

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 23, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, October 23, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular minutes of October 9, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers presented an update on the installation of the heat protectors at the Public Works Department garage. The Board requested that Mr. Rogers check with the insurance company to see if we qualify for discounts after installing the heat protectors. He noted that he did so, and has not hear from them yet. He explained that during this service call for the furnace, it was found that the furnace was installed in the ceiling and was arcing, noting that no one thought to put a smoke detector in the ceiling. The noise previously reported by Mr. Burkett in his office was the router. Mr. Rogers plans to replace the router this week.

Mr. Rogers reviewed and provided detailed maps of the unforeseen conditions during excavation of the Starr Centre Drive Roadway Rehabilitation Phase II Project, which required extra fill, moving of fiber optic lines and electrical lines buried within the road right away contributing to the additional cost. These unforeseen conditions increased the project's cost by \$988.34 from \$163,060.50 to \$164,048.84; however, it came in below the engineers' estimate. Mr. Rogers will submit paperwork to Ohio Public Works Commission this week for payment. The Board expressed how pleased they were with the project.

Mr. Governor noted conversation with the Zoning Inspector resulting in her suggesting she provide the Board with a zoning report for its second meeting of the month. Mr. Paloski noted that he called with errors on the report. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and purchase orders. She presented one liquor license, Ruby Tuesday, for the Board's review. The Board had no objections, so the Fiscal Officer will sign off and submit the report to the county and State of Ohio indicating that the Board does not wish a hearing.

Ms. Heasley noted the Wells Fargo CD was purchased but the funds will not be pulled from the Township's primary checking account for another week, so it does not show on the investment or fund reports. The

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Board reviewed several investment opportunities. Ms. Cartwright felt that investing in a two-year certificate of deposit makes more sense since the rates are so close. Ms. Heasley suggested investing \$250,000 using funds at Famers National Bank and if the Township needs funds, then pull funds from Star Ohio Plus. The Board agreed. Mr. Governor moved to accept the financial report as presented.

OLD BUSINESS

RESOLUTION 2018-10-23-151

Change Order for Starr Centre Drive Roadway Rehabilitation Phase II

Ms. Cartwright moved to approve a change order on Starr Centre Drive Roadway Rehabilitation Phase II Project to cover unforeseen conditions during excavation of the project with the cost not to exceed \$988.34, which will bring the original cost from \$163,060.50 to \$164,048.84. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-23-152

Rescind Resolution 2018-10-09-149

Alarm System for the Public Works Department

Ms. Cartwright moved to rescind Resolution 2018-10-09-149. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-23-153

Alarm System for the Public Works Department

Ms. Cartwright moved to approve SOS Security System's estimate for the installation of a smoke detector/alarm system at 5035 Messerly Road - Township's Public Works building, at a cost of \$620 paid from the General Fund's repair and maintenance. Additionally, this will include a monthly monitoring fee of \$39.00 per month billed quarterly and paid from the General Fund's contract services. This is a three-year contract with a twelve-month warranty. Mr. Governor seconded the Motion. Discussion: Mr. Governor noted that we had to rescind because we accidentally included taxes, the Township is tax exempted, the wrong address was used and the terms were quarterly, not monthly. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2018-10-23-154

Overhead Doors ~ Station #3 Messerly Rd.

Ms. Cartwright moved to approve J.W. Murdoch & Sons, Inc. to replace four (4) - ½ HP Liftmaster Heavy Duty Commercial Motor Operators; Photo Eye Safety Device; and 8 New Radio Control Transmitters at Fire Station #3 at a cost not to exceed \$5,920.00. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-23-155

Setting Speed Limit on Adeer Drive

Mr. Governor moved to approve setting a 25-mile per hour speed limit on Adeer Drive as part of a platted subdivision within Canfield Township. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted, under Ohio Revised Code Section 4511.21(k)(2) the Township Trustees do have the authority to set speed limits in platted subdivisions. Residents in this area have requested speed signs since they are having problems with speeding and these violators cannot be ticketed since this road is not posted. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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RESOLUTION 2018-10-23-156

Street Sweeping

Mr. Governor moved to approve EverBrite, Inc. to perform street sweeping on Pheasant Run Dr., and Cedar Park Dr., at a cost not to exceed \$500.00. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted that he spoke with a resident of Pheasant Run Dr. He was told that icepacks form due to debris buildup on the side of the road that keeps water from running off the road. Water has even entered into some homes. The Public Works Department has expressed concern for the wear and tear of the plow and trucks during plowing. The Township will supply a dump truck for the sweepings and supply bulk water for dust control. Ms. Cartwright asked Mr. Rogers to find out when the last possible day would be to get this project done, since we need to wait until the leaves are down. She asked where the funds would come from and Ms. Heasley suggested the Permissive Fund since we are trying not to transfer into the Road Fund. Ms. Cartwright requested a report from the Public Works Department if it was helpful. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Motion Tabled

Memorandum of Understanding with the ABC Water and Storm Water District

Ms. Cartwright moved to enter into a MOU with the ABC Water and Storm Water District as follows: WHEREAS, ABC is a public body governed by Chapter 6119 of the Ohio Revised Code and established to perform, among other things, various water resource projects related to potable water and storm water disposal and management in Austintown Township ("Austintown"), Boardman Township ("Boardman") and Canfield Township ("Canfield") which are located in Mahoning County, Ohio; and, WHEREAS, ABC now wishes to procure certain engineering services from its engineering firm, CT Consultants, Inc. which services relate to a potable water feasibility study for Canfield; and, WHEREAS, said engineering services are pursuant to an Engineering Agreement between CT Consultants, Inc., and ABC and said services are further described in "Task Order No. 1", which is attached hereto as "Exhibit A"; and, WHEREAS, the costs for said engineering services for Canfield is fifty-nine thousand dollars (\$59,000); with \$49,000 to be paid in 2018 and remaining \$10,000 paid at completion in 2019; and, WHEREAS, Canfield wishes to advance to ABC funds sufficient to pay one hundred percent (100%) of costs for said engineering services, and any and all such additional sums as may be agreed upon by the parties in the future, in accordance with the terms stated herein, and with the intention that ABC will repay such loan to Canfield at such time as ABC is in receipt of adequate funds generated by its own operations and funding source; and, WHEREAS, the Parties are authorized to enter into this Agreement pursuant to Ohio Revised Code Section 505.705, 6119.06(Q) and 9.482(B). NOW THEREFORE, in consideration of the mutual promises and covenants each to the other made, and in consideration of other good and valuable consideration, Canfield and ABC do hereby promise, covenant and agree. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright became concerned that this agreement was not an MOU, but a contract for payment. In further review of the paperwork before them for signatures, the Board agreed to table this Motion for the next meeting so they can further review and maybe discuss with legal counsel.

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RESOLUTION 2018-10-23-157

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12817 thru #12855 electronic payments 432-2018 thru 451-2018 as general & payroll obligations of the Township for a total amount of \$55,465.37. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-23-158

Purchase Orders

Mr. Governor moved to approve purchase orders BC 39-2018, BC 40-2018 and PO-41-2018 for a total of \$12,920.00. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-23-159

Investment of Funds

Ms. Cartwright moved to authorize the Fiscal Officer, Carmen I. Heasley to invest \$250,000 from the Township's primary checking account at Farmers National Bank in a CD offered by UBS Bank of Salt Lake City, UT, at a rate of 3.05% for a two-year term. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: The Board discussed its current health insurance coverage, since Aetna has increased premiums by 59% beginning December 1, so the Township is shopping for coverage. Ms. Cartwright and Ms. Heasley have coverage and are paying for Medicare as their primary insurance. Ms. Cartwright has been working with John Morvay, Morvay Insurance Group, regarding Supplemental Insurance since being required to take Medicare this June and hopefully she and Ms. Heasley will acquire the Supplemental Insurance, which will be a savings to the Township.

Next Meeting Dates: A special regular meeting for discussion of the budget and health insurance coverage was set for October 31, 2018 at 8:30am. The Board's regular meetings are scheduled for November 13, 27 and December 11 at 7pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:50pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer