

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 12, 2016 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, April 12, 2016 at 7:30pm due to a mandated Ohio Auditor of State conference that ran from 5pm to 7pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request. Since the *regular meeting* was rescheduled to start at 7:30pm, it was advertised as required by the Ohio Sunshine Law and ran in the *Youngstown Vindicator* on April 5, 2016 as follows:

Canfield Township Board of Trustees will meet on Wednesday, April 6, 2016 at 12:00pm at 21 S. Broad Street, Canfield (Township Hall) to review Policy and Procedures with employees and may enter into executive session to consider the employment of a public employee. The regular meeting of April 12, 2016 will start at 7:30pm. The Public is welcome to attend.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Public Presentation

Chairman Governor recognized Mr. Lowell Seibert of 6155 Gibson Rd who brought to the Board's attention a dip in the road that is creating a sight safety issue when leaving his driveway and for anyone going west on Gibson Road.

Mr. Joseph Warino, 6151 Leffingwell Rd, in his capacity as Canfield City Manager addressed the Board concerning Ordinance # 2016-09 prohibiting through truck traffic on Timber Run Drive that was signed by council on April 6, 2016 and asking that the Township attach a copy of a "Notice to all Builders, Contractors, & Suppliers:" to prevent additional costs to the builders. A copy was provided for our files. Ms. Cartwright expressed her concerns for non-construction commercial vehicles that will route their deliveries the shortest most convenient route and hope this is taken into consideration.

Mr. Joseph Troll of 7917 Columbiana Canfield Rd spoke on Gibson Rd concerns. Mr. Governor noted that the Board is aware that in order to fix Gibson Rd...it must be done right. The engineering study that was done years ago, estimated the cost at over three million dollars to do it right. The Board has a significant list of what must happen before widening the road. It order to do this right, it will take years and years. We want to take the first step by updating the engineering study and we have asked Mr. Rogers to look into where we are today as far as cost. In order to make the road at least drivable, the Board is looking into caring for the first fifteen hundred feet this year. We know that in order to do this road right...it will take years...we do not have the money to do it. We hope to get grants to do this project in phases...three or four phases, because that's how long it will take to do this road.

Attendance Roll Call

Chairman Governor requested that Carmen I Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present,

MINUTES: Chairman Governor noted that the minutes provided by the Fiscal Officer will be tabled to give the Board additional time for review.

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SHERRIFF QUARTERLY REPORT: Chairman Governor recognized Major William Cappabianca and Major Jeffery Allen. Major Allen presented the report. Majors Allen and Cappabianca reviewed the benefits that the Township receives as a result of its contract with the Mahoning County Sherriff's Department.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Governor requested questions and/or comments on the Administrator/Road Superintendent's report. Ms. Cartwright understood that the recycling meeting had taken place and asked Mr. Rogers if there were any changes to report. Mr. Rogers noted that the programs will remain the same and the Township will receive the same funds as the previous year. Signage was also discussed around the recycling area.

Ms. Cartwright asked Mr. Rogers at the last meeting to address road conditions in front of Fire Station II and thanked Mr. Rogers for doing so.

Fiscal Officer Heasley asked Mr. Rogers if he had the opportunity to discuss sanitary billing cost with the county for the Township's Community Park. Mr. Rogers noted that he had given one year of water usage (meter readings) and was told by the person that does the billing that he would correct our invoices. Fiscal Officer asked Mr. Rogers to provide her with the name of the person by email, so if the next billing is not corrected, she can contact the person directly.

Mr. Paloski asked for a basement water issue update. Mr. Rogers noted heavy rain yesterday and about the same amount of water was visible. Mr. Rogers would like to camera the footer drains. The Board agreed so we can see what we are dealing with for the next step.

The paving program was discussed. Mr. Paloski agrees with the streets on list need done. Ms. Cartwright did not have the opportunity to drive the Township Roads. Boardman is looking for our list of street...Mr. Rogers noted sooner is better. ODOT Street paving program was discussed.

Mr. Rogers explained issues with the heating system at Fire Station II. He is in the process of obtaining estimates. Fiscal Officer noted that the budget was reduced in that fund and we may need the estimates and a special meeting to discuss that line item before entertaining a motion to spend money. Ms. Cartwright noted other items that need to be looked at, so a hard look at the budget is warranted.

Mr. Rogers reported that zoning has total estimated structure valuations of \$3,356,271 and total permit fees collected of \$20,794. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed warrants and electronic payments. Ms. Cartwright asked about moving \$500,000 from Star Ohio Plus into a CD as previously discussed. Investments were discussed in detail. Moving \$500,000 from Star Ohio Plus was agreed upon by the Board. Fiscal Officer noted 1% offer from Home Savings for a 90 day period not to exceed \$250,000 deposit that would be FDIC insured. Other funds with Home Savings are collateralized as required by ORC. Fiscal Officer offered concerns with the amount of funds in Farmers National over the FDIC safety net, although we have a collateralization agreement with Farmers National.

Ms. Cartwright addressed the need for a budget meeting since the budget is still over by some \$580,000 and the Fiscal Officer indicated that mid-May would be the best time. The report was accepted as presented.

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NEW BUSINESS

RESOLUTION 2016-04-12-51

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #11019 thru #11035, electronic payments 114-2016 thru 126-2016 as general & payroll obligations of the Township in the amount of \$20,884.71. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-04-12-52

Pebble Beach Storm Sewer Advertisement

Mr. Governor moved to approve the advertisement in the *Youngstown Vindicator's* legal notices for the Pebble Beach Storm Sewer Project PID # 98613. The advertisement will run a total of four (4) times on Wednesdays and Fridays, beginning on Friday, April 15th thru Wednesday, April 27th with the bid opening on Friday, May 6th at 10:35 a.m. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

TRUSTEES COMMENTS: Mr. Governor brought the Board up to date on the Flower Mill court case.

Good Evening Canfield will be held this Thursday evening at 5:30pm. Ms. Cartwright noted that she had invited Mr. Rogers to attend.

Mr. Governor advised the Board that the Canfield Soccer Club is interested in renting storage space at the Township Community Park building. The building was measured and research was done to determine proper rental fees to charge. The determined rate would be \$100 - \$120 per month. Mr. Rogers will contact the soccer club to make sure they are interested...contact the prosecutor's office for a contract and then put together a motion for the following meeting after we have a proper contract ready. Bathroom rental was also discussed.

Ms. Cartwright advised the Board that she has requested clarification on two items discussed with the employees as it pertains to the Township's Policy and Procedures.

Mr. Rogers advised the Board that he received a letter from the Mahoning County Health Department as it pertains to the license we have at the park. Someone from the staff has to be certified with a level II license and get the certificate. It requires attending a two day of class with a two hour test at the end of the classes. The certificate is required should someone rent the building and brings in catered food using warmers. The cost is \$180.00. It is part of the Ohio Administrative Code passed this year.

Mr. Rogers reported on concerns with a vacant home on Fairway Dr. and that the Sheriff's Department is now involved due to vandalism.

Next Meeting Dates: Special meeting on April 26 at 8:30am to 10:30am with Public Works employees. The next regular meetings will be held later on April 26 & May 10 at 7:00pm. A special budget workshop will be held on May 17 at 2pm and will be advertise to deal with other business of the Board.

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RESOLUTION 2016-04-12-53

Executive Session

Mr. Governor moved to adjourn into executive session in accordance with RC 121.22 at 9:10pm to discuss the employment of a public employee, to prepare for collective bargaining matters and to discuss compensation of a public employee. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0. The Board returned to open session at 9:57pm.

ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 9:58pm.

Mr. Brian W. Governor, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Carmen I. Heasley, Fiscal Officer