

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

57

Meeting held on April 24, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, April 24, 2018 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular meeting minutes of March 13 and special meeting minutes of March 21, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers reported that a resident would like to move their child from one plot to another at Dean Hill Cemetery. The couple had three lots together; the son occupies the center lot. The mother would like to be buried in the center lot, therefore the son needs moved to the outside lot. Mr. Rogers provided the Board with prosecutor's opinion for their review. She will formally request this change at the next meeting.

Mr. Rogers completed the National Pollutant Discharge Elimination System (NPDES) permit on behalf of the Township. The county has filed this report up to last year. The Ohio EPA has made some changes to the document, so they plan a conference by mid-June to review changes that require his attendance to remain in compliance.

Mr. Rogers reviewed the Mercedes Project timeline, noting that the bid packages are out. Bid opening is scheduled for May 7 at 10:45 am and will present for approval to the Board on May 7 - 7pm meeting.

Mr. Governor noticed that the Township hall building had no smoke detectors installed. Ms. Cartwright ask Mr. Rogers to contact the Fire Chief for building requirements.

Mr. Rogers reviewed Electronic Recycling Event on September 22, noting ideas for reducing cost on recycled televisions to meet grant requirements. The Appliance Drive will take place on June 2. He reviewed grants for the bike trails, noting that he has learned that we do not qualify for the Appalachian Trail Grant.

CT Consultants will perform Canfield Township's portion of task order III thru the ABC District Water District at a cost not to exceed \$4,250.00. He explained changes that have taken place and why. CT Consultants will be the engineer of record for the ABC Water District.

Mr. Rogers reviewed storm water issues at Indian Run channel suggesting ideas to correct problems. The Board discussed possible property line disputes. Mr. Rogers suggested hiring a surveyor, and then notify property owners along Indian Run of our intention to install a chain link fence.

RECORD OF PROCEEDINGS

58

MINUTES OF THE BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on April 24, 2018 at 7:00 PM.

Ms. Cartwright expressed concern with the zoning permit numbers in comparison to past years, asking that the Board keep an eye on it because it can hurt the budget.

Mr. Rogers reviewed nuisance properties and ideas to handle problems. Mr. Governor wants things to run smoothly, but as quickly as possible. Ms. Cartwright asked about the Colonial Motel. Mr. Rogers provided detailed actions involving the land and septic system. The Board asked him to contact the Ohio EPA concerning the septic system issues.

Mr. Rogers reported the loss of power at the park that was due to malfunction of the transformer on Herbert Road that affected the multi-purpose building and lift station. Ohio Edison was notified and work was performed to restore the power. Due to the power outage, there are issues with the security system and hot water tank. The extent of the damage to the security system and hot water take is being reviewed. Ms. Heasley noted that we should contact our insurance company if the building lost power or was struck by lightning. Mr. Rogers stated that he would contact the insurance company to discuss the situation. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and one purchase order. She received a call from a resident of Maplevale asking for an additional light to that district. A letter has been sent to Ohio Edison asking for cost of installation and annual fees for this light.

Mr. Governor reviewed the SRO agreement. The Board of Education and City of Canfield are asking that we continue as we have over the past years; possibly enter into a ten-year agreement for about \$32,000 per year. The agreements were sent by email between each entity and the City of Canfield for Board review. Ms. Cartwright had no issues with continuing our agreement; however, Ms. Cartwright as well as Mr. Governor prefer a five-year agreement. Mr. Paloski prefers a two-year agreement, noting that other school systems pay 100% of SRO costs; they are able to apply for grants, whereas the Township is not. Mr. Governor noted that if the City of Canfield applies and receives a grant; all will benefit and it will be written into our agreement. Ms. Cartwright is sure that the prosecutor's office will protect the Township. The Fiscal Officer expressed concern with a five-year agreement, when we have not looked at a five-year budget and presently operating with a deficit-approved budget. Ms. Cartwright noted that she gets that and financially, you are correct, however; we know we will do everything it take to bring ourselves close to budget as possible; we have to make cuts. Mr. Governor noted that this is a necessity for our community. Mr. Governor moved to accept the financial report as presented.

NEW BUSINESS RESOLUTION 2018-04-24-65 Summer Meeting Schedule

Mr. Governor moved to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through September 2018 with the regular meeting schedule resuming in October. During the summer, the meetings will take place on the second Tuesday of the month unless otherwise advertised and in October, the regular meeting schedule will return to the second and fourth Tuesdays of each month. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

59

Meeting held on April 24, 2018 at 7:00 PM.

RESOLUTION 2018-04-24-66

CT Consultants

Ms. Cartwright moved to approve CT Consultants to perform Canfield Township's portion of task order III for the ABC District Water District at a cost not to exceed \$4,250.00. Mr. Governor seconded the Motion. Discussion: Task order III's total cost is \$17,000.00 with Canfield Township paying its portion based on its population is responsible for 25% of the total cost. Discussion: The Fiscal Officer asked and Mr. Rogers noted that the Township pays directly to ABC Water District. They will pay CT Consultants direct. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-24-67

Donation War Veteran's Museum

Mr. Governor moved to approve a donation amount of \$1,000.00 as requested by Mr. & Mrs. Speece of the War Veteran's Museum, to help with the cost of the Wall of Honor Plaques and the Memorial Day event. This contribution will come from the General Fund – Contribution to Other Organizations. Ms. Cartwright seconded the Motion. Discussion: Mr. Governor noted that they received confirmation of expenses. Roll Call: Mr. Paloski, abstain; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 2 to 0 with one abstention.

RESOLUTION 2018-04-24-68

Warrants & Electronic Payments

Ms. Cartwright moved to approve Warrants #12412 thru #12474, electronic payments 138-2018 thru 181-2018 as general & payroll obligations of the Township for a total amount of \$89,049.81. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-04-24-69

Purchase Order

Mr. Paloski moved to approve the purchase order PO #34-2018 for a total of \$1,000.00 for small equipment purchases for the Road Fund. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: Mr. Governor noted Civic Day is this coming May 4. Ms. Cartwright suggested presenting an actual project such as the Windsor House JEDD to show the students the process from administrator, to zoning, to the Trustees, to the Fiscal Officer, using a short PowerPoint presentation.

Mr. Governor noted that Mr. Burkett has asked if the Board would consider Sunday burials as long as the cost is covered. Ms. Cartwright suggested that he forward to the Board such request for a management decision and does not required a special meeting for such requests.

Ms. Cartwright provided an update on Cardinal Fire District business, noting the approval of its third ambulance and staffing the stations with additional personal.

Mr. Paloski noted that Ms. Heasley has been receiving calls and emails from CareWorks, an MCO for Workers' Comp. He provided information for the Board to review. This is the OTA recommended MCO. The Board agreed to use CareWorks.

RECORD OF PROCEEDINGS

60

MINUTES OF THE BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on April 24, 2018 at 7:00 PM.

Next Meeting Dates: The Board will hold their regular meetings on Monday, May 7 at 7pm in place of the regular meeting of Tuesday May 8, due to Election Day. The Board will hold their regular meetings on Monday, May 21 at 7pm in place of the regular meeting of Tuesday May 22 to meet JEDD zoning overlay meeting requirements.

A Public Hearing JEDD- Overlay special meeting is on May 1, 6pm. A budget hearing and investment policy review is on Monday, May 21 at 4pm, the regular meeting will follow at 7pm.

RESOLUTION 2018-04-24-70

Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 9:30pm specifically for (G8) negotiations with other political subdivisions respecting requests for economic development assistance. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 9:44pm

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 9:45pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer