

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

45

Meeting held on May 10, 2016 at 5:30PM and 7:00 PM.

Canfield Township Trustees met in Special Session in the Canfield Township Hall on Tuesday, May 10, 2016 at 5:30pm to enter into executive session. This special meeting was advertised as required by the Ohio Sunshine Law and ran in the *Youngstown Vindicator* on May 9, 2016 as follows:

Canfield Township Board of Trustees will meet on Tuesday, May 10, 2016 at 5:30pm at 21 S. Broad Street, Canfield (Township Hall) to enter into executive session to discuss the possible employment of a public employee. The regular meeting of the Board will begin at 7pm.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present

RESOLUTION 2016-05-10-57

Executive Session

Mr. Governor moved to adjourn into executive session in accordance with ORC 121.22 at 5:30pm to discuss the employment of a public employee. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 6:23pm. Chairman adjourned the meeting at 6:24pm.

Regular Session

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, May 10, 2016 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. There was no one present for public presentation. Attendance sheet is available upon request

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present

MINUTES: Chairman Governor tabled the minutes until the next meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Governor requested questions and/or comments on the Administrator/Road Superintendent's report. Ms. Cartwright asked about the OPWC meeting. Mr. Rogers noted that the county has surveyed the project, but was late getting the information into the State, so the meeting of May 15 may change. Ms. Cartwright would like to attend the meeting and wants to be notified. The Fiscal Officer asked for the name of the project. Ms. Cartwright stated that it is the Starr Centre Project.

RECORD OF PROCEEDINGS

46

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Ms. Cartwright asked about the illegal structure. Mr. Rogers reported on the location and condition of a Rubbermaid structure off Rt. 62 being used for storage of equipment on a neighbor's property. Mr. Morrison had sent a letter earlier to the owner of the shed. The property owner called asking why nothing has been done about this problem. Mr. Rogers contacted the prosecutor's office and was advised to send one more letter; then the prosecutor's office will get involved. Mr. Rogers will keep the Board updated as needed. Mr. Rogers was asked about nuisance properties and he provided an update discussing two concerns in detail.

Mr. Rogers updated the Board on the current BZA case concerning signage. Ms. Cartwright was concerned with the BZA's decision and the standards set for our community. Mr. Rogers reviewed in detail the Get Go plans for the three signs. Mr. Rogers will discuss with the prosecutor to determine if the Board has any say.

The 2016 Paving Program was discussed with Gibson Road, Steeplechase, Bay Hill Drive, Muirfield Drive and Fountain Valley Court as being in the worst condition and would be the most economical to pave.

Fire Station II heating options was discussed. The budget was a concern and will need to be further discussed. The report was accepted as presented.

ZONING REPORT: There were thirty four residential permits written of which nine are for new construction for a total valuation \$3,753,463 and total permits collected of \$23,276. There were seven permits written for Business/Commercial for a total valuation of \$731,533 and total permit collections of \$4,797. Total overall permits written to date were forty-one with a total valuation of \$3,753,463 and total permit collections of \$23,276. The written report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. She reviewed warrants, electronic payments and purchase orders; noted the need for a transfer from the General Fund to the Public Works Fund to cover the payment for the *Vindicator* for our Pebble Beach Project. Fiscal Officer noted that the transfer of \$500,000 from Star Ohio Plus has been completed advising funds should be at Farmers by tomorrow. Ms. Cartwright noted the need to budget additional funds to cover another payment to the City of Canfield for this November for the SRO Officer. The Fiscal Officer asked for a copy of all the information that Ms. Cartwright is using to determine a missing payment to the City of Canfield. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2016-05-10-58

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #11061 thru #11083, electronic payments 153-2016 thru 166-2016 as general & payroll obligations of the Township in the amount of \$25,248.11. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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47

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RESOLUTION 2016-05-10-59

Transfer of Funds

Mr. Governor moved to approve the transfer from the General Fund line #1000-910-910-0000 to Public Works Fund revenue line #4401-931-0000 for \$495.00 to cover advertising of the Pebble Beach Drive Storm Sewer Improvement Project. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-05-10-60

Transfer Fund from Farmers to Home Savings & Loan

Ms. Cartwright moved to approve the transfer from Farmers National Bank to Home Savings & Loan the amount of \$500,000 to be invested into a special account to earn 1% for the next 90 days. The Fiscal Officer has moved on our request for funds from Star Ohio Plus to be moved to our primary checking account. Funds should be available on Wednesday, May 11. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-05-10-61

Fourth of July Parade

Mr. Paloski moved to approve a \$5,000.00 donation to the annual Canfield 4th of July Parade per the parade committee's request. This contribution will come from the General Fund - Contribution to Other Organizations. The Motion was seconded by Mr. Governor. Discussion: Mr. Paloski noted that this Community Event is in its 51st year and is supported by the City of Canfield and the Township. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-05-10-62

Canfield Gridiron

Mr. Governor moved to approve payment to the Canfield Gridiron Club for \$500.00 as a donation in exchange for their help during the Appliance Recycling event which will be held Saturday, June 4, 2016 at the Canfield Fairgrounds. This donation will come from the Recycling Fund. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-05-10-63

Canfield American Legion Post #177

Ms. Cartwright moved to approve \$1,000.00 as requested by Mr. Mike Kubitz, Commander Canfield American Legion Post #177, to help with the cost of the Memorial Day Services. The warrant will be made payable to the Canfield American Legion Post #177. This Contribution will come from the General Fund - Contribution to Other Organizations. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2016-05-10-64

2016 Paving Program

Ms. Cartwright moved to proceed with the Township's 2016 Resurfacing Program comprised of the top of Gibson Rd (approximately 1500'), Steeplechase, Bay Hill Drive, Murifield Drive and Fountain Valley Court in conjunction with Boardman Township's Resurfacing Program. The Motion was seconded by Mr. Governor. Discussion: Mr. Governor noted that this project should come in under what was originally budgeted. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

48

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RESOLUTION 2016-05-10-65

Purchase Orders

Mr. Paloski moved to approve purchase order PO 14-2016 for \$495.00 payable to The Vindicator, PO 15-2016 for \$5,000 payable to the Canfield 4th of July Parade Committee, PO 16-2016 payable to the Canfield Gridiron Club for \$500 and PO 17-2016 payable to the Canfield American Legion Post #177 for \$1,000 that will encumber funds of the Township for a total of \$6,995. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

TRUSTEES COMMENTS: Ms. Cartwright reported receiving information from the Ursuline Motherhouse advising the Board that they are hoping to have the Nun Run event again this coming October 8th. The race would begin at 9am and would be the same route as last year; down Shields Road onto St. Angela's Place (the Cloisters) before turning around back through the Cloisters, onto Shields Road, and back to the Ursuline Center. They will contact the County and the Sheriff's office to see if this will work for them. Ms. Cartwright has been in contact with the Cloisters Home Owners Association to get their approval.

Next Meeting Dates: Special workshop with Public Works employees was re-scheduled for June 7 at 8:30am to 10:30am. A special budget workshop will be held on May 17 at 2pm and will be advertised to deal with other business of the Board.

ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 7:52pm.

Mr. Brian W. Governor, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Carmen I. Heasley, Fiscal Officer