

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

27

Meeting held on February 28, 2017 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, February 28, 2017 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Mr. Burkett, Assistant Road Foreman, was present upon request of the Board. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor recognized Chester Kaschak of 7425 S. Palmyra Rd. questioning the recent annexation agreement between the City of Canfield and Canfield Township; asking the board as to how they can justify their actions. He noted that he has no interest in living in the City. The Chairman noted that Ms. Cartwright was the lead on the annexation, therefore allowing her to explain what actually occurred; what the Township was able or not able to do and what the Township actually accomplished with the agreement for the residents of the Township.

### ATTENDANCE ROLL CALL

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Governor tabled the minutes until the next meeting.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Ms. Cartwright reviewed recycling revenues noting \$500 for Electronic and Appliance Drives each and \$3,000 for the site fee. Ms. Cartwright suggested revisiting payments to groups that help during events, since our revenues have been reduced. Mr. Rogers noted that these groups have always taken what we offer. Mr. Rogers has been considering moving the drives to Gate 9 noting concerns with the present vendor being used.

Mr. Rogers explained that the burnt home on Shields Road is completely gone and he's planning to contact the Sheriff Deputy in charge of litter control to go back to see what else needs cleaned up. There was some discussion as to the owner's living condition on the property.

Mr. Governor noted that we have an MOU between Canfield Township and ABC Water District for signatures tonight. The administrative, road and zoning reports were accepted as presented.

**FISCAL OFFICER'S REPORT:** Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments. Ms. Heasley discussed Care Works, our MCO, Managed Care Organization for Workers' Comp claims. She noted conversations with representatives of CompManagement Health Systems, Inc. at the Ohio Township Association conference and they quoted fees that are 50% less than current expenses including paying the annual membership fee of \$50 for Fiscal Officers to the Ohio Treasurer's Association. The Board has no problems with trying a new company on the recommendation of the Fiscal Officer. Additionally, the Fiscal Officer will need to confirm the contract's beginning date before committing, then void the check payable to Care Works and have a new check ready for the next meeting.

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The Fiscal Officer discussed the two CDs maturing this coming week. She asked Farmers Investments to locate a brokered certificate of savings with a rate above 1.75% and thought she'd hear something today but didn't. The Board would like her to get CD quotes from local institutions, but she noted that once she has those rates, the Board will need to move quickly on them. The report was accepted as presented.

### **NEW BUSINESS** **RESOLUTION 2017-02-28-39** **Fourth of July Parade**

Mr. Governor moved to approve a \$5,000.00 donation to the 4th of July Parade Committee per their request. This contribution will come from the General Fund – Contribution to Other Organizations. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **RESOLUTION 2017-02-28-40** **Canfield American Legion Post #177**

Ms. Cartwright moved to approve a \$1,000.00 as requested by Mr. Mike Kubitza, Commander Canfield American Legion Post #177, to help with the cost of the Memorial Day Services. The warrant will be made payable to the Canfield American Legion Post #177. This contribution will come from the General Fund – Contribution to Other Organizations. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **RESOLUTION 2017-02-28-41** **Vector Security – Fire Station II**

Mr. Paloski moved to approve Vector Security to replace twelve (12) smoke detectors with System Sensor smoke/heat detectors and three (3) heat detectors replaced with System Sensor heat detectors at Fire Station II on Messerly Road at a cost not to exceed \$1,387.00. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **RESOLUTION 2017-02-28-42** **ABC Water District (MOU)**

Mr. Governor moved to enter into a Memorandum of Understanding with the ABC Water and Storm Water District for the Mercedes Place Storm Drainage Restoration Project. The Motion was seconded by Ms. Cartwright. Discussion: Mr. Governor noted that the agreement is being signed during this meeting. Fiscal Officer asked if the agreement was available in Word. Mr. Roger and Ms. Cartwright noted that it is. Fiscal Officer asked that it be sent to her so she can incorporate into the minutes. Mr. Rogers will make sure she gets a copy. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **RESOLUTION 2017-02-28-43** **Donation to ABC Water District**

Ms. Cartwright moved to approve the donation of \$14,000.00 for the cost of the engineering design for the Mercedes Place Storm Drainage Restoration Project. These funds will be reimbursed to the Township once the ABC District has the available funds. The Motion was seconded by Mr. Paloski. Discussion: Fiscal Officer asked when the purchase order will be needed and who will be the engineer. Mr. Rogers will provide the information as soon as he had it. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2017-02-28-44

#### Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #11600 thru #11623, electronic payments 57-2017 thru 80-2017 as general & payroll obligations of the Township in the amount of \$35,085.07. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Governor discussed putting minutes on the Township website. The minutes will be in PDF form to start with the most recent and moving back through older minutes. A notice will be posted notifying the public that the official signed minutes are available in the office. The Fiscal Officer suggested posting the Township's Public Record Policy.

The Fiscal Officer noted that she took the required class today and we are now fully operational on the Ohio Checkbook website. Placing a link on our website was discussed.

Ms. Cartwright informed the Board that the fire district purchased a used ambulance a year or so ago and has had to use it more and more lately because Lane Ambulance hasn't been able to respond in a timely manner. This slow response time is a concern shared by many fire departments. Last week Boardman Township had four calls; there were not enough ambulances available therefore our fire district had to utilize our ambulance to help them. A committee comprised of two members from the Cardinal Joint Fire District Board, John Morvay and me; two representatives from each of the firefighter unions, full-time and part-time; the Deputy Chief, Matt Rarick, and Director of EMS, Robbie Tieche, have been given the task to look into this issue and the possibility of purchasing more ambulances to ensure proper response time.

**Next Meeting Dates:** The next regular meeting will be held on March 14 and March 28 at 7pm. A special meeting will be held on March 14 at 5:30pm to conduct a budget workshop and on March 23 at 8:30am to 10am with the Public Works employees.

### RESOLUTION 2017-02-28-45

#### Executive Session

Mr. Governor moved to adjourn into executive session at 7:50pm in accordance with ORC 121.22(G) 1 - Compensation of a Public Employee. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 8:21pm.

Mr. Governor noted that in regard to a public employee's compensation, as a Union Liaison, he will meet with Mr. Burkett, Assistant Road Foreman, and one union employee in regards to a compensation discrepancy with hopes to clear up any misunderstanding then report back to the Board. Ms. Cartwright and Mr. Paloski were in agreement with Mr. Governor handling this situation. The Fiscal Officer requested hearing back as soon as possible before a payroll comes due.

Mr. Governor asked about a resident that sent an email concerning issues to his property. Mr. Rogers noted that Mr. Jobe received a BZA hearing letter in error and is convinced that his property is being impacted by the property requesting a variance. Once he has all the information together, he will report back to the Board.

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## **ADJOURNMENT**

With no further business before the Board, Chairman Governor adjourned the meeting at 8:26pm.

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Mr. Brian W. Governor, Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Carmen I. Heasley, Fiscal Officer