

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 26, 2016 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, April 26, 2016 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Public Presentation

Chairman Governor recognized Mr. Zuccaro, President of Summit Insurance Agency and representative of OTARMA. His office is in Hudson, Ohio. Mr. Zuccaro gave a short presentation offering suggestions for changes to our policy and stated he'd work with Mr. Rogers to make sure we are properly insured and changes are made.

Lydia Schlegel of 10000 Washington Rd and a student at South Range High School attended the meeting as a requirement for a government class.

Attendance Roll Call

Chairman Governor requested that Carmen I Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular meeting minutes of March 8, 29, April 12 and the special meetings of March 16, and April 6, 2016. Fiscal Officer noted that suggested changes by the Board have been implemented. Minutes were approved as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Governor requested questions and/or comments on the Administrator/Road Superintendent's report. Ms. Cartwright asked if Mr. Rogers set parameters as it relates to recycling help during events. Mr. Rogers noted that it has been taken care of adding specific people such as a coach will be present during the event. Ms. Cartwright suggested notifying Canfield Police for traffic control. The Appliance Drive will be held on June 4 from 10am to 2pm and has been posted on our web-site.

Mr. Governor mentioned the 2016 Paving Program adding that Boardman is waiting on our list. Ms. Cartwright stated her suggestions noting that measurements are needed, since not all the roads were included within each development, however the top of Gibson Road, Steeplechase and Aladdin area in the worst condition and would be the most economical to pave. The report was accepted as presented.

ZONING REPORT: There were thirty one residential permits written of which nine are for new construction for a total valuation \$2,713,201 and total permits collected of \$16,600. There were six permits written for Business/Commercial for a total valuation of \$731,468 and total permits collected of \$4,732. Total overall permits written to date were thirty seven with a total valuation of \$3,444,669 and total permit collections of \$21,332. Mr. Governor thanked Mr. Rogers for all the hard work he has put into zoning.

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FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments; noted procedures to move \$500,000 from Star Ohio Plus which will take another week.

The Fiscal Officer asked the Board about the liquor license request for the Courtyard by Marriott/Radius and with no objections to the license she will respond to the State of Ohio and the Mahoning County Commissioners that a hearing is not requested by this Board.

The Fiscal Officer reported on her phone conference with the State Auditor's Office as it pertains to the 2014-2015 audit, noting we should hear in early May concerning the bidding process. Mr. Rogers will contact Canfield Board of Education to RSVP our participation in the Civic Day Event. The report was accepted as presented.

OLD BUSINESS

Mr. Governor addressed our website optional \$395 yearly maintenance program. The original license cost \$750.00, but the optional maintenance would be \$395 per year. If the Board decides not to take this option and the site should crash, a new license would be required at \$3,000. The Board agreed that we do not need or want to pay for a maintenance program.

NEW BUSINESS

RESOLUTION 2016-04-26-54

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #11036 thru #11060, electronic payments 127-2016 thru 152-2016 as general & payroll obligations of the Township in the amount of \$116,394.38. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-04-26-55

Nuisance Properties

Mr. Governor moved to approve under the authority of ORC 505.87 as pursuant to resolution #2010-04-13-98 the following as nuisance properties: 6405 Farmington Circle; 3812 Shields Road; 4011 Endenrock Drive; 4376 Mellinger Road; 4816 Messerly Road. 8477 Columbiana-Canfield Rd. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor asked the Fiscal Officer what the process would be after this point. She noted that letters go out to the homeowners giving them seven days to abate and if that deadline is not met, mowing contractors are sent out for estimates and the property is mowed and or cleaned up. The actual cost plus \$150.00 administrative fee is added to the tax billing thru the county treasurer's office. When and if the taxes are paid, the Township is reimbursed thru property tax payments. If the home goes into foreclosure and is sold, liens are cleared and it is possible that the Township may never receive funds spent. When a property remains on the list more than one season, the process does not begin over again each year. The property remains on a permanent list until it's fully abated. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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TRUSTEES COMMENTS: Mr. Governor asked the Fiscal Officer for an update on the prosecutor's opinion request as it pertains to the healthcare op-out program. She explained that we are still waiting on the prosecutor's office. The prosecutor's office is concerned with addressing this opinion because of the way Obamacare may affect this program at the Federal level and she believes they are awaiting a final opinion from the Ohio Attorney General on this matter. This will affect Ms. Heasley and Mr. Paloski.

Mr. Governor advised the Board during the last meeting that the Canfield Soccer Club is interested in renting storage space at the Township Community Park building and having the restrooms open during the upcoming season. Ms. Cartwright stated that she thought the prosecutors were going to draw up an agreement. Mr. Governor thought that we were going to make sure that we were all in agreement with everything first before drawing up an agreement. The club has countered with a yearly cost of \$1,000, asking what the Board thought of that amount. The space is not being used at this time and feels this would be a win - win for both of us, generating income on space not being utilized. Mr. Rogers noted that the insurance company informed him today that the club will need to carry liability insurance listing us on the policy while renting from us. All agreed that some type of agreement must be made concerning the key to access the restrooms. Mr. Governor asked Mr. Rogers to contact the soccer club to inform them that the Board is in agreement

Ms. Cartwright announced Cardinal Joint Fire District has two new fire trucks arriving this evening; one replaces the truck that was in an accident on the turnpike and the other is scheduled to go into commission and will be transferred to station III when it opens.

Next Meeting Dates: Special meeting with Public Works employees is scheduled for May 3 at 8:30 to 10:30am. The next regular meeting will be held on May 10 at 7:00pm. A special budget workshop will be held on May 17 at 2pm and will be advertised to deal with other business of the Board.

RESOLUTION 2016-04-26-56

Executive Session

Mr. Governor moved to adjourn into executive session in accordance with ORC 121.22 at 7:48pm to discuss the employment of a public employee, to prepare for collective bargaining matters and to discuss compensation of a public employee. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 9:26pm.

ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 9:27pm.

Mr. Brian W. Governor, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Carmen I. Heasley, Fiscal Officer

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