

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 27, 2015 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, October 27, 2015 at 7:00pm. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak tabled the minutes until the next meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions and/or comments on the Administrator/Road Superintendent's report. Mr. Rogers provided an update on the park project noting, that everything is done but the final grant paperwork. Fire Station II is completed with no complaints. The Messerly Road camera is not working as intended. Mr. Rogers explained that the camera was supposed to pickup vehicle license plate numbers and this particular camera isn't doing so and in conversation with the representative he suggested installing an additional camera at the Township expense. Mr. Rogers suggested that we could just have the camera removed. Ms. Cartwright suggested talking to the company to install a second camera at its expense or negotiate. Pebble Beach Project should be out for bid early November and awarded by mid-December.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants, electronic payments and purchase orders. Fiscal Officer reviewed current Road Fund purchases orders, expenditures; recommending a transfer from the General Fund to the Road Fund of \$40,000.00. She provided a detailed spreadsheet of overall costs and revenues for the Zoning Board of Appeals and updated budget spreadsheets for tomorrow's meeting. She informed the Board that the second half property tax has not been received. Fiscal Officer had conversations with both zoning boards over compensation. She gathered information from the minutes back to 2004 noting confusing conflicting information, suggesting rescinding Resolution #2015-10-13-152 and each year at the reorganizational meeting include boards' compensation to end confusion. The AT&T increased from \$74.50 to \$217.43 last month and today received a full month bill of \$130.37, suggesting Armstrong for the land-line phones. Mr. Governor discussed usage with Mr. Burkett. It was determined that only one line is needed and move service to Armstrong. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2015-10-27-155

Warrants & Electronic Payments

Mr. Maszczak moved to approve warrants #10655 thru #10688, electronic payments 273-2015 thru 280-2015 as general & payroll obligations of the Township in the amount of \$144,154.63. The Motion

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was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-10-27-156

Purchase Orders

Ms. Cartwright moved to approve purchase order PO 33-2015 and PO 34-2015 in the amount of \$3,149.57. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-10-27-157

Transfer of Funds

Mr. Maszczak moved to approve the transfer of \$40,000.00 from the General Fund appropriation line #1000-910-910-0000 to the Road Fund revenue line #2141-931-0000 to cover road expenditures. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Chairman noted motion to rescind resolution 2015-10-13-152, but Ms. Cartwright asked that this motion be placed on hold until they have had a chance to review information that was provided. Fiscal Officer noted that warrants have been processed for the Zoning Board of Appeal. Board agreed to correct payment if needed at a later date and allow board to be paid at this time.

RESOLUTION 2015-10-27-158

Equipment Declared

Mr. Governor moved to declare the Honda push mower, serial number MZBZ6352928 as salvage and remove it from the Public Works Department inventory. The mower has been taken out of service due to the crack in the mower deck and is unsafe to use in its condition. The Motion was seconded by Ms. Cartwright. Discussion: Ms. Cartwright asked if the mower will be replaced. Mr. Rogers noted that it has been replaced. Salvaged mower will be dismantled and turn in for its metal value. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2015-10-27-159

Public Notice Advertisement

Mr. Maszczak moved to advertise a Public Notice in the Youngstown *Vindicator*, Legal section for the Pebble Beach Storm Sewer Project, as required by the Ohio Department of Transportation. The advertisement will run one time and have 30-day question/answer period for the public before the request to bid is approved by the State. The Public Notice will be submitted Wednesday, October 28th and run on Saturday, October 31st. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

ADJOURNMENT

Ms. Cartwright noted as it pertains to the ad for the zoning position, that it now includes both zoning boards' positions. With no further business before the Board, the Chairman adjourned at 7:31pm.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian W. Governor, Trustee

Ms. Carmen I. Heasley, Fiscal Officer