

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on June 12, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, June 12, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request. The legal advertisement for summer meeting schedule ran in the *Youngtown Vindicator* on May 31, 2018.

Canfield Township Board of Trustees' summer regular meeting schedule: June 12, July 10 & August 14 at 7pm. The Board will meet in special session on June 12 at 5pm to discuss the Investment Policy and review the budget at 21 S. Broad Street, (Canfield Township Hall). The Public is welcome to attend.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

PUBLIC PRESENTATION

Chairman Governor recognized Charles Coleman, representing American Legion Post #77. Mr. Coleman presented certificates of appreciation for outstanding service during the 2018 Memorial Day activities to Mr. Rogers and Mr. Governor. The Chairman recognized Prabh Dhaliwal for attending the Township meeting as a requirement for a Boy Scout badge.

Chairman Governor recognized Major Jeff Allen, Mahoning County Sheriff's Department, to present his quarterly report. The report is on file.

MINUTES: Chairman Governor requested corrections or additions to the regular meeting minutes of May 7 and 21, 2018 as well as special meeting minutes of May 1 and 14, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers provided an update on the Appliance Drive, noting receipt of \$570.40 from the vendor.

Mr. Rogers reviewed the progress of the Mercedes Place Project including the paperwork for ODOT, noting that rain has been an issue. He discussed other items that were included in his report.

Mr. Rogers reviewed the fee simple lots noting that the developer is returning to the original plans for Tippecanoe Woods, suggesting hiring an engineer to review plans at the cost of the developer. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments. She answered questions as it pertains to the permanent budget and the transfer of \$25,000 from the General Fund to the Road Fund. Mr. Governor moved to accept the financial report as presented.

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OLD BUSINESS

RESOLUTION 2018-06-12-84

Disinterment Dean Hill Cemetery

Ms. Cartwright moved to approve the following Motion as provided by the Prosecutor's Office:

WHEREAS, on May 30, 2018 Georgia Marshall filed an Application for Order to Disinter Remains of decedent Bradford Marshall pursuant to R.C. 517.24 with the Mahoning County Probate Court under Case Number 2018 DI 0002; and

WHEREAS, on May 31, 2018, the Mahoning County Probate Court issued an Order to Disinter Remains authorizing the Applicant to disinter the remains of decedent from Dean Hill Cemetery in Canfield Township, Mahoning County, Ohio, a copy of which is on file in the Township office and incorporated herein; and

WHEREAS, the Court further authorized the Applicant to reinter the remains of decedent at Dean Hill Cemetery in Canfield Township, Mahoning County, Ohio; and

WHEREAS, Applicant paid Canfield Township the costs and expenses of the disinterment and re-interment; and

WHEREAS, on June 7, 2018 pursuant to the Order of the Mahoning County Probate Court in Case Number 2018 DI 0002 Canfield Township disinterred the remains of decedent from Dean Hill Cemetery, Lot Number 213 in Canfield Township, Mahoning County, Ohio and reinterred the remains of decedent at Dean Hill Cemetery, Lot Number 214 in Canfield Township, Mahoning County, Ohio; and

NOW THEREFORE BE IT RESOLVED, that pursuant to the Order of the Mahoning County Probate Court in Case Number 2018 DI 0002 Canfield Township disinterred the remains of decedent from Dean Hill Cemetery, Lot Number 213 in Canfield Township, Mahoning County, Ohio and reinterred the remains of decedent at Dean Hill Cemetery, Lot Number 214 in Canfield Township, Mahoning County, Ohio; and

BE IT FURTHER RESOLVED that Applicant paid Canfield Township the costs and expenses of the disinterment and re-interment; and

BE IT FURTHER RESOLVED that pursuant to the Order of the Mahoning County Probate Court in Case Number 2018 DI 0002, Applicant shall file a Verification of Re-interment; and

BE IT FURTHER RESOLVED that Canfield Township shall keep with its Dean Hill Cemetery records the Order of the Mahoning County Probate Court in Case Number 2018 DI 0002 and shall document in its records the new Lot Number for the remains of decedent, Bradford Marshall. Mr. Governor seconded the Motion. Discussion: Mr. Rogers noted that all paperwork has been signed and filed. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2018-06-12-85

Township Hall Painting - Jackson Painting

Mr. Paloski moved to approve Jackson Painting, 8229 Pine Hill Drive, Poland, Ohio to perform the exterior painting of the window lintels and exterior doors of the township; and the exterior doors of the Sheriff's sub-station located at 21 S. Broad St., at a cost not to exceed \$4,875.00. This work will be paid from the General Fund line item Repair and Maintenance. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-06-12-86

Vacation Time for Keith Rogers

Mr. Governor moved to give Keith Rogers, Township Administrator, an additional week of vacation (40 hours) starting at the beginning of his seventh year of employment rather than at the end of his seventh year as stated in the Township Policy manual. His original start date was 4/18/11 and his seventh year started 4/18/18. He will now be entitled to have 3 weeks (120 hours) of vacation time per calendar year. Mr. Paloski moved to second the Motion. Discussion: Mr. Governor noted that this will not affect or change the Township's current policy. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-06-12-87

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12531 thru #12575 electronic payments 227-2018 thru 259-2018 as general & payroll obligations of the Township for a total amount of \$78,384.61. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-06-12-88

2018 Permanent Budget

Ms. Cartwright moved to approve the 2018 permanent budget; anticipated total revenue of \$2,139,124.15 with year-end balances of \$4,405,509.21 for a total of \$6,544,633.36. Total anticipated appropriations for 2018 are \$2,372,494.99. Mr. Governor seconded the Motion. Discussion: Ms. Heasley noted that a voided 2017 check increased the balance brought forward that accounts for the difference between the last approved budgets. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-06-12-89

Fund Transfer

Ms. Cartwright moved to approve the transfer of \$25,000 from the General Fund line #1000-910-910-0000 (transfer out) to the Road Fund revenue line #2141-931-0000. Mr. Governor seconded the Motion. Discussion: Ms. Heasley reviewed the Fund Balance Status report that shows the Road Fund with a balance of \$14,000...not enough to operate the fund for the next thirty days. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-06-12-90

Equipment Declared

Mr. Paloski moved to declare the Husqvarna 232L trimmer as salvage and remove from the Public Work's Department inventory. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Mr. Governor noted that at this time, the Board is signing the Mercedes Place Construction agreement between the Township and Craig S. Susany Inc., the contractor.

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Trustees Comments: Ms. Cartwright reported that the Cardinal Joint Fire District plans a press conference announcing that beginning July 1; the District will provide all medical emergency transport/ambulance service for Canfield Township and the City of Canfield to provide better service for our residents.

Ms. Cartwright noted that as previously discussed to list all Trustees and Fiscal Officers that have served the Township on the web site under history, therefore she would like the Trustees' administrative assistant, Cindy, to work on this project and complete it.

Next Meeting Dates: The Board will hold their next summer regular meetings on Tuesday, July 10, August 14 and September 11 at 7pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:31pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer