

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 9, 2017 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, May 9, 2017 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. The Township had approximately fifteen to twenty students with some parents in attendance for class credit. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor recognized Patricia Sweeney from the Mahoning County District Board of Health to present the federally funded program known as the National Health and Nutrition Examination Survey (NHANES) that is expected to begin around May 22 and run thru mid-August. The program is administered by the Centers for Disease Control and Prevention (CDC) that works 24/7 to protect America from health, safety and security threats, both foreign and in the U.S. As the nation's health protection agency, CDC saves lives and protects people from health threats. CDC conducts critical science and provides health information that protects our nation against expensive and dangerous health threats, and responds when these arise. This survey is done yearly, but for the first time in 55 years, the survey is coming to our valley. Mrs. Sweeney explained that participants (about 300 individuals) are selected at random for examines that will be voluntary and confidential. The program examines health issues such as osteoporosis, environmental smoke, changes in food or diet, overweight and immunizations to help us learn more about our Nation's health. The information gathered will be made available to the participants, entered into the national data systems, but will not be shared locally. CDC employees will carry photo identification and press releases will be used to inform the public.

Mr. Governor addressed concerns with ticks and mosquitoes at the Township Community Park since we have had such a mild winter. Mrs. Sweeney noted three staff members that can answer questions and she will have one contact the office.

### ATTENDANCE ROLL CALL

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Governor requested corrections or additions to the regular meeting minutes of February 14 and 28; March 14 and 28, 2017; as well as special meetings of February 28, March 14 (Budget Hearing) March 14 (Special Zoning) March 17, 23 and 28, 2017. All minutes were approved as presented.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** The Chairman asked Mr. Rogers for updates to his reports. Mr. Rogers noted that Starr Centre Phase I is now completed. Mr. Rogers looked at possible suggestions to Alpine Dr. issue, noting discussion with the county engineer suggesting increasing the radius of the road in phase III and should be able to put three lanes in that should relieve the problem.

Mr. Paloski asked about the fall protection. Mr. Rogers noted that the fall protection has been delivered but the park has been entirely too wet to bring in the backhoe, so they're giving it a couple of days to

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dry. Mr. Governor noted that it seems that the Board is interested in spraying the entire Park for ticks and mosquitoes as soon as possible, but would hate to wait until the next meeting that could be too late. The Board needs more information and cost estimates. Ms. Cartwright suggested that the Township administrator go ahead and get the information together, send us an e-mail, if indeed it is suggested by the Board of Health and Mr. Rogers agrees with it; the Board give him the authority now to proceed but with notification to the Board, since he has the authority to spend up to \$2,500.

Mr. Rogers reported that LAMP advised that the Trustees are unable to post speed limit signs at Starr Centre Dr. because the road is considered rural. A traffic study will be necessary at a cost of \$4,050. The signs, post and hardware will be covered by the LAMP grant - 36 signs between the three subdivisions; The Cloisters, Tippecanoe Woods and Summer Wind.

Mr. Rogers updated the Board concerning a nuisance property on the west end of Route 224, noting that the same owner owns the nuisance property on Fairway Drive; property tax delinquent on several properties including these two mentioned. The owner has a post office box for an address and the Township is unable to send registered nuisance notifications to a post office box. Because of the delinquency on property taxes, Mr. Rogers has a meeting planned with the land bank to discuss possible foreclosure proceedings on these properties and several others in the Township. Mr. Rogers noted possible investors interested in the property at Fairway Dr. The administrative, public works and zoning reports were accepted as presented.

**FISCAL OFFICER'S REPORT:** Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and purchase orders. Ms. Cartwright asked the Fiscal Officer why there is an adjusting factor on the bank statement. Ms. Heasley explained that funds transferred out of the primary account on the last day of the month are considered in transit and do not appear on the money market account until the next business day.

The Fiscal Officer discussed five property owners on Grayson Drive that have Grayson Drive addresses listed twice on the street lighting district with different plat numbers. Five of the lots appear in the Township and five lots appear in the City for the same owners under the same Grayson Drive addresses. The lots are always verified through our zoning department before districts are formed. The Fiscal Officer heard from the County Auditor that these owners may be paying twice for the same lights. She has checked with Mr. Rogers and the Zoning Inspector and has been determined that these five residents purchased a small buffer to the back of their property that is in the City. These City lots should not be listed. She will be removing these five lots from the district and dividing the cost between all other residents in that district. The report was accepted as presented.

### OLD BUSINESS

Mr. Governor noted that the Township is in receipt of two signed agreements by The Canfield Soccer Club. The first agreement is the Township Park bathroom agreement to use the facilities for 23 weeks starting May 15 thru October. The second agreement is the garage lease agreement that requires signatures of the Board. The Board signed both agreements during the meeting. The club has requested a separate lockbox key for the man door.

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### NEW BUSINESS

#### RESOLUTION 2017-05-09-78

##### Setting Speed Limits

Ms. Cartwright moved to approve setting a 25 mile per hour speed limit in the following platted subdivisions within Canfield Township: The Cloisters; Tippecanoe Woods; and Summer Wind. The Motion was seconded by Mr. Governor. Discussion: Ms. Cartwright noted that under Ohio Revised Code Section 4511.21(k)(2) where the Township Trustees do have the authority to set speed limits in platted subdivisions. All documentation from the Ohio Department of Transportation has been completed and is on file in the Township office. Residents of these subdivisions have requested speed signs since they are having problems with speeding and these violators cannot be ticketed since these road are not posted. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2017-05-09-79

##### Canfield Gridiron

Mr. Paloski moved to approve payment to the Canfield Gridiron Club for \$500.00 as a donation in exchange for their help during the Appliance Recycling event which will be held Saturday, June 3, 2017 at the Canfield Fairgrounds. This donation will come from the Recycling Fund. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2017-05-09-80

##### Equipment Declared

Mr. Governor moved to declare the Black and Decker Industrial jackhammer and the Stihl MS310 chainsaw as salvage and will be removed from the Public Works Department inventory. The Motion was seconded by Mr. Paloski. Discussion: Ms. Cartwright asked, "What will be done with this equipment?" Mr. Rogers suggested taking them to the recycling event. The Fiscal Officer stated that the crew turns scrap metal in for money, asking if the Appliance Drive will be paying for the metal. Mr. Rogers stated that the Appliance Drive will not be paying for the metal. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2017-05-09-81

##### Blanket Certificate

Ms. Cartwright moved to approve Super Blanket Certificate BC33-2017 to encumber funds of the Township for a total of \$3,000.00. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2017-05-09-82

##### Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #11756 thru #11780 electronic payments 165-2017 thru 182-2017 as general & payroll obligations of the Township in the amount of \$29,794.88. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2017-05-09-83

#### 2017 Adjusted Budget

Ms. Cartwright moved to approve adjustments to the 2017 budget; anticipated total revenue of \$6,521,511.34 and anticipated total appropriations of \$2,583,166.45. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Governor noted concerns that the Township had severe weather this past week and Mr. Rogers was in a meeting; remembering that Mr. Rogers was supposed to get a radio connected to the fire district or the Fire Chief. Ms. Cartwright stated that she doesn't believe they have extra radios but the bigger issue is that we should be connected directly to the emergency management system noting that everyone was taken by surprise when the system went through and there were a lot of complaints. Mr. Rogers stated that the fire chief did have an extra radio...he took extra classes to get certified because it was supposed to happen and the Fire Chief was supposed to take our radio frequency, put it on the blank slot at the joint fire district equipment, that way everyone would be on the same channel, the fire department could be talking to the road department so that they're not crossing channels. Ms. Cartwright will look into it and get back to the Board for the next meeting.

**Next Meeting Dates:** Ms. Cartwright noted a need to set a public evening meeting to talk with our residents from the Palmyra Road area. A tentative date was set for May 24 at 7pm at the McMahon Hall if paperwork can be ready in time. Ms. Cartwright suggested also inviting residents from Pheasant Run, Drive, Maplevale Drive, Leffingwell Road and Cedar Park Drive to attend.

The next regular meetings will be held on May 30 at 7pm and June 13 & July 18 at 7pm (summer meetings).

### RESOLUTION 2017-05-09-84

#### Executive Session:

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 8:10pm specifically for ORC 121.22(G) 3 - Pending Court Action. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 9:02pm.

Ms. Cartwright noted that she will be having conversations with Attorney Mathews and Mr. Rogers will continue conversations with Albers & Albers as it relates to ABC Water District.

### ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 9:08pm.

Mr. Brian W. Governor, Chairman

Ms. Marie Izzo Cartwright, Trustee

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Carmen I. Heasley, Fiscal Officer