

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

95

Meeting held on August 20, 2018 at 10:00A.M.

Canfield Township Trustees met in special regular session in the Canfield Township Hall on Monday, August 20, 2018 at 10:00am. The legal advertisement for this meeting ran in the *Youngtown Vindicator* on August 17, 2018 as required by the Ohio Sunshine Law.

Canfield Township Board of Trustees will meet in regular special sessions on August 20, 2018 at 21 S. Broad Street, Canfield (Township Hall) at 10:00am to review the budget and discuss 2019 projects. The Public is welcome to attend.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

The Board reviewed and made several changes to the 2018 appropriations, but revenues remain unchanged. Most of the meeting was spent addressing the 2019-paving program. The Fiscal Officer will have the final numbers and motion for the next meeting. The Board began working on the 2019 budget.

NEW BUSINESS

RESOLUTION 2018-8-20-113

Land Use Plan

Ms. Cartwright moved to approve CT Consultants to perform Phase I Sections A through D of the Canfield Township Land Use Plan at a cost not exceed \$15,000.00. This work will commence September of 2018 and be completed by December 31, 2018. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright noted that the Canfield Township Comprehensive Plan Generalized Timeline for Phase I as follows:

- (a) Compile and Analyze:
 - a. Community and Regional Profile
 - b. Existing Conditions and Asset Maps
 - c. Development potential of vacant land (as zoned)
- (b) Conduct Stakeholder Interviews
- (c) Summarize Issues/Alternative Directions
- (d) Advisory Committee meeting (1 – 2 meetings)

Phases 2 thru 4 should complete in 2019 or as budget allows. The funds coming from the General Fund Zoning line #1000-130-590-0000. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-8-20-114

Storm Sewer Camera Equipment

Mr. Governor moved to approve the purchase of a VYPER Opticam Series Video Inspection System from Jack Doheny Companies, Twinsburg, Ohio at a cost not to exceed \$8,664.15 for the Public Works Department. Ms. Cartwright seconded the Motion. Discussion: Mr. Governor noted that this is pending approval of demonstration. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

96

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RESOLUTION 2018-8-20-115

Jack Doheny Public Works Seminar

Ms. Cartwright moved to approve Mr. Robert Burkett, Assistant Road Foreman, Mr. Shawn Stack, Public Works Department and Keith Rogers, Administrator Department, to attend a continuing education training seminar on the Vactor Truck sponsored by the Jack Doheny Company in Twinsburg, Ohio, on September 13, 2018. There is no charge for the seminar and these employees will be away for approximately six work hours. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-8-20-116

Purchase Orders

Mr. Paloski moved to approve purchase orders PO30-2018 – PO31-2018 for a total of \$23,664.15. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-8-20-117

2019 OPWC Paving Project

Ms. Cartwright moved to approve A RESOLUTION AUTHORIZING Trustee Chairman, Brian Governor, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

Whereas, Canfield Township is planning to make capital improvements to qualified Township Roads through the 2019 Township Paving program,

Whereas improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Canfield Township: 1: The Board of Trustees Chairman is hereby authorized to apply to the OPWC for funds as described above. Section 2: The Board of Trustees Chairman is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-8-20-118

2019 OPWC Paving Project

A RESOLUTION AUTHORIZING TRUSTEE CHAIRMAN, BRIAM GOVERNOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Ms. Cartwright moved to approve as follows:

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MINUTES OF THE

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97

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Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

Whereas, Canfield Township is planning to make capital improvements to qualified roads for our 2019 Paving Program and

Whereas, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Canfield Township: 1: The Board of Trustees Chairman is hereby authorized to apply to the OPWC for funds as described above. Section 2: The Board of Trustees Chairman is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance. Mr. Paloski seconded the Motion. Discussion: Ms. Cartwright noted the following streets; Blue Heron, Killdeer Drive, Leffingwell Court, and Old Leffingwell Road/Stub comprise the paving program.

Next Meeting Dates: The Board will hold their last summer regular meetings on Tuesday, September 11- 7PM (Commissioners at 6pm here before our meeting) The Board returns to the regularly scheduled regular meetings on October 9 and 23 at 7pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 1:20pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer

RECORD OF PROCEEDINGS

98

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