

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 6, 2016 at 12:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, April 6, 2016, at 12:00pm to conduct a workshop with Public Works employees regarding the Township's Policies and Procedures. Chairman Governor called the meeting to order at 12:00pm. Those in attendance were Township Administrator/Road Superintendent Keith Rogers, Assistant Public Works Foreman Robert Burkett and Public Works Maintenance employees Shawn Stack and Michael Fuchilla. This special meeting was advertised as required by the Ohio Sunshine Law and ran in the *Youngstown Vindicator* on April 5, 2016 as follows:

***Canfield Township Board of Trustees will meet on Wednesday, April 6, 2016 at 12:00pm at 21 S. Broad Street, Canfield (Township Hall) to review Policies and Procedures with employees and may enter into executive session to consider the employment of a public employee.***

***The regular meeting of April 12, 2016 will start at 7:30pm. The Public is welcome to attend.***

Chairman Governor requested that Mr. Rogers, Administrator/Road Superintendent call the roll:

### Attendance Roll Call

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present,

Chairman Governor turned the meeting over to Ms. Cartwright to begin the review of the Policies and Procedures. Employees were encouraged to ask questions and discussion pursued. The Township's human resource advisor will be asked to respond to several questions that were raised. It was decided that additional time was needed and specifically a workshop to review the budget so all agreed to participate in future meetings with dates to be determined.

Food was provided since the meeting was scheduled during the lunch hour and to save time. Workshop ended at 1:25pm.

### RESOLUTION 2016-04-06-50

#### Executive Session

Mr. Governor moved to adjourn into executive session in accordance with RC 121.22 at 1:30pm to discuss the employment of a public employee. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

Mr. Governor left the meeting at 3:20pm

The Board returned to open session at 3:28pm.

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### ADJOURNMENT

With no further business before the Board, the Vice-Chairman adjourned at 3:30pm.

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Mr. Brian W. Governor, Chairman

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Ms. Marie Izzo Cartwright, Vice-Chairman

### ABSENT

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Mr. Joseph N. Paloski, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer