

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on December 4, 2019 at 8:00A.M.

Canfield Township Trustees met in special regular session in the Canfield Township Hall on Wednesday, December 4, 2019 at 8:00am. The legal advertisement for this meeting ran in *The Vindicator an edition of the Tribune Chronicle* on November 27, 2019.

*Canfield Township Board of Trustees will meet at 21 S. Broad St, Canfield (Township Hall) in special regular session on Wednesday, December 4, 2019 at 8:00am to conduct a budget workshop. The public is welcome to attend all meeting.*

### Attendance Roll Call

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

The Board reviewed the 2019 budget. The Fiscal Officer provided a spreadsheet describing how projects will be paid as it pertains to the OPWC projects and how ABC Water and Stormwater District funds will appear in the budget. Ms. Heasley opened a line item in the Public Works Fund to separate ABC Water and the Township's shares for OPWC projects in 2020 for better accountability.

Mr. Rogers shows financial assistance from ABC Water District of \$18,507.00 for materials, \$21,847.91 for equipment use and \$17,434.46 for labor (Township employees) for 2019 in-house projects. The Fiscal Officer noted that part of the materials were paid from the Permissive Fund and the actual cost spent should post to that fund. Most of the ABC Water District funds will post to the General Fund.

After discussing the 2019 budget, the Board agreed to make only one loan payment to Farmers National Bank for the Township's pickup truck. The Township's originally approved amortization schedule for the truck provided by Farmers National Bank indicated two payments in 2019. The Fiscal Officer called the bank for the first invoice and found that the bank moved the first payment to the end of the contract, because at the time of closing, the first payment was too close to the first payment on the amortization schedule. The Fiscal Officer informed the Board mid-summer, but left the payment in the budget. Due to budgetary concerns, the Board is fine with making only one payment this year.

### NEW BUSINESS

#### RESOLUTION 2019-12-04-200

##### Re-allocating Funds

Ms. Cartwright moved to approve re-allocating funds within the Road Fund from line item 2141-330-381-0000 (Property Insurance Premiums) \$1,136.33 and 2141-330-382-0000 (Liability Insurance Premiums) \$1,980.52 to line item 2141-330-323-0000 (Repairs and Maintenance) due to possible equipment repair concerns. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright; yes. Motion carried 3 to 0.

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## **RESOLUTION 2019-12-04-201**

### **Faithful Performance of Duty Coverage**

Ms. Cartwright moved to follow the recommendations of Burnham & Flower Insurance Group and approve the Faithful Performance of Duty Coverage (FPD Coverage) available through OTARMA in lieu of public official bonds. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright; yes. Motion carried 3 to 0.

**Next Meeting Dates:** The Board will hold regular Board meetings on Tuesday, December 10 at 7:00pm. The Board will hold a special regular budget hearing on December 20 at 10am. The Christmas staff luncheon will be December 20 at 12:00pm, weather permitting, or December 23. The Board cancelled the last meeting of the year scheduled for December 24, but may possibly have a meeting on December 30 at 8:00am if the Fiscal Officer deems it necessary.

## **ADJOURNMENT**

With no further business before the Board, Chairman Paloski adjourned the meeting at 10:45am.

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Mr. Joseph N. Paloski, Chairman

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Mr. Brian W. Governor, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer