

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 24, 2017 at 7:00 PM

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, October 24, 2017 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

OLD BUSINESS

RESOLUTION 2017-10-24-140

Executive Session

In accordance with ORC § 121.22, Mr. Governor moved to adjourn into executive session at 7:04 pm to consider confidential information related to negotiations with other political subdivisions respecting requests for economic development assistance. The information is directly related, in part to a proposed agreement for cooperative development of real property or that involves public infrastructure improvements, or the extension of utility services, that are directly related to an economic development project. The board determines that the executive session is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board re-entered public session from executive session at 7:49pm.

RESOLUTION 2017-10-24-141

MOU with City of Canfield

Ms. Cartwright moved to enter into a Memorandum of Understanding (MOU) between the City of Canfield and the Canfield Township Board of Trustees and that Mr. Rogers sign this MOU dated October 24, 2017. The Motion was seconded by Mr. Governor. Mr. Rogers signed the agreement in public session. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

MINUTES: Chairman Governor requested corrections or additions to the regular meeting minutes of September 12, special meeting minutes of September 18, 25 and October 9, 2017. The minutes were approved as presented with suggested changes incorporated.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers explained the problems with the property on Fairway Dr.; what is happening with the land bank, and the possibility that the Township may not recover its nuisance expenditures. Additionally, he notified the Board that he had a buyer for the property and suggested a dollar amount, however Ms. Cartwright suggested appraising the property before moving forward.

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Mr. Rogers reported on the nuisance property on Tippecanoe Rd. and the possible loss of many years of nuisance expenses. The Board asked Mr. Rogers to look into the cost if the Township razes it and the amount already invested, as well as any possible recovery of funds.

Mr. Paloski asked about Starr Centre Phase I. Mr. Rogers reported the installation of three reflectors, discussing issues with Boardman Township's administrator and that they have agreed to remove the gravel and replace it with hot mix. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed two super-blanket certificates, warrants and electronic payments. The Fiscal Officer discussed available funds for possible additional investment, suggesting investing \$250,000 into one certificate of deposit with Synchrony Bank (formerly known as GE Capital Retail Bank) at 2.35% for 5 Years thru Farmers National Bank Investment Group with the funds coming from the Farmers National savings account. The information was sent to the Board by email. The Fiscal Officer explained the loss of several checks during the payroll process, noting problems with the printer. The report was accepted as presented.

NEW BUSINESS

RESOLUTION 2017-10-24-142

Electrical for Generator at Fire Station III

Mr. Governor moved to approve Rafoth Electric to install all required conduit and electrical wire for the proposed backup generator at Fire Station III at a cost not to exceed \$1,300.00, which will be paid for from the Fire District Fund. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-10-24-143

Adam-Eve Plumbing

Mr. Governor moved to approve Adam-Eve Plumbing to install and connect all required gas lines to Mahoning County standards for the proposed backup generator at Fire Station III at a cost not to exceed \$1,650.00 which will be paid for from the Fire District Fund. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-10-24-144

Compensation for Seasonal Snow Plow Workers

Ms. Cartwright move to amend Resolution #2010-01-04-06 Compensation of Seasonal Snow Plow Workers for a minimum of (3) three hours of work when called out and reiterate the pay scale for these employees which currently is \$14.00 per hour on a prorated scale capping at \$18.00 per hour for 10 or more years of service. The Motion was seconded by Mr. Governor. Discussion: Ms. Cartwright noted that most call outs for snow or ice runs take a minimum of 2 ½ hours. This 3-hour minimum call out policy will help to keep quality plow drivers especially in the middle of the night and holidays and it is less expensive than hiring part time employees. This policy will be subject to change after reviewing time sheets each season. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2017-10-24-145

Blanket Certificates

Mr. Paloski moved to approve two super blanket certificates BC-39-2017 – BC-40-2017 for a total of \$17,875.78 to encumber funds of the Township. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Mrs. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-10-24-146

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12080 thru #12116; electronic payments 396-2017 thru 416-2017 as general and payroll obligations of the Township in the amount of \$75,223.77. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2017-10-24-147

Investment of Funds

Ms. Cartwright moved to authorize the Fiscal Officer to invest \$250,000 into one certificate of deposit with Synchrony Bank (formerly known as GE Capital Retail Bank) at 2.35% for 5 Years thru Farmers National Bank Investment Group. Money will be pulled by Farmers Investments from Farmers National Banks from the Township's savings account. The Motion was seconded by Mr. Governor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: Ms. Cartwright noted that after signing the MOU, there should be public hearings for our residents in the affected area. The Board agreed upon November 13 and 15, 2017 at 7pm. Ms. Cartwright will work with the secretary on letters and program.
Mr. Paloski noted Windsor House open house

Next Meeting Dates: The next regular meetings of the Board will be held on November 14 and 28 at 7pm. A special budget workshop will be advertised as a special meeting to deal with any issues that may arise on October 30 at 8am.

RESOLUTION 2017-10-24-148

Executive Session

In accordance with ORC § 121.22 Mr. Governor moved to adjourn into executive session at 8:23pm specifically for G1- to consider the employment or compensation of a public employee. The Motion was seconded by Mr. Paloski. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board re-entered public session from executive session at 8:47pm.

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ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:48pm.

Mr. Brian W. Governor, Chairman

Ms. Marie Izzo Cartwright, Trustee

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Carmen I. Heasley, Fiscal Officer