

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

89

Meeting held on July 9, 2019 at 7:00 P.M.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, July 9, 2019 at 7:00pm. Chairman Paloski opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings are available for listening to in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Jesse McClain of Fairfax Drive noted that in early June, the Cardinal Joint Fire District was testing in the area-breaking one fire hydrant, sending very high water pressure into several homes. Returning home from work Mr. McClain found that their toilets were continuously running after every flush until they were manually shut off; describing the water pressure issue and that their water bill more than tripled. No one ever called or notified them, not even a water boil alert was issued. Ms. Cartwright explained that Canfield Township is a separate unit from the Cardinal Joint Fire District and Youngstown Water Department. The Cardinal Joint Fire District is required to test hydrants and does so on a regular base. The fire district's legal counsel is addressing this particular incident. Ms. Cartwright will look into why there was no contact from the district and review procedures to form a better communication system.

Annette El-Hayek of Pebble Beach Court addressed water and power issues in her area. She described the storm damage to her home, which cost her over \$46,000 to repair. She also noted nuisance properties on Fairway Drive, the corner of Southern Hills and Pebble Beach that need addressed. Madeleine Clendenin of Pebble Beach also had storm water damage to her home and mentioned other homes in the area. Mr. Rogers provided an update on FEMA; now approved in this area, taking residential applications online or at the Boardman Township Administrative Building. The Township is working with ABC Water District and is considering a study on water flow and flooding in the area, following Boardman Township as they conduct a study addressing flooding in their jurisdiction.

Mr. Theodore Alexander of Pebble Beach Drive, who has lived in this area for over twenty years, expressed his thoughts as it pertains to the flooding issues. He suggested detaining the water further upstream to slow the force of the water coming down. Ms. Cartwright addressed Mr. Alexander's concerns, noting that unfortunately, the area is in a flood plain and these homes probably should not have been built there. She explained that the Board is looking into hiring a firm for an engineering study to address this issue. The projects done by the Township so far works in a normal rain season, but we all know that this has been an abnormal season. Mr. Alexander addressed the maintenance of the detention area. Mr. Rogers explained why the original plan was unsuccessful and what the Township is doing to correct the problem and maintain the detention area.

Chester Kaschak of South Palmyra Road noted he attended the ABC Stormwater District meetings explaining that all he hears is Boardman, Boardman, and Boardman. He does not understand how it benefits Canfield Township, asking about Cadillac Drive has a local match...what does that mean. Mr. Rogers reviewed the process and explained the local match of funds for Cadillac Drive in Boardman. Mr. Kaschak's main concern is that the money stays in the Township. He also was impressed with the Vactor truck and the camera recently purchased. Mr. Rogers noted that the Public Works Department has received training and has operated this equipment since 2011.

Attendance Roll Call

RECORD OF PROCEEDINGS

90

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Chairman Paloski requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

MINUTES: Chairman Paloski tabled the meeting minutes of May 15, and May 28, 2019 until the next meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Paloski asked if PSI was scheduled to perform core samples from the 2018-paving project. Mr. Rogers noted that he had to wait for the purchase order approval and signed purchase order by all Trustees; Boardman Township is holding the bond from the paving company.

Mr. Rogers provided an update for Millennial Moments. The developer and engineer are proposing a change to the JEDD Agreement as to the required buffer along the northwest side of the site. They are asking for relief across the wetland area due to the cost of the mitigation. They are looking to relocate one detention pond which is concerning to Mr. Rogers since it could cause possible flooding to Pheasant Run. Mr. Rogers requested that the Board not permit this because of the flooding and road damage after the last storm, noting that any water retention upstream would help this area. This request will create additional questions such as parking for the clubhouse, setbacks between the proposed clubhouse and the detention and wetlands, setback requirements between the business area and the detention pond and finally the promised buffer to the residents on Pheasant Run. Ms. Cartwright feels that this project must be further along before we can consider changes. Mr. Rogers will respond to them.

Mr. Governor noted concerns with water runoff at the park. Mr. Rogers explained that digging a swale should help with this issue and will need added to the maintenance contract next year. Mr. Rogers will get a couple of estimates and report to the Board.

Mr. Rogers reported the Army Corp of Engineers wanted a wetland study done for the Bike Spur Project explaining why they are requesting it. One quoted estimate was for \$8,375. Ms. Cartwright would like another quote. The Board agreed.

Ms. Cartwright asked for further information concerning a garage listed in the zoning report. Mr. Rogers reported that a resident, without zoning permits, built a garage crossing property lines by 5 to 8 feet crushing the neighbor's drain, which caused flooding into her basement. He explained what the zoning inspector expected done, along with additional charges and that the county will follow suit. Mr. Paloski moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Chairman Paloski called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments and reviewed three regular purchase orders. She reviewed an upcoming investment maturing before the next meeting for \$75,000. The Board agreed to transferring funds to the primary checking account due to current expected expenses and consider moving funds back to Starr Ohio Plus in August. Mr. Paloski moved to accept the report as presented.

OLD BUSINESS

RECORD OF PROCEEDINGS

MINUTES OF THE

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91

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RESOLUTION 2019-07-09-119

2019 Paving Project (MOU)

Mr. Paloski moved to enter into a Memorandum of Understanding with Austintown and Canfield Townships for the 2019 Paving Project under the Ohio Revised Code 5535.08 (C) (1) provides in nonemergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets, may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintenance services. The cost, if any, of services obtained under the agreement may be paid from general fund moneys of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within that political subdivision. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2019-07-09-120

Efficiency Specialist, Inc.

Ms. Cartwright moved to approve Efficiency Specialists, Inc., of Poland, Ohio, to remove/replace the Condensing Unit at the Township Hall at a cost not to exceed \$2,667.18. Mr. Paloski seconded the Motion. Discussion: Ms. Cartwright noted that the current unit has multiple malfunctions and the amount of the repair cost is almost as expensive as replacement. The new unit will be a Payne manufactured by Carrier. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2019-07-09-121

ABC District Assistance Request

Mr. Paloski moved to submit letters for assistance to the ABC Water & Stormwater District to cover the cost relating to storm sewer damage that occurred during the May 28, 2019 storm event for the following streets: Fairway Drive, Pheasant Run & Cedar Park. Mr. Governor seconded the Motion. Discussion: It is important that this passed so the Township can receive funding from ABC to help cover emergency infrastructure repairs. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2019-07-09-122

Repairs to Truck 204

Mr. Paloski moved to approve Lynn Welding and Equipment Repair, LLC to provide the work necessary to repair (6) injector seals, (3) fuel lines, (2) turbo lines, (1) power steering reservoir, and change the fuel and oil filters at a cost not to exceed \$3,327.14. Mr. Governor seconded the Motion. Discussion: Mr. Governor was at the shop when the estimate came it on this truck and it is not even the next truck on the list to replace. Mr. Rogers explained the issues with the trucks. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2019-07-09-123

Warrants & Electronic Payments

Ms. Cartwright moved to approve Warrants #13349 thru #13398, electronic payments 243-2019 thru 285-2019 for a grand total of \$91,205.55 as general & payroll obligations of the Township. Mr.

RECORD OF PROCEEDINGS

92

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Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

RESOLUTION 2019-07-09-124

Purchase Orders

Mr. Paloski moved to approve regular purchase orders PO 32-2019 thru PO 34-2019 for a total of \$9,239.32. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

The Board signed the deeds for cemetery lots 587 & 588 for Rocco L. Fumi and Sylvia C Fumi.

Trustees Comments: Ms. Cartwright noted that she is meeting with Robin from Clemens - Nelson & Associates on July 15 at 10:30am at Township Hall to work on our employee handbook. Ms. Cartwright thanked Shawn Stack for donating his time to drive in the 4th of July parade.

Mr. Governor reported on the Township website. The update to the site will be at no cost to the Township. He is also working on the new SRO agreement between the City of Canfield and Canfield Township and will follow up with the life insurance policy. Mr. Governor requested to continue working on the public records retention policy with hopes to complete the work he started two years ago. Most records are now documented and ready for disposal. There are still a few questions that need answered, therefore requesting time with the Fiscal Officer. The Board agreed that Mr. Governor may complete what he started.

Next Meeting Dates: The Board will hold regular Board meetings (summer schedule) on Tuesday, August 13 and September 10 at 7:00pm. A special regular meeting is set for Tuesday, July 16 at 8:00am to discuss and act on the paving program.

RESOLUTION 2019-07-09-125

Executive Session

In accordance with ORC 121.22 (G4), Ms. Cartwright moved to adjourn into executive session at 8:59pm specifically for: Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 9:26 pm.

ADJOURNMENT

With no further business before the Board, Chairman Paloski adjourned the meeting at 9:27 pm.

Mr. Joseph N. Paloski, Chairman

Mr. Brian W. Governor, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer