

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 09, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, January 10, 2017 at 7:28pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.*

### Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Governor requested corrections or additions to the regular meeting minutes of November 28, December 12 and special regular meeting minutes of December 29, 2017. The minutes with suggested changes incorporated were accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers reported on his meeting with the superintendent of Mahoning County Career & Technical Center, noting they are on-board with allowing an easement for a bike spur project to connect with the Township's Park on Herbert Road. He has submitted the first grant application and is working on two other grants to cover most of the cost of the bike-trail spur project. Fiscal Officer Heasley noted that this is a perfect project for Open Space funds and should be discussed during the budget hearing.

Mr. Rogers presented an update on the Mercedes Place Turnpike Storm Water Mitigation Project noting that so far everything's been approved by ODOT, including a letter that will be sent to the residents of the condominium involved, and will be posted on our website. The project's anticipates a start date of May and completion by July 3.

Mr. Rogers reported booking the Appliance and Electronic Drives with the Canfield Fairgrounds using gate #9. Ms. Heasley asked for the dates. Mr. Rogers will send an email to inform every one of those dates.

Mr. Rogers reported that the bathroom remodeling came in \$3,000 below the lowest bid. He has started getting quotes for the next phase of the remodeling of the offices.

Mr. Rogers reported that he has been trying to help a developer with easement concerns on Gibson Road. The Board discussed a road bond be put in place for Gibson Road with the developer prior to the start of his project, since there are concerns with the road's current condition.

The Fiscal Officer noted receipt of a form from the Mahoning County Engineers Officer turning over .255 miles of road to the Township. The Board signed the form and Mr. Rogers will copy and mail. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

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**FISCAL OFFICER'S REPORT:** Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed final 2017 - one warrant and electronic payments. The Township is ready to close the year, but still working on management notes.

The Fiscal Officer reviewed 2018 warrants, electronic payments, and purchase orders. The Fiscal Officer discussed one issue with Farmers National Bank concerning collateralizing of funds. Our investment policy sets the collateralization amount at 105% where the state treasurer's office recently changed the percent to 102%. The bank wants her to sign an agreement adjusting the percentage down to 102%. Ms. Heasley explained that she could not sign a document that says 102% while our investment policy says something else. The Board agreed that the investment policy needs reviewed, updated, and time allocated for that purpose. Mr. Governor moved to accept the report as presented.

### NEW BUSINESS

#### RESOLUTION 2018-01-09-20

##### Reappointment to Zoning Commission

Mr. Governor moved to re-appoint Antonio Russo, to the Zoning Commission for a five-year term beginning January 9, 2018. Ms. Cartwright seconded the Motion. Discussion: Mr. Governor noted receipt of a letter from Mr. Russo asking to be re-instated. Ms. Heasley noted that terms begin on the first and end on the thirty-first. Mr. Governor amended the Motion to read January 1, 2018 and end five years later on December 31, 2023. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2018-01-09-21

##### Administrator Salary Increase

Ms. Cartwright moved to authorize a pay increase for Keith Rogers, Township Administrator/Road Superintendent as follows: A 2% salary increase effective January 1, 2018 and an additional 2% salary increase effective January 1, 2019. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2018-01-09-22

##### 2017 Warrant & Electronic Payments

Ms. Cartwright moved to approve Warrant #12250 and electronic payments 505-2017 thru 510-2017 as general & payroll obligations of the Township for a total of \$10,678.09. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2018-01-09-23

##### Purchase Orders & Blanket Certificates

Mr. Paloski moved to approve super blanket certificates BC 01-2018 - BC 33-2018 and purchase orders PO 01-2018 - PO 09-2018 for a total of \$977,050.83. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2018-01-09-24

##### 2018 Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12251 thru #12270 electronic payments 1-2018 thru 13-2018 as general & payroll obligations of the Township for a total amount of \$41,125.12. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2018-01-09-25

#### Resolution Setting Public Hearing on Proposed

#### Millennial Moments Joint Economic Development District Agreement

BEFORE THE BOARD OF TOWNSHIP TRUSTEES CANFIELD TOWNSHIP, MAHONING COUNTY, OHIO  
RESOLUTION SETTING PUBLIC HEARING ON PROPOSED MILLENNIAL MOMENTS JOINT ECONOMIC  
DEVELOPMENT DISTRICT AGREEMENT R.C. 715.72(I)

This date, January 9, 2018, Trustee Cartwright moved the adoption of the following Resolution:

