

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 27, 2019 at 8:30A.M.

Canfield Township Trustees met in special session in the Canfield Township Hall on Wednesday, March 27, 2019 at 8:30am. The legal advertisement for this meeting ran in the *Youngtown Vindicator* on March 20, 2019 as required by the Ohio Sunshine Law.

*Canfield Township Board of Trustees will meet at 21 S. Broad St, Canfield (Township Hall) on Wednesday, March 27 8:30am to conduct a road related workshop with the Public Works employees. The Board will meet in regular session on March 26, April 9 and 23 at 7pm. The public is welcome to attend.*

### Attendance Roll Call

Chairman Paloski called the attendance roll:

Mr. Paloski	present
Ms. Cartwright	present
Mr. Governor	present

Also present were the Township Administrator/Road Superintendent, Keith Rogers; Assistant Road Superintendent Robert Burkett; and Public Works Employees Shawn Stack, Richard Luklan and Brian Schiele.

Mr. Paloski opened the meeting by providing several topics for discussion.

**Briarwood:** Mr. Burkett would like to schedule the rental equipment for April/May for the Briarwood project. He needs to know if it is okay to proceed so we can get ahead of other contractors, municipalities etc. by scheduling equipment/planning for project. The Fiscal Officer requested properly documented invoices with the project name so she can pay from the appropriate fund and open the proper PO's. The project should take one week or so to complete.

**Fox Den Backyard Project:** This project will need work agreements from homeowners so we can access our easement. Mr. Rogers will get the work agreements signed and possibly get the phone numbers of the residents, so he can notify them when the work will actually begin.

**Catawba Project:** Needed items include the work agreements and notices for homeowner's car windows to allow them access through the closed road. Mr. Burkett needs approval to order the rental machine for this project with a planned start of end of May or beginning of June. We will need to block the street off to thru traffic with potential help from the sheriff's department. Since concrete is needed for this and the Indian Run Project, Mr. Rogers will order it at the same time. Additionally he will get work agreements/phone numbers at the beginning of May, since it might take two weeks to complete this project.

**Grayson Ditch Project:** A work agreement is not needed to clean the ditch area from the pipe to the lake and sewer jet the pipe as well. The Board agreed to proceed with this project.

**Cemetery Grave Restoration Project:** Mr. Burkett was given approval to contact Gravestone for repair of headstones not to exceed \$1500 following review of the budget.

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After some discussion, the Board decided to purchase the additional 120-ton overage of salt costing approximately \$6,318.00.

After discussion regarding the blacktop roller, the Board agreed to have Mr. Burkett proceed. The resolution to approve the purchase will be presented at April 9 meeting.

The Park opening date is scheduled for May 1 weather permitting. After discussion regarding the playground fall protection, emergency call button and moving the computer equipment within the building it was determined that all will be completed by opening. Additionally it was indicated that the Park's lift station's emergency light will be raised above the height of the fence by early April.

ABC Water: A form to document storm water projects in the Township is being developed.

The following Trucks need replaced in the order listed:

- 1) TK201
- 2) One Ton
- 3) TK204

Covington Cove Catch Basin Repairs: There are 16 catch basins left in Covington Cove to repair, therefore the Board will review the budget and make a decision on the number to be repaired by May.

Next PWD Workshop: Late September/October

**Next Meeting Dates:** The Board will hold regular Board meetings on Tuesdays, April 9 and April 23 at 7pm. The Land Use Public Forum meeting will be held at the Canfield Library on April 10 at 6:30pm.

## ADJOURNMENT

With no further business before the Board, Chairman Paloski adjourned the meeting at 10:20am.

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Mr. Joseph N. Paloski, Chairman

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Mr. Brian W. Governor, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Ms. Carmen I. Heasley, Fiscal Officer