

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

133

Meeting held on December 11, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, December 11, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Justine Budde of Southern Hills Court addressed barking dogs in his development. Mr. Rogers reviewed conditions under which the Sheriff's department can take action regarding barking dogs. Mr. Rogers will refer this to the Mahoning County Dog Warden.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular minutes of November 13 and 27, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Paloski asked about Summerwind noting comments by Robert Burkett, Assistant Road Foreman, concerning the condition of the road before accepting the road into our inventory. Mr. Rogers explained that the Township is not responsible and highly doubts that the county would have permitted the paving of the road if the atmospheric conditions were not met.

Mr. Governor noted comments on Summit Drive...broken edge of road listed on road report. Mr. Rogers explained that he contacted the contractor responsible and he will repair edge of road.

Mr. Paloski asked about sinkhole on Fox Den. Mr. Rogers explained that the Township does not have access thru private property to Township easement. He is working with developer to find access to sinkhole. Ms. Cartwright noted that this brings up an interesting scenario currently we can access this property thru undeveloped land now, but what happens when that land is developed? For future maintenance, we will have no other option but to drive over the residents' driveways and they must understand that.

The Fiscal Officer noted that the Zoning Inspector is requesting funds in the budget to raze two homes. The Board discussed the two homes for possible Land Bank projects. Mr. Rogers will look into options and advise the Board.

Ms. Cartwright asked about Messerly Road re-zoning. Mr. Rogers noted that it was a typo error in the zoning report. Most of Messerly Road is zoned R-2 and they are looking into re-zoning from R-2 to R-1. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

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FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and blanket certificate. She explained the need to void one check that misfed in the printer.

She suggested the transfer of \$25,000 from the General Fund to the Road Fund as budgeted. During the budget review, it showed \$356.46 paid from the Workers Compensation line needed to be accounted for in order to make the final payment to OBWC for 2018, therefore that line needs adjusted.

Ms. Heasley noted that she was able to work with Mr. Rogers on the 2019 Budget entering all the possible projects. The Board reviewed adjustments made since the last budget meeting.

Ms. Heasley explained when she transferred the \$200,000 from Star Ohio to the primary checking account the transfer included \$12 without an explanation. She since learned that it was interest earned and has posted the interest properly. Mr. Governor moved to accept the financial report as presented.

NEW BUSINESS

RESOLUTION 2018-12-11-185

Hire Public Works Maintenance Worker

Ms. Cartwright moved to hire Brian Schiele as a full time Public Works Maintenance Worker at the rate of \$15.09 per hour in accordance with the contract between Canfield Township and the International Brotherhood of Teamster Local 377 with a start date of Wednesday, January 2, 2019. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright has provided the offering letter for the Board's review. Mr. Governor noted that this is something that the Board has spent a lot of time on, and looked at the budget that we could justify this and we feel that the need is there. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-12-11-186

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12929 thru #12962 and electronic payments 513-2018 thru 534-2018 as general & payroll obligations of the Township for a total amount of \$97,665.60. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-12-11-187

Blanket Certificate

Ms. Cartwright moved to approve BC48-2018 for a total of \$200.00 to cover travel expenses. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-12-11-188

Transfer Between Funds

Mr. Paloski moved to approve the transfer of \$25,000 from the General Fund transfer-out line #1000-910-910-0000 to the Road Fund revenue line #2141-931-0000. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-12-11-189

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Reallocate Funds in Road Fund

Ms. Cartwright moved to approve moving \$356.46 from line #2141-330-211-0000 (Ohio Public Employees Retirement System) to line #2141-330-230-0000 (Workers Compensation) to cover the payment to Workers Comp due December 21. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-12-11-190

2019 Temporary Budget

Mr. Paloski moved to approve a temporary budget for 2019 as follows: anticipated total revenue of \$2,000,433.41 plus carry-over balances at end of year and total anticipated appropriations of \$2,542,433.60. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright asked if the carry-over balance should be included. The Fiscal Officer noted that all we have so far are estimates. Once we know the carry-over balances, they will be included when approving the permanent budget. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board had its administrative assistant; Cindy Williams look into the office possibly purchasing a stamp machine. It was determine that it was not feasible. The Fiscal Officer will write a warrant to purchase stamps before the increase.

Mr. Paloski has worked on a possible new flag and seal for the Township. Mr. Paloski did provide rules for flag designs.

Next Meeting Dates: The Boards reorganizational and regularly scheduled meeting is January 8 at 7pm.

RESOLUTION 2018-12-11-191

Executive Session

In accordance with ORC 121.22 G(8) Mr. Governor moved to adjourn into executive session at 7:52pm specifically to discuss negotiations with other political subdivisions respecting requests for economic development assistance. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 8:37pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:37pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer