

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 12, 2019 at 7:00 PM.

Canfield Township Trustees met in regular session in the Canfield Township Hall on Tuesday, March 12, 2019 at 7:00pm. Chairman Paloski opened the meeting with the Pledge of Allegiance. Attendance sheet is available upon request.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy maybe obtained upon request from the Fiscal Officer.*

### Attendance Roll Call

Chairman Paloski requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

**MINUTES:** Chairman Paloski requested corrections or additions to the regular meeting minutes of January 22, 2019. The minutes with suggested changes incorporated were accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers reported that he is waiting on one estimate for the back steps where the railing has separated from the cement steps creating a hazard.

Mr. Rogers reported that Boardman Township would not be participating in the joint paving program with Austintown and Canfield this year. Therefore, Austintown has taken the lead and prefers that its engineer write the contract agreement. Mr. Rogers is waiting for the engineer's cost.

The fire alarm went off at 3:38am this morning at the Township Hall, therefore installing a lockbox would make sense at the Township Hall. Mr. Rogers noted that the fire department possibly has a lockbox for our use and Ms. Cartwright will check on its availability at the next Cardinal Joint Fire District meeting.

Mr. Rogers updated the Board on the ODNR contract and letters they are requesting. ODNR suggested running a legal ad for a public hearing, inviting the public to talk about the Robert H. Neff Memorial Bike Trail Spur and posting the hearing on the website allowing for comments from the public to run for twenty days.

Ms. Cartwright questioned if it would be prudent to get several bids for the Briarwood Project for comparison versus doing it in-house. Citing that every time the Public Works employees take on these types of projects, others within the Township are not worked on and Mr. Burkett has commented about being behind on projects. This project will take a week and tie up equipment.

Mr. Governor noted that this project is similar to others they have done. Mr. Paloski noted that he also discussed ABC Water District doing some of these types of projects with Mr. Burkett. Ms. Cartwright asked Mr. Rogers to rate these projects as to the most critical to the most time consuming.

Mr. Governor noted that Mr. Burkett is also asking if we should purchase the max on this season's salt contract. The budget needs reviewed first. Mr. Paloski moved to accept the administrator/road superintendent, public works and zoning reports as presented.

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**FISCAL OFFICER'S REPORT:** Chairman Paloski called on the Fiscal Officer, Carmen I. Heasley, to present the financials. The Fiscal Officer reviewed warrants, electronic payments, EFT payments and one Then and Now purchase order to Austintown Township. She explained there is an agreement between Canfield and Austintown Township for maintenance of the Cornersburg Cemetery, therefore Austintown billed a third of the cost for 2016, 2017 and 2018 per the agreement. That was the first invoice received since 2015.

The Fiscal Officer noted that she is working with Mr. Burkett on an error found with the Morton Salt billing. Mr. Burkett noticed his delivery slips had the incorrect per-ton cost and call me. In checking all invoices from the start of this contract, she found that on February 22, 2019, Morton Salt billed the Township for 201.82 tons at \$58.65. The correct per ton cost is \$52.65. No one caught it and the invoice was paid. Morton is aware of the billing error and her plans to deduct the difference from the next billing. Mr. Burkett just ordered 100 tons.

The Fiscal Officer reviewed two brokered Certificates of Deposits coming due before the next meeting. She reviewed several items addressed during the last conference, such as the final monthly financial reports, the review and signing of those reports should appear in the minutes. Ms. Cartwright had questions as it pertains to the funds in transit as shown on the bank reconciliation. The Fiscal Officer explained two funds in transit transactions and adjustment for reimbursement of cell phone use. The Township's closing of year-end 2018 is now final. The Board has December 2018, January and February 2019 financial folders for review. Also discussed was petty cash and suggestions made to update our policies. Ms. Cartwright asked Mr. Rogers to provide a copy of petty cash spending habits. She reviewed the possible 2019 permanent budget ready for approval. Mr. Governor noted that he is on top of the refund from Aetna Insurance. Mr. Paloski moved to accept the report as presented.

### OLD BUSINESS

Mr. Governor updated the Board as it pertains to the Canfield Soccer Club. The first item was posting temporary sponsor banners during the season at the park. Ms. Cartwright asked if it would require a permit fee, since it is required for everyone else, and she would like to see a mockup of one of the banners. She noted that others rent the park and would like to see how it would effect that...maybe limit the number of banners. Mr. Paloski noted that he would like a little more information, but is not against the idea. The second item was posting handicap signs that Mr. Rogers reported done. Third item was the club would like food trucks during the season. Mr. Governor provided information and documents for the Board's review concerning food trucks to establish policy. Ms. Cartwright noted that there are fire regulations concerning food trucks that will need investigated. Zoning is looking into some other issues. Electrical and water hookup were discussed. Mr. Rogers reviewed the bids for mowing and fertilization of the park. Ms. Cartwright suggested re-bidding both services due to the lack of bids and high fertilizer cost.

Mr. Rogers reported that the subfloor needs replaced in front of the zoning office. Ms. Cartwright suggested re-bidding the floor replacement to cover the subfloor repairs.

### OLD BUSINESS

#### RESOLUTION 2019-03-12-55

#### 2019 Permanent Budget

Mr. Paloski moved to approve the 2019 permanent budget; anticipated total revenue of \$2,096,748.04 with year-end balances of \$4,530,632.19 for a total revenue of \$6,627,380.23. Total anticipated appropriations of \$2,550,916.27. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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Meeting held on March 12, 2019 at 7:00 PM.

### RESOLUTION 2019-03-12-56

#### **A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$33,915.65 NOTE FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING A SERVICE VEHICLE FOR TOWNSHIP PURPOSES AND INCLUDING NECESSARY ACCESSORY THERETO**

Ms. Cartwright moved the adoption of the following Resolution and Mr. Paloski seconded the motion.

WHEREAS, this Board has determined that it is necessary to acquire a service vehicle for Township purposes and necessary appurtenances thereto;

WHEREAS, this Board has determined to finance costs of that equipment for Township purposes by the issuance of notes of this Township pursuant to Section 505.262 of the Revised Code, as herein provided;

WHEREAS, the Fiscal Officer of this Township has certified to this Board that the estimated life or period of usefulness of the improvement described in Section 1 is at least five years, and the maximum maturity of the Notes described in Section 1 is 10 years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of the Township of Canfield, County of Mahoning, State of Ohio, all members thereof concurring, that:

Section 1. It is necessary to issue notes of this Township pursuant to Section 505.262 of the Revised Code in the aggregate principal amount of not to exceed \$33,915.65 (the Notes) for the purpose of paying costs of acquiring a service vehicle for Township purposes and including necessary appurtenances thereto. The principal amount of the Notes shall be as set forth in the Certificate of Award as determined by the Fiscal Officer to be the amount necessary to acquire the improvement after consideration of other funds of the Township that may be available for that purpose.

Section 2. The Notes shall be issued in fully registered form as typewritten Notes, and there shall be one Note for each maturity; provided that, upon request of the original purchaser, the Notes may be represented by a single Note. The Notes shall be numbered as determined by the Fiscal Officer and shall be dated as of their date of issuance or such other date as may be set forth in the Certificate of Award provided that such date shall be not more than 30 days prior to the date the Notes are delivered to the original purchaser.

The Notes shall be designated "Township Equipment Notes" and shall bear interest at a rate of 3.50% per year (computed on a 365/360-day per year basis), as specified in the Certificate of Award; provided that the Notes of any one maturity shall all bear the same rate of interest. Interest on the Notes shall be payable semi-annually on such dates as set forth in the Certificate of Award and determined by the Fiscal Officer to be necessary or advisable to the issuance and sale of the Notes (the Interest Payment Dates), until the principal amount is paid or provided for. The Notes shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The Notes shall mature semi-annually over a term of five years on such dates (the Principal Payment Dates) and in such principal amounts all as determined by the Fiscal Officer in the Certificate of Award determined by the Fiscal Officer to be necessary or advisable to the sale of the Notes. The final maturity date of the Notes may also be otherwise fixed by the Fiscal Officer in the Certificate of Award as determined to be necessary or advisable to the issuance and sale of the Notes so long as the final maturity date shall not exceed ten years from the date of issuance of the Notes.

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In determining the principal amount payable on the Notes each year, the amounts of principal payments and interest payments on the Notes in any fiscal year in which principal is payable shall not be more than three times the amount of those payments in any other fiscal year.

Section 3. The Notes shall be signed by the members of this Board and attested to by the Fiscal Officer, in the name of the Township and in their official capacities, provided that any or all of those signatures may be a facsimile. The Notes shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Section 505.262 of the Revised Code and this Resolution. No Note shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Note is signed by the Note Registrar (as defined in section 4 below) as authenticating agent. Authentication by the Note Registrar shall be conclusive evidence that the Note so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

Section 4. The Fiscal Officer of this Township is appointed to act as the Note registrar, authenticating agent, transfer agent and paying agent (the Note Registrar) for the Notes. The Fiscal Officer may resign as Note Registrar or may be removed as Note Registrar by this Board at any time after this Board has appointed a financial institution to succeed the Fiscal Officer as Note Registrar, which financial institution shall then be Note Registrar for all purposes of this Resolution and the Notes.

Section 5. The debt charges on the Notes shall be payable in lawful money of the United States of America without deduction for the services of the Note Registrar as paying agent. Principal shall be payable when due upon presentation and surrender of the Notes at the office of the Note Registrar. Interest on a Note shall be paid on each applicable Interest Payment Date by check or draft mailed by the Note Registrar to the person in whose name the Note was registered, and to that person's address appearing, on the Note Register (as defined in Section 6 below) at the close of business on the 15th day of the calendar month next preceding that Interest Payment Date. If a single Note is issued, principal and interest shall be paid upon presentation of the Note for proper endorsement of such payments.

The Notes may be prepayable without penalty or premium at the option of the Township at any time prior to maturity as provided in this Resolution, if agreed to by the original purchaser. If prepayable, prepayment prior to maturity shall be made by deposit with the office of the Note Registrar of the principal amount of Notes, together with interest accrued thereon to the date of prepayment. The Township's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment, by certified or registered mail to the original purchaser no less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser. If money for prepayment is on deposit with the Note Registrar on the specified prepayment date following the giving of that notice (unless notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Fiscal Officer, the original purchaser shall arrange for the delivery of the Notes at the designated office of the Note Registrar for prepayment, surrender and cancellation.

Section 6. So long as any of the Notes remain outstanding, the Board will cause the Note Registrar to maintain and keep at its office all books and records necessary for the registration, exchange and transfer of Notes as provided in this Section (the Note Register). Subject to the provisions of Section 5 hereof, the person in whose name a Note is registered on the Note Register shall be regarded as the absolute owner thereof for all purposes of this Resolution. Payment of or on account of the debt charges on any Note shall be made only

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to or upon the order of that person; neither the Township nor the Note Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the Township's liability upon the Note, including interest, to the extent of the amount or amounts so paid.

Any Note may be exchanged for Notes of any authorized denomination or denominations upon presentation and surrender at the office of the Note Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Note Registrar. A Note may be transferred only on the Note Register, upon presentation and surrender thereof at the office of the Note Registrar, together with an assignment executed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Note Registrar. Upon exchange or transfer, the Note Registrar shall complete, authenticate and deliver a new Note or Notes of any authorized denomination or denominations requested by the owner equal in the aggregate to the unmatured and unredeemed principal amount of the Note surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the Township are required, the Note Registrar shall undertake the exchange or transfer of Notes only after the new Notes are signed by the authorized officers of the Township. In all cases of exchanged or transferred Notes, the Township shall provide for the signing and the Note Registrar shall authenticate and deliver Notes in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the owner, except that the Township and Note Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The Township or the Note Registrar may require that those charges, if any, be paid before the procedure for the requested exchange or transfer is begun. All Notes issued and authenticated upon any transfer or exchange shall be valid obligations of the Township, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Notes surrendered upon that transfer or exchange.

Any Note surrendered to the Note Registrar pursuant to this Resolution for the purpose of payment or retirement, or for exchange, replacement or transfer, shall be cancelled by the Note Registrar. The Township may at any time delivered to the Note Registrar for cancellation any Notes previously authenticated and delivered hereunder, which the Township may have acquired in any manner whatsoever, and those Notes shall be promptly cancelled by the Note Registrar. Written reports of the surrender and cancellation of Notes shall be made to the Township by the Note Registrar at least twice each calendar year. The cancelled Notes shall be retained for a period of seven years and then destroyed by the Note Registrar.

Section 7. The Notes are hereby awarded and sold at a purchase price of not less than par at private sale to Farmers National Bank of Canfield (or as that bank may otherwise be referred to as requested by the bank and as set forth in the Certificate of Award), with the aggregate principal amount of the Notes, the interest rate(s) on the Notes, the principal amounts maturing each year, the Principal Payment Dates, Interest Payment Dates and any other matters provided for herein, as set forth in the Certificate of Award, in accordance with law and the provisions of this Resolution. The Fiscal Officer shall cause the Notes to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes, to the original purchaser upon payment of the purchase price. Any member of this Board, the Fiscal Officer of this Township, and other Township officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transaction contemplated by this Resolution.

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Section 8. The proceeds from the sale of the Notes, except any premium and accrued interest, shall be paid into the proper fund or funds, and those proceeds are hereby appropriated and shall be used for the purpose for which the Notes are being issued. Any portion of those proceeds representing premium and accrued interest shall be paid into the Note Retirement Fund.

Section 9. There shall be levied on all the taxable property in the Township, in addition to all other taxes, a direct tax annually during the period the Notes are outstanding in an amount sufficient to pay the debt charges on the Notes when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Note Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes when and as the same fall due.

Section 10. The Township covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity Notes, arbitrage Notes or hedge Notes under Section 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the Code), or (ii) be treated other than as Notes to which Section 103 of the Code applies, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Township further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Notes to be and to remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code. In that connection, the Township hereby represents and covenants that it, together with all its subordinate entities or entities which issue obligations on its behalf, or on behalf of which it issues obligations, in or during the calendar year in which the Notes are issued, (i) have not issued and will not issue tax-exempt obligations designated as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code, including the Notes, in an aggregate amount in excess of \$10,000,000, and (ii) have not issued, do not reasonably anticipate issuing, and will not issue, tax-exempt obligations (including the Notes, but excluding obligations, other than qualified 501(c)(3) Notes as defined in Section 145 of the Code, that are private activity Notes as defined in Section 141 of the Code and excluding refunding obligations that are not advance refunding obligations as defined in Section 149(d)(5) of the Code) in an aggregate amount exceeding \$10,000,000, unless the Township first obtains a written opinion of nationally recognized Note counsel that such designation or issuance, as applicable, will not adversely affect the status of the Notes as "qualified tax-exempt obligations." Further, the Township represents and covenants that, during any time or in any manner

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as might affect the status of the Notes as "qualified tax-exempt obligations," it has not formed or participated in the formation of, or benefited from or availed itself of, any entity in order to avoid the purposes of subparagraph (C) or (D) of Section 265(b)(3) of the Code, and will not form, participate in the formation of, or benefit from or avail itself of, any such entity. The Township further represents that the Notes are not being issued as part of a direct or indirect composite issue that combines issues or lots of tax-exempt obligations of different issuers.

The Fiscal Officer of this Township, as the fiscal officer, or any other officer of the Township having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Township with respect to the Notes as the Township is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certificates of and on behalf of the Township, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Township, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Township regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 11. The Fiscal Officer is directed to deliver a certificate copy of this Resolution and the Certificate of Award to the County Auditor.

Section 12. This Board determines that all acts and conditions necessary to be performed by the Township or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the Township, pursuant to Section 505.262 of the Revised Code, have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the Township are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 13. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 14. This Resolution shall be in full force and effect immediately upon its adoption. Upon roll call on the adoption of the Resolution, the vote was as follows: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2019-03-12-57

#### 2019 Canfield Community Park Lawn Maintenance

Ms. Cartwright moved to approve the advertisement in the *Youngstown Vindicator's* legal notices for the 2019 Lawn Maintenance for Canfield Township Community Park. The ad will run two consecutive weeks beginning March 18, March 20, March 27 and March 29. The bid package will be available from March 18 thru April 8 at 10:30am. The bid opening will take place on Monday, April 8 at 10:35am. The low bidding qualifying contractor/contractors will be announced at the Tuesday, April 9 Trustees regular meeting. Mr. Paloski seconded the Motion. Discussion: Ms. Cartwright noted that the bid package will be made available on the Township's website. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2019-03-12-58

#### 2019 Nuisance Property Contractors

Ms. Cartwright moved to approve the advertisement in the *Youngstown Vindicator's* legal notices for the lawn and maintenance and/or other related contractors to serve on a pre-established bidder's list to provide lawn mowing, weed removal and other cleanup as needed for properties located in Canfield Township deemed to be a nuisance as provided by ORC 505.87 and giving authority to the Township to remedy said matters. The ad will run two consecutive weeks beginning March 18, March 20, March 27 and March 29. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### NEW BUSINESS

#### RESOLUTION 2019-03-12-59

##### Hazard Mitigation Plan

Mr. Paloski moved to approve as follows: WHEREAS the Mahoning County Emergency Management Agency has developed a Federally Approved Multi-Jurisdictional Hazard Mitigation Plan that includes all natural hazards to which Mahoning County and its municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS Canfield Township has been assessed for its susceptibility to those hazards; and

WHEREAS a list of all critical facilities and other assets in Canfield Township that could be affected by hazard events has been generated; and

WHEREAS the estimated potential losses that Canfield Township could incur during a hazard event have been calculated; and

WHEREAS goals, objectives, and projects to mitigate against the hazards that have been identified in the county, including Canfield Township, have been developed; and

WHEREAS mitigation measures for Canfield Township and surrounding areas have been analyzed; and

WHEREAS mitigation projects for Canfield Township and surrounding areas have been prioritized; and

WHEREAS Mahoning County's stakeholders have agreed to periodically, review and update the hazard mitigation plan.

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NOW, THEREFORE, BE IT RESOLVED by the Trustees of Canfield Township, State of Ohio:

**Section 1:** That the Trustees of Canfield Township hereby adopts the plan to implement the actions prescribed in the Federally Approved Multi-Jurisdictional Hazard Mitigation Plan.

**Section 2:** That this Resolution shall be in full force and effect from and after the earliest period allowed by law. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **Vibco Blacktop Roller and Tailgate Purchase**

Mr. Paloski moved to approve the purchase of a Vibco GR3200 Roller at a cost of \$7,120.00 and a 32GR283 (one unit) tailgate hooks for transport at a cost of \$1,130.00 from SealMaster Pavement Products and Equipment for a total cost of \$8,250.00. Mr. Governor seconded the Motion. Discussion: Mr. Paloski noted the blacktop roller is made in the USA and includes a one year/1000-hour warranty. Ms. Cartwright asked Mr. Rogers to explain why it is necessary to purchase this item. Mr. Rogers explained better compression and easily transported. Presently the men drive back and forth with our truck to compress. This equipment is a wise purchase because repairs will last longer therefore save on asphalt. Ms. Cartwright is not sure how often this equipment is needed, if it is even necessary, if it's worth it or are we just collecting another piece of equipment. We need to make sure we spend our funds wisely. Mr. Paloski noted that after discussion with Mr. Burkett, this is the one piece of equipment they requested and need. Ms. Cartwright requested to table this Motion until the meeting with the Public Works Department.

### **RESOLUTION 2019-03-12-60**

#### **Fourth of July Parade**

Mr. Paloski moved to approve a \$5,000.00 donation to the 4<sup>th</sup> of July Parade Committee per their request. This contribution will come from the General Fund – Contribution to Other Organizations. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### **RESOLUTION 2019-03-12-61**

#### **Donation War Veteran's Museum**

Ms. Cartwright moved to approve a donation for \$1,000.00 as requested by Mr. & Mrs. Speece of the War Veteran's Museum, to help with the cost of the Wall of Honor Plaques and the Memorial Day event. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, abstained; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 2 - 1 abstention.

### **RESOLUTION 2019-03-12-62**

#### **Declared Cell Phones as Salvage**

Mr. Governor moved to declare the following cell phones as salvage: three I-Phones, two flip phones from Keith Rogers, Traci DeCapua, Bob Burkett, Shawn Stack and Brian Schiele, since Verizon has replaced and upgraded their cell phones free of charge. Mr. Paloski seconded the Motion. Discussion: Mr. Governor noted that he contact Verizon and they offered to upgrade at no cost. Ms. Cartwright asked where the declared phones are going. Mr. Rogers noted that the Sheriff's Department wipes them clean and use them as in the past. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

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### RESOLUTION 2019-03-12-63

#### Warrants & Electronic Payments

Ms. Cartwright moved to approve Warrants #13116 thru #13141, electronic payments 80-2019 thru 109-2019 for a total of \$86,036.00, EFT-85-2019 thru 88-2019 for a total of \$1,521.99 as general & payroll obligations of the Township. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

### RESOLUTION 2019-03-12-64

#### Then and Now Purchase Order

Mr. Paloski moved to approve PO 13-2019 - "Then and Now" Purchase Order for a total of \$6,233.62. The purchase order covers the agreement between Austintown Township and Canfield Township for the maintenance of the Cornersburg Cemetery. Over twenty years ago, Canfield Township agreed to cover 1/3 of the yearly cost to maintain the cemetery. The last time Austintown Township invoiced the Township was in 2015. The Township received three invoices this past week covering 2016 for \$1,619.83, 2017 for \$1,474.20, 2018 for \$1,519.59 and the Fiscal Officer estimated 2019 at \$1620. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

**Trustees Comments:** Ms. Cartwright noted that the Cardinal Joint Fire District will meet tomorrow at 6pm to work on the current budget. Ms. Paloski noted congratulations to the Canfield Wrestling Team winning three state championships.

**Next Meeting Dates:** The Board will hold a special regular meeting on Policy and Procedures on Monday, March 18 at 8:30am. The Board will hold regular Board meetings on Tuesdays, March 26, April 9 and April 23 at 7pm. The Public Works Department quarterly workshop has been set for March 27 at 8:30. Canfield Community JEDD will meet at 3:00pm March 20 at Windsor House.

### RESOLUTION 2019-03-12-65

#### Executive Session

In accordance with ORC 121.22, Mr. Paloski moved to adjourn into executive session at 8:45pm specifically for (G) - (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and (G) - (6) Details relative to the security arrangements of the township and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Ms. Cartwright, yes; Mr. Governor, yes. Motion carried 3 to 0.

Re-entered public meeting from Executive session at 9:43pm

### ADJOURNMENT

With no further business before the Board, Chairman Paloski adjourned the meeting at 9:43pm.

Mr. Joseph N. Paloski, Chairman

Mr. Brian W. Governor, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Ms. Carmen I. Heasley, Fiscal Officer