

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

121

Meeting held on November 13, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, November 13, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular minutes of October 23, 2018; the special minutes of October 17, 31 and November 5, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor noted two calls and one email from residents of Pleasant Run ecstatic with the work done. Mr. Rogers reported that from this project, the debris filled one dump truck plus a pile. Ms. Cartwright asked if the debris was from the breakdown of the road. Mr. Rogers noted that there is some breakdown since it has been over twenty years since it was paved, but he drove the area on Sunday and it seems that the water is running as intended.

Mr. Rogers reported that the Township received a conditional award notice from the Clean Ohio Trial Fund Grant for the bike spur for \$195,867. He reviewed what needs done once he receives final approval.

Mr. Rogers reported that the District 6 Public Works Integrating Committee has finalized the current round of Ohio Public Works Commission (OPWC) scoring and funding and the Township will receive a grant of \$61,514 for its 2019 Paving Program with the Township contributing \$114,239.

Mr. Rogers noted that CT Consultants provided information concerning a grant for \$30,000 with 10% local share to cover the cost of engineering and planning for new development within the Township. Mr. Rogers suggested Summit Drive to bring the road up to county specifications. The deadline to apply is December 6. He suggested that the Board may want to consider using this grant in conjunction with a 2019-2020 OPWC application as a second project, since it may qualify for a high traffic count. Mr. Rogers has Board approval to move forward with CT Consultants. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and one purchase order. Ms. Cartwright asked about voided warrants and Ms. Heasley explained.

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122

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Ms. Heasley reviewed the checking account balance, noting that the Board should review and consider moving some funds from the Starr Ohio Plus account to keep the balance near \$325,000 to avoid fees. Mr. Governor noted that he is pleased with the interest earned from our investment this year of over \$60,000. The Fiscal Officer noted that the park has three payments left and suggested that the Board consider dividing the last three payments into two payments in 2019 to end this obligation. Mr. Governor moved to accept the financial report as presented.

NEW BUSINESS

RESOLUTION 2018-11-13-165

Ohio Township Association (OTA) Winter Conference

Mr. Governor moved to approve Township Administrator/Road Superintendent Keith Rogers and Zoning Inspector Traci DeCapua to attend the OTA Winter Conference, January 30 – February 1, 2019 at the Columbus Convention Center, Columbus, Ohio for the purpose of continuing education in their related fields. The Township will pay for all related expenses including the registration fee of \$50 for members, hotel, travel and meals per the Travel Policy. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-11-13-166

Title Research

Mr. Governor moved to approve Margaret J. Evans to perform title research work on behalf of Canfield Township at a cost not to exceed \$500.00. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-11-13-167

Health Insurance Renewal

Ms. Cartwright move to approve Medical Mutual Insurance as the Township's Healthcare provider from December 1, 2018 thru November 30, 2019. The Plan is a High Deductible Health Reimbursement Account (HRA) with maximum exposure to the Township of \$78,000. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright noted that Aetna, the Township's current provider, advised of a 59% increase for continued coverage so it was necessary to shop other companies, however Burnham and Flowers of Blacklick, Ohio, will continue as administrator while Cailor Fleming Insurance of Boardman remains as the local agent. Todd Mayle, Cailor Fleming, explained that the new policy is the closest comparable product offering available with similar structure and benefits as the Township's current plan. Discussion: Mr. Governor noted signing the contract at this time. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-11-13-168

Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12856 thru #12892 electronic payments 453-2018 thru 487-2018 as general & payroll obligations of the Township for a total amount of \$123,137.59. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-11-13-169

Purchase Order

Mr. Paloski moved to approve purchase order PO-43-2018 for a total of \$12,500.00 to cover the balance of the Sheriff's contract. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-11-13-170

Resignation of Mike Fuchilla

Mr. Governor moved to accept the resignation of Mike Fuchilla, Public Works Laborer as of November 2, 2018. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: Mr. Paloski has been working on a possible new Township seal. The Board reviewed four suggestions and provided some input.

Ms. Cartwright provided an update on the comprehensive land-use plan, noting Stakeholder interviews are scheduled for early December.

Cardinal Joint Fire District moved their meeting to tomorrow night at 5:30pm at Fire Station II.

Ms. Cartwright noted that "Lighting of the Green" on will be November 30 and is asking that our tree be up and lite in time for the lighting. Additionally Canfield Rotary will be using the Township Hall for Santa Clause. Mr. Governor asked the information be posted on our website. Ms. Cartwright will work with Mrs. Williams, the Trustees administrative assistant.

Next Meeting Dates: The Board's regularly scheduled meetings are November 27 and December 11 at 7pm. The Board has also scheduled a special regular meeting for December 12 at 8:30am to discuss the budget and any other business that comes before the Board.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:07pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer