

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

85

Meeting held on September 6, 2016 at 10:00 A.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Tuesday, September 6, 2016, at 10:00am. Chairman Governor called the meeting to order at 10:00am. This special meeting was advertised as required by the Ohio Sunshine Law and ran in the *Youngstown Vindicator* on August 13, 2016 and September 3, 2016 as follows:

***Canfield Township Board of Trustees will meet at 21 S. Broad Street, Canfield, Oh (Township Hall) in special session on Tuesday September 6 at 10:00 a.m. to enter into executive session with legal counsel concerning possible litigation and any other business that comes before the Board.***

***Canfield Township Board of Trustees will meet on Tuesday, September 13 at 8:30am to conduct an informational workshop with employees and any other business that comes before the Board.***

***The regular meeting of the Board will be held on September 20 at 7pm. The Public is welcome to attend.***

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

### Attendance Roll Call:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

### RESOLUTION 2016-9-06-119

#### Executive Session

Mr. Governor moved to enter into executive session at 10:02am to discuss potential and or pending litigation with Attorney James F. Mathews. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 11:46am.

### RESOLUTION 2016-9-06-120

#### RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR - Revised Code Sections §5705.34-§5705.35

The Board of Trustees of Canfield Township, Mahoning County, Ohio, met in Special Session the 6th day of September, 2016, at the Canfield Township Hall with the following members present: Brian Governor, Chairman; Marie Cartwright, Vice Chairman; and Joseph Paloski, Trustee. Ms. Cartwright moved on the adoption of the following Resolution: RESOLVED, By the Board of Trustees of Canfield Township, Mahoning County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget or has been granted the authority by the Mahoning County Budget Commission to waive this requirement for the next succeeding fiscal year commencing January 1, 2017; and

# RECORD OF PROCEEDINGS

MINUTES OF THE

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WHEREAS, The Budget Commission of Mahoning County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Canfield Township, Mahoning County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A - SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

<b>Fund</b>	<b>Amount Approved by Budget Commission Inside 10 Mill Limitation</b>	<b>Amount To Be Derived from Levies Outside 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax to be Levied Inside 10 Mill Limit</b>	<b>County Auditor's Estimate of Tax to be Levied Outside 10 Mill Limit</b>
General Fund	582,474		1.85	
Road and Bridge	163,722		0.52	
County Health	88,158		0.28	
Fire District		16,988		0.10
<b>Total</b>	<b>\$ 834,354</b>	<b>\$ 16,988</b>	<b>2.65</b>	<b>0.10</b>

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

87

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### SCHEDULE B - CURRENT PROPERTY VALUES AND LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

	FULL RATE			EFFECTIVE MILLS RES / AGR			EFFECTIVE MILLS COMM / OTHER		
	INSIDE 10 MILLS	VOTED MILLS	TOTAL MILLS	INSIDE 10 MILLS	VOTED MILLS	TOTAL MILLS	INSIDE 10 MILLS	VOTED MILLS	TOTAL MILLS
General	1.850000		1.850000	1.850000		1.850000	1.850000		1.850000
Road Fund	0.520000		0.520000	0.520000		0.520000	0.520000		0.520000
85 Fire Cont.		0.100000	0.100000		0.050434	0.050434		0.068499	0.068499
Health	0.280000		0.280000	0.280000		0.280000	0.280000		0.280000
<b>SUBTOTAL</b>	<b>2.650000</b>	<b>0.100000</b>	<b>2.750000</b>	<b>2.650000</b>	<b>0.050434</b>	<b>2.700434</b>	<b>2.650000</b>	<b>0.068499</b>	<b>2.718499</b>

VOTED LEVIES						
Purpose	Millage	Type	Date of Vote	Tax Year Levy Began	Tax Year Levy Expires	Levy Year
Fire protection	2.00	Additional	11/05/1985	1985	Cont.	1985
The above levy has since been reduced to .1 mills per requests from the township. History is as follows:						
	1.40			1992		
	0.20			1993		
	0.10			1996		

### Schedule B TY2016 PY2017

Taxable Values	Residential	All Other	Public Utility		Totals
	Agricultural	Classes	Real	Personal	
<b>District Totals</b>	<b>\$266,744,840</b>	<b>\$40,485,820</b>	<b>\$0</b>	<b>\$7,620,010</b>	<b>\$314,850,670</b>

# RECORD OF PROCEEDINGS

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### INSIDE

	Rate	Residential Agricultural	All Other RE Classes	Public Utility	Totals
General	1.850000	493,478	74,899	14,097	582,474
Road and bridge	0.520000	138,707	21,053	3,962	163,722
Health	0.280000	74,689	11,336	2,134	88,158
<b>District Totals</b>	<b>2.65</b>	<b>\$706,874</b>	<b>\$107,287</b>	<b>\$20,193</b>	<b>\$834,354</b>

### OUTSIDE

	Full Rate	R/A Rate	C/O Rate	Residential Agricultural	All Other RE Classes	Public Utility	Totals
85 Fire Cont.	0.100000	0.050434	0.068499	13,453	2,773	762	16,988
<b>District Totals</b>	<b>0.100</b>	<b>0.0504</b>	<b>0.0685</b>	<b>\$13,453</b>	<b>\$2,773</b>	<b>\$762</b>	<b>\$16,988</b>

Residential/Agricultural, All Other Classes are calculated at effective rates for renewals, full rate for replacement, new and emergency levies. Public Utility Personal Property is calculated at full rate. Public Utility Values obtained from Ohio Department of Taxation

And be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County. Mr. Governor seconded the Motion and the roll being called upon its adoption the vote resulted as follows: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Governor gave an update on the advertising for the position of part-time Public Works employee. Mr. Governor suggested that Mr. Rogers and Mr. Burkett interview and making recommendations to the Board. The Board had no objection. Mr. Governor asked if Mr. Rogers would have Ms. Williams remove the notice from our website.

Fiscal Officer noted receipt of an invoice from Ohio Edison for the replacement of one light pole located at 7160 Saint Ursula Dr. at a cost of \$2,338.24 that an unknown vehicle damaged. She asked if she should call our insurance company. Ms. Cartwright noted that we need to know who is responsible for that pole. Ms. Heasley noted that she has always believed that all lights in the Township were owned by Ohio Edison. Mr. Governor suggested contacting the prosecutor's office for an opinion on who is responsible for the lights in the street lighting districts.

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

89

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The Fiscal Officer noted concerns with her moving funds between checking and the money market account, so she contacted Farmers National Bank to make them aware of the problem. They reviewed our present volume of use and determined that we only need to keep \$325,000 balance so as not to have a service fee. They suggested a form of a sweep account that will pay .20%. The account would sweep any balance over the \$325,000 and sweep back as funds are needed to keep the \$325,000 balance that would be connected to the primary checking account. The account will not sweep into the market as the account we once had, but remain within the bank. This would be the third account we would have with Farmers beside the certificate of savings.

The Fiscal Officer updated the Board concerning the lump sum bonus to union employees and OPERS requirements. A resolution maybe required to make the payments. Board agreed to get it done.

Ms. Cartwright noted several items not date stamped. She suggested that all mail should be opened and date stamped as part of proper office procedures. Fiscal Officer noted that she had discussion with Cindy Williams that if certified mail comes into the office, it should be opened in Mr. Rogers's presence to determine importance of that mailing and date stamped.

The Fiscal Officer noted that during the audit, it was determined that the Township does not need the Zoning Fund and it should be incorporated into the General Fund. She will provide information for the Trustees to read, so they can make a decision at the next meeting.

The grant to replace a plow truck was discussed in detail. Mr. Governor noted that Mr. Rogers has the blessing of the Board to move forward with applying for the Diesel Emissions Reduction Grant (DERG).

The Fiscal Officer noted that the full amount of interest from our investments that came due last month was deposited into the checking account and was not rolled over into the new investments as originally discussed with the investment company.

Mercedes Turnpike Project was discussed. Mr. Rogers reported that the Home Owners Association is willing to give us the easements needed for the project to move forward, but the prosecutor does not care, since the Township cannot expend tax dollars on this project. The Fiscal Officer noted that as long as the Township does not expend monies, why aren't we going back to the turnpike and requesting full funding, but that the Township remains in charge of the project. Mr. Rogers noted that he has requested this and is waiting to hear from them.

Mr. Rogers had the Board sign the contract page for Starr Centre Storm Water Management OPWC Project Phase I and a MOU for the county to reimburse the Township for their share of this project. As soon as Mr. Rogers has the notice to proceed from the State of Ohio, he will file the notice of commencement with the county auditor. Fiscal Officer requested bid information for the purchase order, and also asked that Mr. Rogers take time to look at all the purchase orders to make sure there are open purchases orders before breaking ground on any project.

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Mr. Rogers provided a letter addressed to the Land-Bank that he will send concerning the property on S. Raccoon Rd., which he understands the Board wants to recover the monies spent to raise the house and abate the property. Ms. Cartwright stated that was her understanding as well. Mr. Rogers noted that all he has to do is sign this letter and the property will be signed over to the Township for a processing fee of about \$200.00. Ms. Cartwright noted that the Township can sell the land for a profit or whatever we want, however first we need to get a land value...we need to know that value and why we are selling it for whatever price. The Board has given Mr. Rogers the go ahead to sign the letter.

Mr. Rogers reported on the cost of installation for the new lights at Fire Station II at \$2,450.00. The heating system was discussed. The Fiscal Officer noted this close to the end of the year, she needs to know when and if the work will be completed by yearend.

**Next Meeting Dates:** The next special meeting of the Board will be held on September 13, 2016 at 8:30am and the regular meeting will be held on September 20 at 7pm. In October, we will be returning to 2 meetings per month.

### ADJOURNMENT

With no further business before the Board, the Chairman adjourned at 12:50pm.

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Mr. Brian W. Governor, Chairman

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Ms. Marie Izzo Cartwright, Vice-Chairman

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Mr. Joseph N. Paloski, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer