

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

49

Meeting held on May 17, 2016 at 2:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Tuesday, May 17, 2016, at 2:00pm. Chairman Governor called the meeting to order at 2:00pm. This special meeting was advertised as required by the Ohio Sunshine Law and ran in the *Youngstown Vindicator* on May 9, 2016 as follows:

***Canfield Township Board of Trustees will meet on Tuesday, May 17, 2016 at 2pm at the Township Hall to conduct a budget workshop and any other business that comes before the Board. The Public is welcome to attend both meetings.***

Chairman Governor requested that the Fiscal Officer call the roll call:

### Attendance Roll Call

Mr. Paloski	present,
Ms. Cartwright	present,
Mr. Governor	present

Mr. Governor requested that the Fiscal Officer review the 2016 budget. The budget was reviewed line by line with several suggestions made to reduce the current budget. Resolutions to change the current budget were not made at this time. The full Board agreed to continue to review the current budget until it's necessary to make changes.

### NEW BUSINESS

#### RESOLUTION 2016-05-17-66

#### Summer Meeting Schedule

Mr. Governor moved to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through August 2016 with the regular meeting schedule resuming in September. During the summer, the meetings will take place on the second Tuesday of the month unless otherwise advertised and in September the regular meeting schedule will return to the second and fourth Tuesdays of each month. The Motion was seconded by Ms. Cartwright. Discussion: Ms. Cartwright noted that in the past the regular meetings resumed in October while during the summer months conducting workshops to deal with special projects that are difficult to deal with during a regular meeting.

After some discussion, Mr. Governor amended his Motion to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through September 2016 with the regular meeting schedule resuming in October. During the summer, the meetings will take place on the second Tuesday of the month unless otherwise advertised and in October the regular meeting schedule will return to the second and fourth Tuesdays of each month. The amended Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on May 17, 2016 at 2:00 P.M.

### RESOLUTION 2016-05-17-67

#### 2016 Paving Project MOU

Ms. Cartwright moved to enter into a Memorandum of Understanding with Boardman and Austintown Townships for the 2016 Paving Project under the Ohio Revised Code 5535.08 ( C ) (1) provides [i]n nonemergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintenance services. The cost, if any, of services obtained under the agreement may be paid from general fund moneys of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within that political subdivision. The Motion was seconded by Mr. Paloski. Discussion: At this time for the record, MOU was signed by the Board. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2016-05-17-68

#### Pebble Beach Drive Storm Sewer Improvement Project

Mr. Paloski moved to approve Parella-Pannunzio, Inc. as the best low qualified bidder for the Pebble Beach Storm Sewer Improvement Project with construction funding provided through a grant from the Ohio Turnpike Mitigation Program in the amount of \$170,000. The Motion was seconded by Mr. Governor. Discussion: The Fiscal Officer reviewed change order requirements. Mr. Rogers noted that the County will be the project manager on this project explaining that all change orders will go through the County and they will provide the necessary resolution for our Board to approve. Mr. Rogers requested that the Board sign today's agenda, so that he can forward a copy to the State that will serve as the legal document until the minutes are approved and signed. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2016-05-17-69

#### Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #11084 thru #11098, electronic payments 167-2016 thru 179-2016 as general & payroll obligations of the Township in the amount of \$542,210.85. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2016-05-17-70

#### Transfer of Funds

Ms. Cartwright moved to approve the transfer from the General Fund line # 1000-910-910-0000 to Public Works Fund revenue line # 4401-931-0000 for \$14,000.00 to cover the engineering for the Pebble Beach Drive Storm Sewer Improvement Project. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2016-05-17-71

#### Purchase Orders

Mr. Paloski moved to approve purchase order PO 18-2016 & PO 19-2016 to encumber funds of the Township for a total of \$19,000. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

51

Meeting held on May 17, 2016 at 2:00 P.M.

### RESOLUTION 2016-05-17-72

#### Amending RESOLUTION 2016-05-10-60

#### Special Money Market Savings Account at Home Savings & Loan

Ms. Cartwright moved to rescind RESOLUTION 2016-05-10-60 and approve the transfer from Farmers National Bank to Home Savings & Loan the amount of \$500,000 to be invested into a special account to earn 1% for the next six months. Home Savings & Loan will negotiate if the Township needs more time. The Motion was seconded by Mr. Governor. Discussion: Mr. Governor noted that Home Savings & Loan has extended the term from 90 days to six months. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Next Meeting Dates:** The Board has set June 7 at 8:30am to 10:30am to begin discussion on the current Investment Policy and will be advertise to deal with any other business that may come before the Board. The next regular meeting will be on June 14 at 7pm. The Public Works Employees Workshop has been set for July 12 at 8:30am to end by 10:30am.

**Trustees Comments:** Ms. Cartwright informed the Board that she is working with Jim Matthews to amend the JEDD at RT 446. The City is willing to amend the existing JEDD for water and sanitary to Walnut Grove to include that parcel. Ms. Cartwright noted that this would be the quickest and best way to get water and sanitary to that area. Mr. Rogers expressed his concerns, noting that the County may not agree. Ms. Cartwright noted that the County will be included in the process. Fiscal Officer expressed concern with annexation. Ms. Cartwright will pull the current agreement and highlight the part that requires the Township to agree to annexation and will make sure that everyone gets a copy of that agreement.

Ms. Cartwright reviewed the Regional Chamber's Victory for the Valley Program which would showcase property that can be developed within our community and making the information available to outsiders. Ms. Cartwright suggested that we put together an economic development spreadsheet listing all available properties within the Township and City creating a link to both web-sites and allow the Regional Chamber to link to it.

Ms. Cartwright noted that the Cardinal Joint Fire District meeting will be held this coming Monday. They are working to finalize Fire Station III's budget.

### RESOLUTION 2016-05-17-73

#### Executive Session

Mr. Governor moved to adjourn into executive session in accordance with ORC 121.22 at 5:30pm to discuss the employment of a public employee. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 5:43pm.

**ADJOURNMENT**

# RECORD OF PROCEEDINGS

*MINUTES OF THE*

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

Meeting held on May 17, 2016 at 2:00 P.M.

---

With no further business before the Board, the Chairman adjourned at 5:43pm.

---

Mr. Brian W. Governor, Chairman

---

Ms. Marie Izzo Cartwright, Vice-Chairman

---

Mr. Joseph N. Paloski, Trustee

---

Ms. Carmen I. Heasley, Fiscal Officer