

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 23, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, January 23, 2018 at 7:00pm. Chairman Governor opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor recognized Tony Bettile of Fox Den Dr. Mr. Bettile discussed two possible zoning violations. The first one was storage containers at a motel on Route 224 and the second is property next to the motel also used for storage. Mr. Rogers responded that the Township has taken legal action on the issues and noted difficulties in locating the owner of one property. Both properties are zoned business.

Chairman Governor recognized Major Jeff Allen, Mahoning County Sheriff's Department, to present his quarterly report. The report is on file.

### Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Governor requested corrections or additions to the re-organizational meeting minutes and the regular meeting minutes of January 9, 2018. The minutes with suggested changes incorporated were accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers reported that he is still working on two grants, thanking the administrative assistant for her help with the required maps. Mr. Rogers plans to have the applications completed by the end of the week and hand deliver the applications when he attends the OTA conference in Columbus. Ms. Cartwright requested a copy before he submits it to give the Board an opportunity to review and make changes if needed.

Mr. Rogers noted that he is reviewing the maintenance/mowing contract for the park and plans to submit it for the prosecutor's review. Mr. Governor asked about the person that mows the field, if he will continue. Mr. Rogers will call him and report at the next meeting.

Ms. Cartwright noted that the Public Works report indicated people are blowing snow onto the road and suggested posting on our website or possibly, sending reminders to those neighborhoods that it is not permitted. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

**FISCAL OFFICER'S REPORT:** Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments, noting that the electronic payments began with #18-2018, but at the last meeting, the last number was 13-2018. There are four missing numbers between the reports. She believes that these numbers apply to numbers that the UAN system uses in the background to record transactions.

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The Fiscal Office would like to review the investment policy to address the collateralizing of funds. The Fiscal Officer copied the Board on several reports she receives from the auditor's office. The Board expressed appreciation of the reports noting the importance of such information. Mr. Governor moved to accept the financial report as presented.

### NEW BUSINESS

#### RESOLUTION 2018-01-23-27

##### Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12271 thru #12293 electronic payments 18-2018 thru 32-2018 as general & payroll obligations of the Township for a total amount of \$29,022.97. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2018-01-23-28

##### 2018 Clean Ohio Trails Fund

Mr. Paloski moved to approve the following Resolution:

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation proposes through Recreational Trails Program (RTP) and/or the Clean Ohio Trails Fund (COTF).

WHEREAS, the Canfield Township Board of Trustees desire financial assistance under the Recreational Trails Program and/or the Clean Ohio Trails Fund Program.

NOW, THEREFORE, be it resolved by the Canfield Township Board of Trustees as follows:

1. That the Canfield Township Board of Trustees approved filing an application for Recreational Trails Program and/or the Clean Ohio Trails Fund financial assistance.
2. That Brian Governor, Chairman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Canfield Township Board of Trustees does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Recreational Trails Program and/or the Clean Ohio Trails Fund Program.

Mr. Governor seconded the Motion. The Board signed the document during the meeting. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Ms. Cartwright noted meeting Attorney Mathews at 1pm tomorrow, that is an informational meeting to review zoning overlay. The City of Canfield will meet on February 7, however, they will not be voting on the JEDD that night. Mr. Paloski commended the Public Works Department for a job well done during the snowstorms over the last week. Mr. Paloski asked if there was interest having high school students design a new Township flag. Mr. Paloski will look into it and report back.

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**Next Meeting Dates:** The Board will hold their regular meetings on February 13 and 27 at 7pm. A special budget hearing meeting was set for February 9 at 9:00am to 12pm to conduct a budget workshop. The Board will hold a public hearing in regards to Millennial Moments Joint Economic Development District on February 13 at 5:30.

### RESOLUTION 2018-01-23-29

#### Executive Session

Mr. Governor moved to adjourn into executive session in accordance with ORC 121.22 at 7:51pm specifically for (G2) to consider the purchase of property for public purposes, (G6) to consider details relative to the security of the Township. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright; yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board returned to open session at 8:18pm.

### ADJOURNMENT

With no further business before the Board, the Chairman Governor adjourned the meeting at 8:19pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer

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