

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 28, 2020 at 7:08 P.M.

Canfield Township Trustees met in regular session by virtual meeting on Tuesday, April 28, 2020 at 7:08 pm. The meeting was made available to the public electronically by telephone access due to Ohio Governor Mike DeWine's [Executive Order 2020-01D](#), declaring a State of Emergency in Ohio to protect the well-being of Ohioans from the dangerous effects of the coronavirus (COVID-19). The meeting was opened at 7:08 p.m. with the Pledge of Allegiance suspended at this time.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that Townships are not required to provide public presentation and comment during their regular meetings, but the Township always has and will continue to do so in the future. However, public presentation was suspended for this meeting considering the current COVID -19 declared emergency. Any comments and suggestions can be made via e-mail by visiting www.canfieldtownship.org or if you prefer to call one of the Trustees or Fiscal Officer, you can find their contact numbers there as well.

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Attendance Roll Call

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

MINUTES: Chairman Governor moved to approve the following minutes of March 24, Regular Meeting. The minutes with suggested changes incorporated were accepted. Minutes to be approved at next meeting: April 14 and 17.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: The Trustees and Administrator Mr. Rogers discussed the Canfield Township Community Park and Building. Since the soccer club has canceled their season, it was decided not to open the park at this time and the Board will readdress the issue as restrictions are lifted.

Ms. Cartwright addressed Mr. Rogers about the Janell Court storm sewer project, where the funding would come from and if a contractor would do the work? Mr. Rogers stated it depends on the revenue that is received by the ABC Water and Stormwater District. The project is planned for three phases: replace 340' of pipe with a catch basin at the edge of the road costing approximately \$20,000 to \$25,000 in the initial stage with 700' of pipe in total at an approximate cost of \$60,000 to \$65,000. Ms. Cartwright stated the Trustees would not hold Mr. Rogers to these figures since it's just an estimate.

Public Works Report: Mr. Governor stated that Mr. Rogers and the Public Works Department would appreciate some direction on beginning some in-house projects for the summer, however the Township does not know the numbers from the ABC District. Ms. Cartwright stated it is difficult to

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plan projects without knowing the funding source. Mr. Governor stated we know the source, the monies will come from the ABC Water and Stormwater District however, getting some definite numbers from the district seems difficult. Mr. Rogers stated the ABC District will not know the amount until the first check comes at the end of May or beginning of June. Ms. Cartwright suggested calling Mahoning County Auditor to find out how much was collected from the March taxes for the stormwater fee. Mr. Governor stated the Public Works Department is moving forward on Caymen Court and would like to get Catawba started. With heading into the summer months, planning is a priority since vacations will be scheduled. The Trustees agreed with Mr. Rogers to begin work on Catawba.

Mr. Governor thanked the Public Works Department for the street sweeping that was completed in a week, however 22 streets need swept and will likely resume in the fall. Fiscal Officer, Mrs. Joseph, questioned if the ABC Water and Stormwater District would be covering the cost of the street sweeping in the Fall with Mr. Rogers replying yes.

ZONING REPORT: Mr. Governor asked if there were any questions concerning the zoning report. Ms. Cartwright was pleased to see the numbers were close to last year's.

Mr. Governor moved to accept the administrator/road superintendent, public works and zoning reports as presented.

FISCAL OFFICER'S REPORT: Mr. Governor thanked Ms. Carmen I. Heasley for assisting the new Fiscal Officer Mrs. Joseph and a smooth transition. Mrs. Joseph stated she would like a separate budget meeting to discuss the CAPITAL ONE CD, the processes of payroll, invoices, the ABC District and how things will work moving forward. The Fiscal Officer also noted the deposits that were received.

Mr. Governor asked if there were any comments on the SRO amendment to the agreement. Ms. Cartwright stated if Attorney Gaglione of the Mahoning County Prosecutor's Office was okay with the amendment, she was fine with moving forward. The Trustees agreed to have Attorney Gaglione move forward with sending the SRO Agreement to the City of Canfield for appropriate signatures, along with the Township retaining copies for its files.

The Board needs to sign the deed for cemetery lot 704 for John T. and Sherry L. Whitehouse.

OLD BUSINESS

RESOLUTION 2020-04-28-66

Dean Hill Cemetery Fence Rail Replacement

Mr. Governor moved to approve the purchase and delivery of 63 fence rails for Dean Hill Cemetery from the Hoover Fence Co. of Newton Falls, Ohio at a cost not to exceed \$700.00. Ms. Cartwright seconded the Motion. Discussion: The funding for this purchase will come from the Cemetery Fund. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

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RESOLUTION 2020-04-28-67

Burgett Road Paving

Ms. Cartwright moved to approve The Shelly Company, Northeast Division, to perform the required work to mill and pave approximately 500 feet of Burgett Road at a cost not to exceed \$4,000. Mr. Governor seconded the Motion. Discussion: Burgett Road is a county maintained road, however a section east of the Burgett Road and Burgett Lane intersection is in Canfield and Austintown Townships. The Mahoning County Engineer will be paving Burgett Road this spring. Both Canfield and Austintown Townships proposed a joint effort to pave the remaining section to complete the paving in this area. Invoices will be sent to each Township from the contractor to pay for the work performed. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustees Comments: The Trustees discussed the Public Works Department and Administration having N95 masks. Ms. Cartwright stated they received a box of 20 N95 masks that were delivered from the Cardinal Joint Fire District. The procedure for cleaning the masks is to write your initial on your mask so it can be worn once or twice, then be dropped off at Station II to be disinfected, which takes about one hour per mask and then they will be returned to the employee.

Ms. Cartwright reported the Cardinal Joint Fire District met yesterday and stated the District was transporting three Covid patients per day for three weeks and is now down to one patient a day. There is one ambulance dedicated transporting only COVID-19 patients.

Mr. Paloski thanked the Cardinal Joint Fire District for the quick response, professionalism and care in transporting his father to the hospital. He was discharged and doing well at home. They are an asset to the Canfield community.

Mr. Paloski updated the Board on Fairway Drive where power outages happen frequently. Ohio Edison trimmed and removed trees to mitigate future power outages due to storm damage.

Ms. Cartwright proposed on behalf of the Township Trustees extend their gratitude to the Cardinal Joint Fire District for the long hours, sacrifices and circumstances under which they are working. The Board formally thanked the firefighters and EMTs for their resilience during this pandemic. Mr. Governor also extended acknowledgement to the Township Public Works Department and Administration.

Ms. Joseph asked about projects the Township will be doing if there are any funds coming from the ABC Water and Stormwater District and if resolutions are needed for them. Mr. Governor stated in-house projects; Catawba Phases 1 through 4 the Township will be asking for reimbursement from ABC District. Mr. Rogers will get the exact amount and resolutions will be submitted along with street sweeping at that time.

Next Meeting Dates: The Board will hold a special Budget meeting on May 1 at 9:00am and a Regular meeting May 12, 2020 at 7:00pm with phone access for both during the current COVID -19 emergency.

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ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 7:42 p.m.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Denise M. Joseph, Fiscal Officer