

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on July 10, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, July 10, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request. The legal advertisement for the summer meeting schedule ran in the *Youngtown Vindicator* on May 31, 2018.

Canfield Township Board of Trustees' summer regular meeting schedule: June 12, July 10 & August 14 at 7pm. The Board will meet in special session on June 12 at 5pm to discuss the Investment Policy and review the budget at 21 S. Broad Street, (Canfield Township Hall). The Public is welcome to attend.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

PUBLIC PRESENTATION

Chairman Governor recognized Joseph Troll of Columbiana Canfield Rd who addressed the Board concerning the ditch in front of his home that is overgrown and holding water, noting that he brought it to the attention of ODOT twice and nothing has happened. The Board asked Mr. Rogers to look into it.

MINUTES: Chairman Governor requested corrections or additions to the regular and special meeting minutes of June 12, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers is on vacation and excused.

Mr. Governor reported that SOS has replaced the DVR at the park and all is operating except for the monitor that may not be compatible with the new DVR. The Trustees' administrative assistant Mrs. Williams is gathering estimates for new monitors, which will be presented at the next meeting. Additionally he discussed relocating equipment for better access. Mr. Governor reported on Mr. Rogers' meeting with the soccer club during which he learned that the club had missed fifteen lawn treatments. Ms. Cartwright stated that certain paperwork should have been filed with this office and recommended that a schedule be established to insure that the club complies with our Agreement.

The Board discussed the buy-back of two cemetery lots for a total of \$1,200. Fiscal Officer reviewed Cemetery Fund appropriations, noting that only \$500 is left for the balance of the year and not enough to cover this expense. She suggested increasing appropriations by \$2,000, noting that she can send an email to the auditor's office requesting the appropriation increase of the same. The Board agreed.

Mr. Governor asked if it was still the Board's intention to submit the 2019 Paving Program to the Ohio Public Works Commission (OPWC) for funding and if so, Mr. Rogers will need to start the process. The Board reviewed the list of road provided by the Public Works Department. Ms. Cartwright noted that the next step is to select the roads for paving and drive them before finalizing the list. Mr. Governor will let Mr. Rogers and Mr. Burkett know that it is the intent of the Board to apply to OPWC funding for next year. The pre-application is due on August 27.

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Mr. Governor reported work on Pheasant Run will begin on Monday and that letters have gone out to the residents. The Fiscal Officer asked if we are expecting any unusual expenses on this project. Ms. Cartwright noted that it has been budgeted, however the Fiscal Officer stated although it was budgeted she was looking for calls to open purchase orders. Mr. Governor is aware of some purchases but does not know if everything needed has been purchased.

Mr. Governor confirmed that the Township is moving forward with Starr Centre/Old Tippecanoe Storm and Road Rehabilitation Project Phase II this year. The resolution will be presented later and he anticipates signing the necessary documents during the meeting.

The Board reviewed the gas aggregation program at length. IGS is the winning provider for Dominion Gas and Volunteer Energy for Columbia Gas residents. The Board understands that agreeing to both providers may create extra paperwork for the companies and our office, but it is the intention of this Board to get the best possible rate for all our residents.

The Board discussed concerns with the work on the front steps of the Township Hall and one cost charged for removal of the old waste. Therefore, Mr. Governor said he would contact the contractor. The Board requested payment held until the issues are resolved.

Mr. Paloski addressed driveway repairs at Mission Hills Drive and Mr. Governor informed the Board of the discussions he had with Mr. Rogers; Mr. Burkett, Assistant Public Works Foreman, and the homeowner. Ms. Cartwright noted that calling in the contractor's bond would be the best action. Mr. Governor will discuss this with Mr. Rogers and report back at the next meeting.

Mr. Paloski noted that the Public Works Department is looking for the green light to start working on catch basin repairs. Mr. Governor noted that they are very busy now and he does not expect them to start until the fall repairing the worst first. Ms. Cartwright suggested waiting until after the budget hearing before giving the green light to work weekends on overtime. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments. The Fiscal Officer presented two liquor licenses for the Boards' review; with no objections, she will inform the County Commissioners and State Liquor Control Board.

Ms. Heasley reported on the second half real estate tax collection payments to begin late this month. She reviewed investments with one maturing on August 27 for \$100,000. She is also concerned with the language of the Investment Policy, suggesting that it needs reviewed by the Board to address cashing in investments for a higher rate of return. Mr. Governor moved to accept the financial report as presented.

NEW BUSINESS RESOLUTION 2018-7-10-91 2018 Paving Program

Mr. Governor moved to approve Shelly & Sands to resurface the following roads: Aladdin, Alvacardo, Clearview, and Edenrock, with a cost not to exceed \$80,000.00. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted that the bids actually came in at \$73,905.75; doing all the roads wanted, with a cushion if needed during the process. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-7-10-92

Starr Centre/Old Tippecanoe Storm and Road Rehabilitation Project Phase II

Ms. Cartwright moved to approve the advertisement in *The Youngstown Vindicator's* Legal Notices for the Starr Centre/Old Tippecanoe Storm and Road Rehabilitation Project Phase II. The ad will run twice a week for two weeks as follows: Thursday, July 12, Friday, July 13, Thursday, July 19 and Friday, July 20. The bid opening scheduled for 10:35 a.m. Friday, July 27 at the Township Hall. Mr. Governor seconded the Motion. Discussion: Mr. Governor signed OPWC – Starr Centre/Old Tippecanoe Storm and Road Rehabilitation Project Phase II documents. Mr. Rogers will handle signing the engineer's agreement for the Township. Mr. Governor noticed that the first day of advertisement is July 12 and Mr. Rogers is on vacation. Ms. Cartwright offered to take care of the advertisement. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-7-10-93

Repurchase of Cemetery Lots

Ms. Cartwright moved to approve, in accordance with ORC 517.07, the repurchase of two cemetery lots #155 & #156 in Dean Hill Cemetery from Alva Book for the original purchase price of \$600 per lot for a total of \$1200 with the funds coming from the Cemetery Fund. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted that Ms. Heasley shall request an appropriation increase to the Cemetery Fund of \$2,000 from the county auditor. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-07-10-94

Natural Gas Aggregation Program

Ms. Cartwright moved to enter into contracts with IGS Energy for the Township's Dominion customers and Volunteer Energy for the Township's Columbia customers to continue the governmental natural gas aggregation program with opt-out provisions pursuant to section 4929.26 Ohio Revised Code. The Township Administrator or Chairman of the Board of Trustees will execute a Supply Agreement to continue a Natural Gas Aggregation Program through October 2020. Mr. Governor seconded the Motion. Discussion: Mr. Governor noted that the Board understands that IGS may want their own language for this Resolution and it could change. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-07-10-95

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12576 thru #12620; electronic payments 262-2018 thru 304-2018 as general & payroll obligations of the Township for a total amount of \$127,382.90. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-07-10-96

Purchase Order

Mr. Governor moved to approve purchase order PO20-2018 for a total of \$4,875.00 payable to Jackson Painting to paint the exterior of the hall and substation door. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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Trustees Comments: Ms. Cartwright thanked the Trustees for attending the Cardinal Joint Fire District announcement for the ambulance service.

Mr. Governor provided an update on the SRO agreement still at the prosecutor's office for review.

Next Meeting Dates: The Board will hold their next summer regular meetings on Tuesday, August 14 and September 11 at 7pm and a special regular budget hearing on August 1, at 8:30am.

RESOLUTION 2018-07-10-97

Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 9:07pm specifically for: G (8) - negotiations with other political subdivisions respecting requests for economic development assistance. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 9:26 pm

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 9:26pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer