

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 08, 2019 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, January 8, 2019 at 7:20pm. Chairman Paloski opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### Attendance Roll Call

Chairman Paloski requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Ms. Cartwright	present
Mr. Governor	present
Mr. Paloski	present

**MINUTES:** Chairman Paloski requested corrections or additions to the regular meeting minutes of December 11 and special regular meeting minutes of December 3 and December 6, 2018. The minutes with suggested changes incorporated were accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers presented three state purchase program bid estimates for a new pickup truck using the lease to purchase program for the Board's consideration. Ms. Cartwright explained that the Board is replacing a 2006 pickup for safety reasons, paying off one vehicle while trying to replace vehicles on a rotation system to update the fleet. Fairway Ford in Canfield was the low bidder at \$29,763.50 less \$4,000 for trade in of the 2006 pickup for a total of \$25,763.50. Myers Equipment will provide the snowplow equipment package at a cost of \$8,152.15. The Fiscal Office advised the need for a legal opinion for the lease to purchase agreement noting that the Township has used Attorney Mark Finamore in the past.

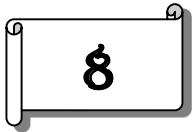
Mr. Rogers spoke about a letter he is sending to the Eastgate Intergrading Committee addressing a capital improvement plan for the Township as it relates to the widening of Summit Road to County standards necessary to ensure safety and asked the Board if they wanted him to continue with the project understanding that the Township's local share is a maximum of \$10,000 with a grant of \$30,000. The full Board agreed to apply for the grant. Mr. Rogers does not anticipate exposure of over \$3,000 for the Township's share.

The Board reviewed other items from the administrator's and zoning inspector's written report. Mr. Paloski moved to accept the administrator/road superintendent, public works and zoning reports as presented.

**FISCAL OFFICER'S REPORT:** Chairman Paloski called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed final 2018 - warrants and electronic payments. In order to clear OPERS withholding, she recommended a within fund supplemental adjustment. The Township is ready to close the year, but still working on management notes.

She also reviewed 2019 warrants, electronic payments, super blanket certificates and purchase orders. Ms. Heasley reviewed the rights of the Board to ask for a hearing from the State of Ohio by February 1 to address concerns with liquor licenses in the Township. Mr. Paloski moved to accept the report as presented.

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### OLD BUSINESS

#### RESOLUTION 2019-01-08-22

##### F250 Super Duty Truck Purchase

Ms. Cartwright move to proceed with the purchase of a red F-250 Super Duty truck from Fairway Ford at a cost of \$25,763.50, which includes \$4,000 for the Township's current 2006 pick-up truck and plow. This purchase will be incumbent upon the Township procuring lease to purchase financing. Mr. Governor seconded the Motion. Discussion: Ms. Cartwright would like to set a goal to sign the Lease to Purchase agreement at the next meeting. Roll Call: Mr. Paloski, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-01-08-23

##### Plow and Equipment

Ms. Cartwright move to proceed with the purchase of an LP-8 Lot Pro Commercial Gradesnow Plow Assembly 8.5' Steel Moldboard, EZ-Plus Mounting System, Night Saber 3 Plow Lights, Amber Color Light Bar LED and all necessary accompanying equipment for a cost of \$8,152.15 from Myers Equipment. This purchase will be incumbent upon the Township procuring financing. Mr. Paloski seconded the Motion. Discussion: Myers will install this equipment on the new F-250 Super Duty truck. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### NEW BUSINESS

#### RESOLUTION 2019-01-08-24

##### Appointment of a Township Resident to Cardinal Joint Fire District Board

Mr. Governor moved to appoint township resident Nikunj Patel as the resident representative to the Cardinal Joint Fire District Board of Trustees for a one-year term. Mr. Paloski seconded the Motion. Discussion: A lengthy discussion took place prior to the Motion regarding the qualifications of the two applicants seeking the appointment. Ms. Cartwright noted that she has nothing against either applicant, but will support Mrs. Potter especially due to her previous service to the Fire Board. Roll Call: Mr. Paloski, yes; Ms. Cartwright, no; Mr. Governor, yes. Motion carried 2 to 1.

#### RESOLUTION 2019-01-08-25

##### Reappointment to Zoning Commission

Mr. Governor moved to reappoint Ken Zuzik to the Zoning Commission Board for a five-year term beginning January 8, 2019 and ending December 31, 2024. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-01-08-26

##### Declare Equipment

Mr. Governor moved to declare one Cyber Power model #CP1350AVRLCD server battery backup as salvage. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-01-08-27

##### 2018 Final Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #12963 thru #13009, electronic payments 535-2018 thru 552-2018 as general & payroll obligations of the Township for a total amount of \$58,181.70. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2019-01-08-28

#### Reallocation of Funds within the General Fund for 2018

Mr. Governor moved to approve the moving of \$266.91 within the General Fund to line #1000-110-211-0000 (OPERS) from line #1000-120-323-0000 (Repair and Maintenance) to cover OPERS final year-end payment that is a payroll expense. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2019-01-08-29

#### Purchase Orders & Blanket Certificates

Ms. Cartwright moved to approve blanket certificates BC 01-2019 – BC 30-2019 and purchase orders PO 01-2019 – PO 07-2019 for a total of \$642,252.66. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2019-01-08-30

#### 2019 Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #13010 thru #13024, electronic payments 1-2019 thru 13-2019 as general & payroll obligations of the Township for a total amount of \$18,610.85. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Cemetery Lots:** The Board signed one cemetery deed--new section Lot 645 for Vance Klem and Kathryn Klem.

Mr. Governor reviewed a letter from Mahoning County Engineer certifying mileage within the Township. For the end of calendar year 2017, it was 36.603 miles and in 2018, the mileage increased to 36.703. The Board signed the document.

**Trustees Comments:** Mr. Paloski noted that Mr. Burkett, Assistant Road Foreman, came out on New Year's Eve at 11pm to deal with heating issues at Fire Station III and thanked him for going above his duties to help the Township. He also thanked Mrs. Potter for six years of service on the Fire Board.

### ADJOURNMENT

With no further business before the Board, Chairman Paloski adjourned the meeting at 8:39pm.

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Mr. Joseph N. Paloski, Chairman

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Mr. Brian W. Governor, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer

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