

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 7, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Monday, May 7, 2018 at 7:00pm. Chairman Governor opened the meeting in the office due to a scheduling conflict with a BZA hearing, which took place in the hall. He suspended with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor tabled minutes until the next meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers reviewed the Mercedes Place Storm Drainage Project bid opening stating the qualified low bid submitted was \$94,775.00, noting one error was found in the contractor's calculations of \$150.00, which would bring the total bid to \$94,925.00. Mr. Rogers contacted the State on how best to handle this error and learned that the amount would not affect the low bid. The contractor's information has been verified; however, the Township is waiting on paperwork from the State to proceed. In the meantime, he will order a hotspot from Verizon so he can continue to work while on the job site. The Board reviewed the bids due to significant differences between the bid amounts and researched the contractor's information on the internet during the meeting.

At this time, the Board moved the meeting into the hall. The Chairman apologized to residents that came in during the BZA meeting, explaining that the Board started their meeting in the office unaware that residents were in the hall. He then opened the floor to Public Presentation. Mr. Kevin McHenry, president of the Cloisters Homeowners Association, addressed the recently installed speed limit signs throughout the development, noting that the signs were installed upon the residents' request and stating they were grateful to the Board, but addressed the number of signs installed asking if the Board could remove some that may be unnecessary. He asked if it is possible to permit the association to update to decorative posts at the association's expense and it will assume responsibility for the maintenance of the posts. Mr. Rogers noted the sign installation follows the Ohio Manual of Uniform Traffic Control Regulations. To enforce speed limits the sign installation must follow the manual to be in compliance. Mr. Rogers suggested another drive thru with Mr. Burkett, the Township's Assistant Public Works Foreman, to see what they can do and remain in compliance. Mr. Rogers addressed the decorative posts noting concerns with bees and wasp. Ms. Cartwright noted her drive thru and discussion with the Public Works employees; they explained why they installed each sign doing their very best with special consideration to residents.

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Mrs. Georgia Marshall addressed the Board concerning moving her child from one plot to another at Dean Hill Cemetery. The couple owes three lots together; the son occupies the center lot. The mother would like to be buried in the center lot, therefore the son needs moved to an outside lot. Mr. Governor noted that the Board is aware and has no problem with her request, but agreed to table until the next meeting to make sure the motion is correct, since this is the first time dealing with this situation.

Mr. Rogers advised that since the weather has improved, he is planning to shoot several elevations for the Indian Run channel issues this week.

Additionally he reviewed concerns with the DVR and cameras at the park. A loss of power may have damaged the DVR and hot water heater. Ms. Heasley suggested contacting our insurance company. Ms. Cartwright noted that once the insurance company is contacted and find the claim is valid, both claims should be filed. Mr. Governor moved to accept the administrator/ road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and three purchase orders. Mr. Governor moved to accept the financial report as presented.

OLD BUSINESS

The Chairman presented the new SRO agreement to the Board before sending the agreement to the prosecutor's office for review.

The Board discussed the salt purchase for years 2018-2019. The salt agreement is due by May 18. Ms. Cartwright noted her concerns with the current budget that needs addressed before she can agree upon a purchase and would prefer having a budget hearing first. The Board agreed to table the salt agreement.

NEW BUSINESS

RESOLUTION 2018-05-07-71

Mercedes Place Project PID #101898

Mr. Governor moved to approve Craig Edward Susany, Inc., as the best low qualified bidder for the Mercedes Place Drainage Restoration Project with a construction bid amount of \$94,925.00. The Ohio Turnpike Mitigation Grant Program provided the funds for this project. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-05-07-72

Canfield Gridiron

Ms. Cartwright moved to approve payment to the Canfield Gridiron Club for \$500.00 as a donation in exchange for their help on Saturday, June 2, 2018 during the Appliance Recycling event, which will be held at the Canfield Fairgrounds. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-05-07-73

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12475 thru #12511 electronic payments, 188-2018 thru 204-2018 as general & payroll obligations of the Township for a total amount of \$60,641.49. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-05-07-74

Blanket Certificates & Purchase Order

Ms. Cartwright moved to approve blanket certificates #35-2018 and #36-2018 and one purchase order - Then and Now #16-2018, small equipment purchase for the Road Fund for a grand total of \$12,300.00. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-05-07-75

Canfield American Legion Post #177

Mr. Paloski moved to approve \$1,000.00 as requested by Mr. Mike Kubitz, Commander of the Canfield American Legion Post #177, to help with the cost of the Memorial Day Services. This Contribution will come from the General Fund - Contribution to Other Organizations. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: Mr. Governor noted that the Mahoning County Township Association will hold their meeting here on May 17. Mr. Paloski will attend and open the hall.

Ms. Cartwright noted meeting with the developer regarding the Millennial Moments JEDD and reviewed the main changes to the site plan.

Next Meeting Dates: The Board will hold their regular meetings on Monday, Monday, May 21 at 7pm in place of the regular meeting of Tuesday May 22 to meet JEDD Overlay Zoning District requirements. A regular special meeting to discuss the budget on Monday, May 14, 8:30am to 10:30am. A budget hearing and investment policy review scheduled for Monday, May 21 at 4pm, regular meeting will follow at 7pm.

RESOLUTION 2018-05-07-76

Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 7:54pm specifically for (G1) to consider the compensation of public employee(s). Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 8:14pm

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RESOLUTION 2018-05-07-77

Employee One-Time Lump Sum Payment

Ms. Cartwright moved to include Richard Luklan, Sr., in the Side Letter #3 of the International Brotherhood of Teamsters Local 377 dated May 01, 2016. A One-Time Lump Sum Payment paid with the first pay period following May 1, 2018 for a total amount of \$1,199.66 based on 79.5 hours as spelled out in the contract. The One-Time Lump Sum Payment is not subject to Ohio Public Employees Retirement System. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:20pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer