

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 9, 2018 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, October 9, 2018 at 7:00pm. Chairman Governor opened with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Regarding cemetery maintenance Patricia Tremayne of Leffingwell Road asked who is responsible for keeping the ground around headstones leveled as it settles, although the situation she referred to was in a City cemetery several suggestions were offered.

Attendance Roll Call

Chairman Governor requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Governor requested corrections or additions to the regular minutes of September 11 and the special meeting minutes of September 19, 2018. The minutes with suggested changes incorporated were accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers informed the Board that the three garage door openers needed for Fire Station III is estimated to cost \$1,500 each from the Murdock Company. He will need to work with the Fiscal Officer to make sure the cost does not exceed present available funds.

Additionally he reviewed the Electronics Drive held at the fairgrounds, reporting 6841 inches in televisions collected and that the Township received a grant to cover some of the cost of recycling TV's and computers monitors thus reducing the cost to \$1.00 per inch as opposed to the scheduled \$2 per inch. Ms. Cartwright suggested that future drives should have a sheriff's detail available if needed, describing traffic difficulties along with other issues.

There is still no information on the bike spear grant. Mr. Governor asked Mr. Rogers to look into the final confirmation of the grant.

The Board reviewed the SOS Security System estimate for moving equipment, running lines and installation of a smoke detector/alarm system at the park. Mr. Rogers discussed that the calls from the panic button at the Park would go to the Fire District, however the Board directed that these calls go to the Sherriff's Department. The Fiscal Officer noted that we have spent all funds available for park issues unless we stop mowing. Ms. Cartwright noted that since we are closing the park soon, we could wait until next year to budget for this expense. The Fiscal Officer suggested that since the Messerly Road buildings are Township owned that the Board consider using the repair and maintenance line for the purchase and installation and take the monthly maintenance agreement from the General Fund contract services, since we are already using the General Fund to subsidize the Road Fund.

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The Board is awaiting prosecutor's opinion on speed limit signs for Adeer Drive. Mr. Rogers reviewed the More Grant's purpose.

He reported on the Indian Run project and discussion ensued regarding signage and possible fence or gating to prevent possible accidents. The Board requested that the prosecutor's office review proper signage along Indian Run stream. Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and two purchase orders. She reviewed the budget and motions provided to the Board for their consideration.

Ms. Heasley noted that a Wells Fargo CD matured and she returned the funds back to the primary checking. Farmers Investment did not report on new investments today as expected, so at this time she has nothing to report for re-investing.

Options for the Township's health insurance are being reviewed. Mr. Governor moved to accept the financial report as presented.

OLD BUSINESS

RESOLUTION 2018-10-09-140

Rescind Resolution 2018-09-11-130

Mr. Governor moved to rescind Resolution 2018-09-11-130. Mr. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-141

2018 Permanent Budget Adjustment

Ms. Cartwright moved to approve the 2018 permanent budget; anticipated total revenue of \$2,087,157.79 with year-end balances of \$4,405,375.87 for a total of \$6,492,533.66. Total anticipated appropriations of \$2,308,475.84. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-142

Rescind Resolution 2018-09-11-122

Mr. Paloski moved to rescind Resolution 2018-09-11-122. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-143

2018 Paving Program Change Order

Mr. Paloski moved that it was the intent of the Board of Trustees to include Aladdin Street in the joint paving program in conjunction with Boardman Township, Austintown Township and Canfield Township; that was accidentally omitted from the original bid process as it appears in Resolution #2018-7-10-91 and so moved to approve the change order to increase the total of the paving program by \$16,839.25 from \$73,905.75 to \$90,745.00. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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NEW BUSINESS

RESOLUTION 2018-10-09-144

Trick-or-Treat / Halloween Hours

Mr. Governor moved to approve Halloween Trick-or-Treat hours will be 5:30 pm to 7:30 pm on Wednesday, October 31, 2018 in conjunction with the City of Canfield, Austintown and Boardman Townships. Mr. Paloski seconded the Motion. Discussion: Mr. Governor requested that this information appear on our website. Ms. Cartwright asked that Ms. Williams contact the media with the information. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-145

2018 Leaf Pick-up Program

Mr. Paloski moved to approve the Public Works Department to conduct the 2018 Leaf Recycling Pick-up Program. The Township will use the same quadrant system as in years past using state route 224 and route 46 to divide the quadrants. The collection dates for the year will be as follows: for the NW and NE quadrants Tuesdays, Oct 16, Oct 23, Oct 30, Nov 6, Nov 13, and Nov 27; for the SE and SW quadrants Thursdays, Oct 18, Oct 25, Nov 1, Nov 8, Nov 15, and Nov 29. Township residents wishing to participate may receive their first (5) leaf bags free with a valid driver's license and may purchase additional bags for \$2.00 per five-pack. The bags maybe picked up at the office from 8am to 4pm. Mr. Governor seconded the Motion. Discussion: Mr. Governor noted dates and times contingent upon weather and asked Mr. Rogers to coordinate with the Public Works Department. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-146

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #12773 thru #12816 electronic payments 390-2018 thru 430-2018 as general & payroll obligations of the Township for a total amount of \$102,600.37. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-147

Purchase Orders

Mr. Governor moved to approve purchase orders BC 38-2018 & PO 40-2018 for a total of \$16,481.00. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-148

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR Revised Code Sections 5705.34-5705.35

Ms. Cartwright moved the adoption of the following Resolution to form:

RESOLVED, By the Board of Trustees of Canfield Township, Mahoning County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget or has been granted the authority by the Mahoning County Budget Commission to waive this requirement for the next succeeding fiscal year commencing January 1, 2019; and

WHEREAS, The Budget Commission of Mahoning County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by

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this Board, and what part thereof is without, and what part within, the ten-mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Canfield Township, Mahoning County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-149

Alarm System for the Public Works Department

Ms. Cartwright moved to approve the bid from SOS Security System for an alarm system for the Township's Public Works building, 5037 Messerly Road at a cost of \$620 for installation with the cost coming from the General Fund's repair and maintenance. Additionally, this will include a monthly monitoring fee of \$39.00 per month plus tax, billed monthly, and paid from the General Fund's contract services. This is a three-year contract with a twelve-month warranty. Mr. Governor seconded the Motion. Discussion: Mr. Governor noted he is now signing the contract. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2018-10-09-150

Investment of Funds

Ms. Cartwright moved to authorize the Fiscal Officer, Carmen I. Heasley to re-invest the \$250,000 from the matured Wells Fargo CD to another CD instrument offered by an institution at a rate of 3% or greater and not for a term greater than five years. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Trustees Comments: The Board reviewed the audit documents before them for signatures; and determined that the changes they requested two weeks ago were not implemented. The Fiscal Officer will follow-up. Ms. Cartwright gave an update on the ambulance service provided by the fire district.

Next Meeting Dates: An informational meeting and demo of the new storm sewer camera is scheduled for Thursday, October 11 at 9:30am on Summit Road with the Public Works Employees. A special quarterly meeting with the Public Works Department is set for Wednesday, October 17 at 8:30am and will include discussion of the budget with a stop time of 11am. The Board's regular meetings are scheduled for October 23, November 13, 27 and December 11 at 7pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:32pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer