

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

51

Meeting held on April 11, 2017 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, April 11, 2017 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request. Present were two families with family members attending for credit. Gavin Harris was attending for government class credit and Josh Farley for his Scout badge.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

| | |
|-----------------|---------|
| Mr. Paloski | present |
| Mrs. Cartwright | present |
| Mr. Governor | present |

Chairman Governor recognized Major Allen, from the Mahoning County Sheriff's Department to present his quarterly report and he did so.

MINUTES: Chairman Governor tabled minutes until the next meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mrs. Cartwright asked when RT46 will be opened. The answer was available, but Mr. Rogers will look into it. Mrs. Cartwright noted that the schools and the fire district would like to know that information.

The Fiscal Officer asked if we could expect an invoice soon on Starr Centre Phase I. Mr. Rogers expects the work to be completed by end of month. Mr. Rogers pointed out that the crew is dealing with extremely deep potholes, and may add extra to the County's part because of this issue. While on Tippecanoe Rd, there will be a left turn onto Indian Run and if you are on old Tippecanoe Court, there will be a right and left turn onto Tippecanoe Rd.

Mr. Paloski asked about the ham radio tower documented in the zoning report. Mr. Rogers explained that the tower will be about 40 feet tall when not in use and 80 feet tall when in use. The tower has been discussed with the prosecutor's office and has learned that the Township is unable to do anything about the tower since it's regulated by the Federal Communications Commission (FCC).

Mr. Rogers would like to have a motion ready for the next meeting for the state salt program. The Board agreed committing to the winter purchasing of 1000 tons for the Township and 80 tons for the schools.

Mr. Rogers reported his disappointment with attending the LTAP conference in Columbus. We are unable to purchase signs or hardware to keep in inventory, as it was stated at the engineers meeting. The equipment to measure reflectivity is expensive and not available thru the grant program. The state suggested that we accompany a person between the age of 65 and 70 to measure the distance between when they first see the sign, to the actual sign to measure reflectivity. Mr. Rogers noted, "Do you have any idea how long that would take to do the Township that way." Mr. Rogers reported that we can use the grant to help with the cost of the speed limit signs in the Cloisters and Tippecanoe Woods developments. Mr. Rogers noted that there are no speed signs on Starr Centre and can be included in this group.

RECORD OF PROCEEDINGS

52

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Mr. Governor noted turning left onto state route 224 from Alpine Dr. and with people leaving Starr Centre, backs up traffic and is very dangerous. There was some discussion as to what can be done at that stop; Mr. Rogers will look into it.

Mrs. Cartwright noted that she feels that there may be other developments in need of speed limit signage; asking Mr. Rogers to look into it since we have this grant available to us. The administrative, public works and zoning reports were accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and purchase orders.

The Fiscal Officer reviewed investments and provided the Board with information from Farmers Investment. The Fiscal Officer suggested \$100,000 with American Express Centurion at 1.60% for two years, \$225,000 with Capital One Bank USA at 1.85% for three years and \$100,000 with Goldman Sachs at 2.40% for five years. Mrs. Cartwright suggested increasing Goldman Sachs to \$150,000. The report was accepted as presented.

OLD BUSINESS

Mr. Governor noted that he is still leaning toward not doing Starr Centre Phase II project this year and applying for a grant next year. Mrs. Cartwright would like the opportunity to discuss the cancellation of this project with the committee to see how this may or may not affect the Township with future grants. Mr. Governor was okay with that.

NEW BUSINESS

RESOLUTION 2017-04-11-62

Summer Meeting Schedule

Mr. Governor moved to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through September 2017 with the regular meeting schedule resuming in October. During the summer, the meetings will take place on the second Tuesday of the month unless otherwise advertised and in October the regular meeting schedule will return to the second and fourth Tuesdays of each month. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-63

2017 Paving Project (MOU)

Mrs. Cartwright moved to enter into a Memorandum of Understanding with Austintown and Boardman Townships for the 2017 Paving Project under the Ohio Revised Code 5535.08(C)(1) provides in nonemergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets, may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintenance services. The cost, if any, of services obtained under the agreement may be paid from general fund moneys of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within that political subdivision. The Motion was seconded by Mr. Governor. Discussion: For the record, the MOU was signed by the Board of Trustees. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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53

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RESOLUTION 2017-04-11-64

2017 Paving Program

Mr. Paloski moved to approve the Township's 2017 Resurfacing Program comprised of Orlando Drive, Pin Oak Lane and Williamsburg Drive in conjunction with Austintown and Boardman. Canfield Township's portion will not to exceed \$90,000.00. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-65

Mercedes Place Erosion Mitigation

Mr. Governor moved to approve entering into the Local Public Agency (LPA) Agreement with the Ohio Turnpike Commission for the Mercedes Place Erosion Mitigation Project. The document will be signed by Keith Rogers, Township Administrator, who will be the person in Reasonable Charge of the project as per the contract. The Motion was seconded by Mrs. Cartwright. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-66

Township's Community Park Fertilization Contract

Mr. Governor moved to accept the best low qualified bid for the fertilization maintenance from Cross Brothers Landscaping, LLC for \$550.00 per treatment for the Township Community Park located on the South side of Herbert Road for the year 2017. The Fertilization contract reads three applications for common areas plus two applications of all athletic fields for a total not to exceed \$2,750.00. The funds will come from the General Fund - Contacted Park Services. The Motion was seconded by Mr. Paloski. Discussion: Mr. Governor noted that this is a agreement with the Canfield Soccer Club as per contract will fertilize all athletic fields (3) times per year at \$550.00 per application. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-67

Traffic Signage Grant

Mrs. Cartwright moved to approve Chairman Brian Governor to prepare and sign the grant application through the Local Technical Assistance Program (LTAP) for the procurement of funds to add, and or replace traffic control devices within the limits of Canfield Township. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-68

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #11688 thru #11726 electronic payments 129-2017 thru 141-2017 as general & payroll obligations of the Township in the amount of \$58,032.19. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-04-11-69

Purchase Order

Mr. Governor moved to approve Purchase Order PO 11-2017 thru PO 15-2017 to encumber funds of the Township for a total of \$12,030.00. The Motion was seconded by Mrs. Cartwright. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

54

MINUTES OF THE BOARD OF CANFIELD TOWNSHIP TRUSTEES

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RESOLUTION 2017-04-11-70

Investments

Mrs. Cartwright moved to approve the investment of \$100,000 into American Express Centurion at 1.60% for two years, \$225,000 into Capital One Bank USA at 1.85% for three years and \$150,000 into Goldman Sachs at 2.40% for five years. The Motion was seconded by Mr. Governor. Discussion: Mrs. Cartwright noted that these funds have become available thru other investments that have matured. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: Mr. Governor asked about the hall table. Mrs. Cartwright noted that Baird Brothers no longer finish furniture, but has provided a name of a person that can do the work. Mrs. Cartwright will forward the information to Mr. Rogers.

Mrs. Cartwright noted that the Joint Cardinal Fire District has a new committee that has been formed by the fire board and the firefighters called the Ambulance Committee. Under discussion is the purchase of another ambulance because it has become a big county wide problem not getting proper responses from private ambulance services when we have emergencies. However, our ambulance went down on Saturday and should be back in operation on Wednesday. The District will revisit their operating budget to see if they can purchase another ambulance at this time, maybe a lease to purchase program.

Next Meeting Dates: The next regular meetings will be held on April 25 and May 9 at 7pm. Mrs. Cartwright noted that we may need a special meeting to discuss the Starr Centre Phase II grant when the information is available and on May 9 is the OPWC annual meeting that is coming up. Mr. Governor noted on April 27 at 5:30pm will be Good Morning Canfield at the Tippecanoe Country Club.

ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 8:19pm.

Mr. Brian W. Governor, Chairman

Mrs. Marie Izzo Cartwright, Trustee

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Carmen I. Heasley, Fiscal Officer