

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 14, 2017 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, March 14 28, 2017 at 7:05pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Governor requested corrections or additions to the regular meeting minutes of January 10, and 24 and special meetings of February 1, 8 and 14, 2017. Minutes were approved as presented with suggested changes incorporated.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Paloski asked for an update on repairs to Fire Station II. Mr. Rogers provided a detailed report on repairs as well as where they presently stands.

Mr. Rogers reported on the bid opening for park maintenance. The Township received one bid for mowing and none for fertilization. The first application should be down by April 15. Ms. Cartwright suggested calling the person that did it last year. Mr. Governor noted that the Township by contract fertilizes twice a year and the soccer club three times a year, suggesting combining efforts for more interest. Ms. Cartwright suggested to Mr. Rogers that before he attempts to run another ad, to contact the soccer club to see if they are interested in combining efforts and possibly create more interest and maybe a better price for the fertilization.

Mr. Rogers wants the engineer to get moving on Starr Centre Phase II, place the legal ad in late May or early June and have everything ready to be awarded on July 2; asking for the Boards' approval to proceed. Ms. Cartwright noted that we should look into a penalty clause if the contractor doesn't complete the project this year and it should be included in the contract. It was noted that the Prosecutor's office may have standard contract language to address this issue. Mr. Governor noted that Starr Centre Phase 1 and II need to be completed this year and since Mr. Rogers is looking for Board approval, he has it to proceed with the engineer to start the drawings.

Mr. Governor asked about the timeline on the MOU as it pertains to the Mercedes Project. Mr. Rogers advised that it was sent to the state and it should be back soon.

Mr. Rogers reported on the Shields Road property noting that the sheriff is working with the owner to get the property cleaned up. Another nuisance property on Turner Road is being worked on by our Zoning Inspector and he'll have more information on that soon. The administrative, road and zoning reports was accepted as presented.

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**FISCAL OFFICER'S REPORT:** Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments and correspondence; one letter from the 4<sup>th</sup> of July Committee requesting a donation of \$5,000 and a second letter from the War Vet's asking for a donation of \$1,000.

The Fiscal Officer requested CD rate bids from local banking institutions and provided the results to the Board. The Fiscal Officer noted \$870,000 available for investing without including interest earned and has recommended investing no more than \$250,000 with any one institution to stay within FDIC requirements. Key Bank has a rate of 1.40% for 14 months; however we need clarification from Key Bank whether it's able to collateralize this investment. Farmers Investments has a brokered CD from Wells Fargo for 18 months at 1.50%. Other investments were discussed for tiered possibilities. The Board discussed investing \$900,000 by moving \$500,000 from Star Ohio Plus and using the money market account with Home Savings to make it happen. Mr. Governor asked when she plans to do all this. The Fiscal Officer will start the process tomorrow if it is approved today, but should complications occur when moving funds it may require an emergency meeting. The report was accepted as presented.

### NEW BUSINESS RESOLUTION 2017-03-14-47

#### Investment

Mr. Governor moved to approve the investment of \$250,000 with Well Fargo thru Farmers Investment to earn 1.50% for 18 months and \$650,000 with Key Bank in a certificate of deposit at 1.40% for 14 months. Money will come from CD's that matured at Home Savings & Loan, Goldman Sacks and Star Ohio Plus. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2017-03-14-48 Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #11624 thru #11657 electronic payments 81-2017 thru 104-2017 as general & payroll obligations of the Township in the amount of \$66,015.74. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Governor noted two cemetery deeds for Richard and Teresa Markulin were signed during the meeting.

Mr. Paloski complimented the road department for their work during the recent storm; high wind - down trees and branches, snow and a lot of rain.

Mr. Governor noted that our administrative assistant Cindy Williams has been working on the Google website behind the scenes and during the public works meeting she give a short review of the website.

**Next Meeting Dates:** The next regular meeting will be held on March 28 and April 10 at 7pm. A special meeting will be held on March 23 at 8:30am to 10am with the Public Workers employees.

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Mr. Governor asked about the current budget. The Fiscal Officer expressed concerns since it is \$600,000 over budget. Ms. Cartwright expressed the same concerns, noting that she will not vote on the budget as it stands right now, stating that it's not fiscally responsible. The Fiscal Officer noted that if Ms. Cartwright doesn't vote for the changes to this budget, the truck cannot be ordered and at least one project will not move forward. Ms. Cartwright noted that we must figure out what to cut from this budget, because being this far over is not in the best interest of the Township. The Board agreed to continue working on the budget.

### RESOLUTION 2017-03-14-49

#### Executive Session

Mr. Governor moved to adjourn into executive session at 8:04pm in accordance with ORC 121.22(G) 6 – Security Arrangements of the Township. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 8:16pm.

The Board continued with the budget hearing until 9pm. Another budget hearing was set for March 28 at 5:30pm. The Fiscal Officer will advertise the meeting in accordance to ORC.

### ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 9:00pm.

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Mr. Brian W. Governor, Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Carmen I. Heasley, Fiscal Officer

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