

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 10, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, April 10, 2018 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the special meeting minutes of March 9, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers reviewed the timeline for the Mercedes project, reported that the bid opening is scheduled for May 7 at 10:45 am and will be presented to the Board on May 8. Additionally he reported he passed the ServSafe certification required for food handling at the multi-purpose building at the community park. The certificate is good for the next five years. Mr. Governor thanked him for the time devoted.

Mr. Rogers reviewed the report provided to the Board on the 2018 Paving Program. The Board agreed to include all streets with the option to remove a street if the cost comes in higher than anticipated.

Mr. Rogers reported contacting Grace Exterminating concerning the ant issues at the Township Hall and fire station on Messerly Rd. He reviewed issues on Williamson Drive as a result of last year's paving program and following up on the situation. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, noting one warrant was voided (#12433) due to an item being returned, electronic payments and purchase orders. She noted the need to advance funds to the Motor Vehicle Fund to cover payroll related payments to the fifteenth of the month. She discussed investment information received from Farmers and Chemical Banks. Mr. Governor moved to accept the financial report as presented.

NEW BUSINESS RESOLUTION 2018-04-10-55 2018 Paving Program

Mr. Governor moved to approve the Township's 2018 Resurfacing Program comprised of Alvarcardo Drive, Edenrock Avenue, Clearview Drive and Aladdin Street in conjunction with Austintown and Boardman Township's resurfacing program with Canfield Township's portion not to exceed \$80,000.00. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted that all streets are included with the option to remove a street if the cost comes in higher than anticipated. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-04-10-56 2018 Paving Project (MOU)

Mr. Paloski moved to enter into a Memorandum of Understanding with Austintown and Boardman Townships for the 2018 Paving Project under the Ohio Revised Code 5535.08 (C) (1) provides in nonemergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets, may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintenance services. The cost, if any, of services obtained under the agreement may be paid from general fund moneys of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within that political subdivision. Mr. Governor seconded the Motion. Discussion: The Board signed the MOU agreement during the meeting. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-10-57 Mercedes Place Storm Drainage Project

Mr. Governor moved to approve the advertisement in the *Youngstown Vindicator* Legal Notices and begin the bidding process for the Mercedes Place Storm Drainage Project. This ad will run in the *Youngstown Vindicator* for two consecutive weeks beginning Wednesday, April 11, Friday, April 13, Wednesday, April 18, and ending Friday, April 20. A copy of the plans and specifications are available for review at the Canfield Township Hall, 21 S. Broad St., Canfield, Ohio 44406, starting Wednesday, April 11 from 8:00 – 3:00 M-F. Bidding documents can be picked up at RJH Consulting Service, 1149 Niles-Cortland Road, Warren, Ohio 44484, Monday-Friday from 9:00am – 5:00pm. A non-refundable \$50.00 per package set will apply. Mr. Paloski seconded the Motion. Discussion: Ms. Cartwright was concerned with charging \$50.00 for copies. Mr. Rogers noted that RJH Consulting Services is printing the documents and standardly charges that amount. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0. Amended to read....The last line shall read as follows: A non-refundable \$50.00 fee per package will be charged.

RESOLUTION 2018-04-10-58 Fourth of July Parade

Mr. Governor moved to approve a \$4,000.00 donation to the 4th of July Parade Committee. This contribution will come from the General Fund – Contribution to Other Organizations. Ms. Cartwright seconded the Motion. Discussion: Mr. Governor noted that they did requested \$5,000 but because of budgetary restraints, the amount was cut back to \$4,000. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-10-59 ADA Accessible Swing Seat

Ms. Cartwright moved to approve the purchase of one ADA accessible swing seat with a silver shield chain to reach the 8ft top rail, accessible two swing seat latches including shipping from Playworld Midstates not to exceed \$905.00. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright noted this is a replacement swing for the previously broken swing at the playground. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-04-10-60

Declaring ADA Swing

Mr. Governor moved to declare the broken ADA swing at the Township Park as salvage. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-10-61

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12411 thru #12451 electronic payments 138-2018 thru 155-2018 as general & payroll obligations of the Township for a total amount of \$27,039.33. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-10-62

Purchase Orders

Mr. Governor moved to approve the purchase orders PO #12-2018 thru PO #15-2018 for a total of \$9,992.00. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-10-63

Advance between Funds

Mr. Governor moved to approve advancing \$1,000.00 from the appropriation General Fund Advances-Out line #1000-920-920-0000 to the Motor Vehicle Fund - revenue Advances-In line #211-941-0000. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Next Meeting Dates: The next regular meetings of the Board to be held on April 24 and May 8 at 7pm. The Board will meet for the quarterly Public Works Department meeting on April 13 at 8:30am to 9:30am. Ms. Cartwright reviewed the timeline as it regards to the JEDD overlay issue. All agreed to set the (JEDD zoning overlay) Public Hearing for May 1 at 6pm. Ms. Cartwright will get together with Cindy to make sure that all the paperwork is ready and will provide the proper legal ad information for advertising the meeting.

Mr. Governor noted that the Regional Chamber plans to hold Good Evening Canfield on April 26 - 6pm at Tippecanoe County Club.

RESOLUTION 2018-04-10-64

Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 8:06pm specifically for (G8) negotiations with other political subdivisions respecting requests for economic development assistance. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-entered public meeting from Executive session at 8:40 pm

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ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 9:01pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer