

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on June 11, 2019 at 7:00 P.M.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, June 11, 2019 at 7:00pm. Chairman Paloski opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings are available for listening to in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.*

Chairman Paloski introduced Major Jeff Allen, Mahoning County Sheriff's Department to present the quarterly patrol report. Major Jeff Allen updated the Board on incidents, which occurred in the Township from February through early June. He discussed the radar speed unit placed on Kyle Ridge along with plans to move the unit to the Cloisters next week. Chester Kaschak of South Palmyra Road thanked the sheriff's office for their quick response on one speeding issue on Palmyra Road. He stated that he is very comfortable with the police protection we have in the Township.

Mr. Paloski asked Mr. Rogers to give a review of the flooding event, which occurred on May 28 in and around the Indian Run/Pebble Beach area. Mr. Rogers explained that the heavy rain event came straight down State Route 224 showing it on the FEMA flood map. He explained the steps the Township has taken during the past two weeks to assist residents to recover from this event by helping the Mahoning County EMA with assessments. He also explained the possibility of the ABC Water District helping with the Townships' recovery.

### Attendance Roll Call

Chairman Paloski requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Paloski requested corrections or additions to the regular meeting minutes of April 9, April 23 and May 14, 2019. The minutes with suggested changes incorporated were accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Paloski asked for Mr. Rogers recycling report. Mr. Rogers reported during the four-hour event, 132 cars showed up, collecting over 1,200 lbs. of appliances, which is about the average amount recycled in previous years.

Ms. Cartwright commented on low number of residential permits processed to date, assuming that it is weather related. Mrs. DeCapua, Zoning Inspector, was present and agreed. Ms. Cartwright suggested that Mrs. DeCapua update the Board as it pertains to the Land Use Plan Project meetings. Mrs. DeCapua updated the Board, explained that the next scheduled Land Use Plan Committee meeting was in July and the the next public meeting will be in September. A suggestion was made that the Transient Vendor information appear under the zoning tab on the Township's website. Mr. Paloski moved to accept the administrator/road superintendent, public works and zoning reports as presented.

**FISCAL OFFICER'S REPORT:** Chairman Paloski called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants and electronic payments.

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She presented one purchase order for the purchase of the present copier, noting that the resolution passed at the last meeting had the wrong vendor, so Resolution #2019-05-28-102 needs rescinded. Because of this, she voided PO 30-2019 and presented PO 31-2019, noting she sent the information to the Board by email. In the payment folder attached together, is the voided Purchase Order, invoice amount to purchase the copier and the new PO that needs signed.

The Fiscal Officer recommended repaying the advance from the General Fund to the Gasoline Fund of \$5,000 originally approved back on April 23. Ms. Heasley also suggested the transfer of \$25,000 from the General Fund to the Road Fund to cover expenses until the next meeting in July.

The Fiscal Officer explained that some payments did not arrive at their destinations last month. One payment processed by ACH did not process at the bank. She has been on top of it, checking with the bank on regular bases to make sure all payments have processed.

Ms. Heasley also learned that the Public Works Department employees are only using Mr. Burkett's, assistant road foreman, gasoline credit card. She contacted the credit card company and all employees have their own ID and special number they must use. She spoke with a Public Works employee, Mr. Schiele who agreed to communicate with Mr. Burkett to correct the problem. There is a 1-800 number on the back of each card for help if they have issues processing any transaction.

Ms. Heasley advised the Board through email that our life insurance company will not renew our coverage this August. Mr. Governor agreed to look into this situation to make sure we do not lose coverage. Mr. Paloski moved to accept the report as presented.

### OLD BUSINESS

#### RESOLUTION 2019-06-11-109

##### Amendments to Cemetery Rules

Mr. Paloski moved to approve amending and adopting the cemetery rules for Dean Hill Cemetery pertaining to the Repurchase of Cemetery Lots (R.C. 517.07), Lost Deeds, and Transfer of Deeds from Owner to Other Relatives and Disinterment / Reinternment Guidelines. Mr. Governor seconded the Motion. Discussion: Mr. Paloski noted that the Mahoning County Prosecutor's Office reviewed the cemetery amendments. Mr. Governor suggested adding to the Township website. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-06-11-110

##### Purchase Ricoh Copier

Mr. Paloski moved to rescind Resolution #2019-05-28-102 and moved to purchase the Ricoh MP C3003 Copier from DE LAGE LANDEN FINANCIAL SERVICES, INC., for \$1,188.74, with service and supply costs billed quarterly. Mr. Governor seconded the Motion. Discussion: Mr. Paloski noted that we had to rescind the original resolution because listed the wrong vendor, but in doing so, we saved over \$300. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2019-06-11-111

#### Intertek Professional Service Industries

Ms. Cartwright moved to approve Intertek Professional Service Industries (PSI) to provide experienced technical personnel to perform the necessary asphalt testing and inspection services for the cost of \$3,245. The testing of the asphalt on the following streets: Aladdin Street, Alvacardo Drive, Clearview Drive and Edenrock Drive paved last year. The roads are demonstrating some issues and we need to determine why and who is responsible for fixing the problem. Mr. Paloski seconded the Motion. Discussion: Ms. Cartwright noted that concerns were brought to the attention of the Board about cracks appearing in the pavement from the 2018 paving program and we do not feel that it is the responsibility of the Township. It is in our best interest to pay for an outside consulting firm to determine the problem and responsible party. Then if we can show that it is the paving company; they will be held responsible. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2019-06-11-112

#### FOR NUISANCE ABATEMENT

Ms. Cartwright moved to approve and Mr. Paloski second the Motion as follows: At a duly held meeting of the Board of Trustees of Canfield Township, Mahoning County, Ohio held on June 11, 2019, at 21 S. Broad Street, Canfield, Ohio the following Nuisance Abatement Resolution was adopted.

WHEREAS, R.C. 505.87 permits a board of trustees to provide for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of the vegetation, garbage, refuse, and other debris constitutes a nuisance; and

WHEREAS, the Board of Trustees of Canfield Township declares, under the authority of R.C. 505.87, that the exterior premises of properties in the Township with noxious weeds, grass that has not been cut during the current grass cutting season, and/or grass or vegetation that is deemed to be a nuisance after an inspection by the Township, constitutes a nuisance; and

WHEREAS, the Board of Trustees of Canfield Township has determined that it is necessary to provide for the abatement, control, or removal of noxious weeds, grass that has not been cut during the current grass cutting season, and/or grass or vegetation that is deemed to be a nuisance after an inspection by the Township; and

WHEREAS, R.C. 505.032(A) and R.C.505.032 (G) provides that a township administrator shall, under the direction of the board of township trustees, assist in the administration, enforcement and execution of the policies and resolutions of the board and perform such additional duties as the board may determine by resolution; and

WHEREAS, the Board of Trustees of Canfield Township, direct the Township Administrator to provide notice in accordance with R.C. 505.87 and take all steps necessary to abate, control or remove such nuisances and to certify the costs to the Mahoning County Auditor in accordance with R.C. 505.87.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Canfield Township, Mahoning County, Ohio, under the authority of R.C. 505.87:

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Section 1. That the exterior premises of properties in the Township with noxious weeds, grass that has not been cut during the current grass cutting season, and/or grass or vegetation that is deemed to be a nuisance after an inspection by the Township, constitutes a nuisance. Discussion: Mr. Governor would like to see this on the Township website. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### NEW BUSINESS

#### RESOLUTION 2019-06-11-113

##### Recycling Drop-Off Agreement Renewal

Mr. Paloski moved to approve the renewal of an existing lease agreement with the Recycling Division of Mahoning County to have their recycling drop-off bin at the Messerly Road location. The lease will follow the same terms and conditions as the 2018 agreement between the Mahoning County Board of Commissioners for the Recycling Division of Mahoning County and the Township for the sum of Three Thousand Dollars (\$3,000.00) paid to the Township in one payment during the month of August 2019. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-06-11-114

##### Warrants & Electronic Payments

Mr. Paloski moved to approve Warrants #13306 thru #13348, electronic payments 222-2019 thru 242-2019 for a grand total of \$87,474.52 as general & payroll obligations of the Township. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-06-11-115

##### Purchase Order

Mr. Paloski moved to approve PO 31-2019 for a total of \$1,188.74 to purchase the present copier. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-06-116

##### Advance from Gasoline Fund Back to General Fund

Ms. Cartwright moved to approve repaying the original advance from the General Fund to the Gasoline Fund of \$5,000 as approved on April 23, 2019 by RESOLUTION 2019-04-23-92. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

#### RESOLUTION 2019-06-11-117

##### Transfer of Fund

Ms. Cartwright moved to approve the transfer of \$25,000 from the General Fund line #1000-910-910-0000 (Transfer Out) to the Road Fund line # 2141-931-0000 (Transfer In). The current balance is \$18,528.60, which may not be enough to cover anticipated expenses until the next meeting. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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Mr. Paloski presented a cemetery deed for David J. Ayres, Lot 601 which was signed in public session.

**Trustees Comments:** Ms. Cartwright noted that the Canfield Joint Fire District changed its regular monthly meeting from June 24 to June 17 at 5:30pm at Fire Station 2; additionally it is in union negotiations with the full time firefighters.

Mr. Paloski extended thanks to the Public Works Department for their work cleaning up flood damage around the Township. He thanked Mr. Rogers, Mrs. DeCapua and the Mahoning County EMA for their help assisting flood victims. In addition, he thanked Dennis O'Hara for his assistance in answering questions and assisting residents.

**Next Meeting Dates:** The Board will hold regular Board meetings (summer schedule) on Tuesday, July 9, August 13 and September 10 at 7pm. A special workshop meeting is set for Tuesday, July 9 at 5pm to discuss the budget. Ms. Cartwright noted that the Township summer meeting schedule starts in July and runs through September. The Board meets once a month unless a special meeting is needed, then it would be advertised.

### RESOLUTION 2019-06-11-118

#### Executive Session

In accordance with ORC 121.22, Mr. Paloski moved to adjourn into executive session at 7:59pm specifically for:

(G 4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-enter public meeting from Executive session at 9:06 pm.

### ADJOURNMENT

With no further business before the Board, Chairman Paloski adjourned the meeting at 9:14 pm.

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Mr. Joseph N. Paloski, Chairman

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Mr. Brian W. Governor, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer

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