WHEREAS, the terms of a proposed Millennial Moments Joint Economic Development District Agreement (JEDD Agreement) have been negotiated between Canfield Township, Ohio and the City of Canfield, Ohio; and

WHEREAS, R.C. 715.72(I) requires that:

(1) Before the legislative authority of any of the contracting parties adopts an ordinance or resolution approving a contract to create a district, the legislative authority of each of the contracting parties shall hold a public hearing concerning the contract and district. Each legislative authority shall provide at least thirty days' public notice of the time and place of the public hearing in a newspaper of general circulation in the municipal corporation, township, or county, as applicable. During the thirty-day period prior to the public hearing and until the date that an ordinance or resolution is adopted under division (K) of this section to approve the joint economic development district contract, all of the following documents shall be available for public inspection in the office of the clerk of the legislative authority of a municipal corporation and county that is a contracting party and in the office of the fiscal officer of a township that is a contracting party:

(a) A copy of the contract creating the district, including the economic development plan for the district and the schedule for the provision of new, expanded, or additional services, facilities, or improvements described in division (F)(3) of this section;

(b) A description of the area or areas to be included in the district, including a map in sufficient detail to denote the specific boundaries of the area or areas and to indicate any zoning restrictions applicable to the area or areas, and the parcel number, provided for under section 319.28 of the Revised Code, of any parcel located within the boundaries of the joint economic development district and excluded from the district under division (E)(2) of this section;

(c) If the contract authorizes the board of directors of the district to adopt a resolution to levy an income tax within the district or within portions of the district, a schedule for the collection of the tax.

A public hearing held under this section shall allow for public comment and recommendations on the contract and district. The contracting parties may include in the contract any of those recommendations prior to approval of the contract.

NOW THEREFORE, it is hereby Resolved that:

1. The Canfield Township Board of Trustees shall hold a public hearing concerning the JEDD Agreement and district on February 13, 2018, at 5:30 p.m., at the Canfield Township Hall, 21 South Broad Street, Canfield, Ohio 44406.

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## MINUTES OF THE BOARD OF CANFIELD TOWNSHIP TRUSTEES

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2. Notice of this hearing shall be published in the *Vindicator* as follows:

### NOTICE

Pursuant to Ohio Revised Code Section 715.72, the Canfield Township Board of Trustees will hold a public hearing on February 13, 2018, at 5:30 p.m., at the Canfield Township Hall, 21 South Broad Street, Canfield, Ohio 44406, for the purpose of considering and taking action on a proposed Millennial Moments Joint Economic Development District Agreement (JEDD Agreement) with the City of Canfield, Ohio.

The Board shall permit members of the public to express comments and recommendations concerning the proposed JEDD Agreement and district. Prior to the public hearing, copies of the following documents shall be available to the public for inspection, at the Township Fiscal Officer's office during regular business hours: (A) a copy of the contract creating the district; (B) a description of the area or areas to be included in the district, including a map reflecting boundaries of the area or areas and indicating any zoning restrictions applicable to the area or areas; (C) an economic development plan for the district that consists of both of the following schedules: (1) a schedule for the provision of the new, expanded, or additional services, facilities, or improvements; and (2) a schedule for the collection of an income tax levied within the district under the Revised Code.

Mr. Governor seconded the Motion. Discussion: Ms. Cartwright noted that this must run in the *Vindicator* within the next two days to meet the thirty-day window and she will send the notice to the Fiscal Officer. The notice is to also post to the Township website. The full Board signed the document during the meeting. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Mr. Governor noted that Major Allen should attend the next meeting with his quarterly report. Mr. Paloski commended the Public Works Department for the wonderful work done to keep our roads clear and for their help with the recent fire on Montereale Dr. Ms. Cartwright noted that our Public Works employees received praise from the Cardinal Joint Fire District Chief and firefighters for their assistance during the icy, dangerous weather conditions.

### RESOLUTION 2017-01-10-26

#### Executive Session

Mr. Governor moved to adjourn into executive session in accordance with ORC 121.22 at 8:13pm specifically for (G8) consider negotiations with other political subdivisions respecting requests for economic assistance. (G2) To consider the purchase of property for public purposes, (G1) To consider employment of a public employee. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 8:50pm.

**Next Meeting Dates:** On January 23 at 5:30pm, the Board will hold a special meeting to discuss and interview a firm to develop a land use plan for the Township, followed by its regular meeting at 7pm.. A special budget hearing meeting was set for February 9 at 9:00am to 12pm to conduct a budget workshop.

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### **ADJOURNMENT**

With no further business before the Board, the Chairman Governor adjourned the meeting at 8:59pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer

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