowing her to re-invest this investment rounded up to \$100,000. The Township has two more investment coming due in the next sixty days for a total of \$500,000. Mr. Governor suggested meeting with Mr. Leo Daprile of Gem Young Wealth Advisors at least for the two larger investments coming due and also review the investment policy. All agreed to re-investing the fund that has already come due for the best rate over 1%. All agreed that Mr. Governor and the Fiscal Officer should meet with Mr. Daprile to review the investment policy and see what Mr. Daprile can do for the Township. Mr. Governor noted that he is personal friend with Mr. Daprile and doesn't want to have a conflict of interest. Mr. Maszczak felt that there is no inherent conflict that he can see.

Ms. Cartwright noted that in conversation with the Fiscal Officer, she may not be available for the next meeting of June 9 and the next meeting may need to be rescheduled. Mr. Governor noted that he will not be available for the July meeting.

Meeting of June 9 will be moved to Tuesday, June 23 at 7pm. Wednesday, June 17, 2015 at 2pm is set to discuss the union contract to determine what research may be required, Policy and Procedures, and Township business that may come before the Board. The July meeting will be discussed later.

Mr. Governor noted that Canfield Township will again be hosting the Mahoning County Township Association (MCTA) meeting in September at the Canfield Fairgrounds. MCTA is asking that we secure the site and arrangements.

Ms. Cartwright discussed the Mahoning County Career and Technical Center training tower center program and funding for the program. Ms. Cartwright explained the process of selecting the position of Captain for the Fire District and named three individuals to that position as follows: Robert Tieche Jr., Troy Kolar and Conner O'Halloran respectfully.

ADJOURNMENT

With no further business before the Board, the Chairman adjourned at 8:10p.m.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer