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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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139

Meeting held on December 29, 2020 at 7:00 P.M.

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Canfield Township Trustees held a virtual regular meeting on Tuesday, December 29, 2020 at 7:00pm. The meeting, via Webex was also made available to the public. The meeting was opened at 7:00pm by Chairman Brian Governor. The legal advertisement for this meeting ran in the *Vindicator*, an edition of the *Tribune Chronicle* on December 23, 2020 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting [www.canfieldtownship.org](http://www.canfieldtownship.org) or if preferred Trustees and Fiscal Officer's contact numbers can be found there as well.

### ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Assistant Fiscal Officer Carmen Heasley. Township Administrator/Road Superintendent Keith Rogers was excused.

### CORRECTION

#### RESOLUTION 2020-12-16-180 2020 Permanent Budget

Ms. Cartwright moved that the total anticipated appropriations should read \$2,151,135.69 not \$2,110,745.69 as stated in the resolution. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**ADMINISTRATOR / ROAD SUPERINTENDENT REPORT:** Mr. Governor commented that after a discussion with Assistant Road Foreman Bob Burkett, it may be best to wait and have a more in-depth conversation regarding erecting a new salt dome on park land. The Board received final numbers in purchasing a 2022 International plow truck and discussed the next steps.

**ZONING REPORT:** The Board gave final approval to sign a settlement agreement with Genesis Outdoor Advertising, Inc. stating that the violations have been rescinded and that messaging intervals will remain fixed at 8 to 10 seconds.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

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**FISCAL OFFICER REPORT:** The Board recognized and approved that the Annual Financial Reports (AFR) will be filed on a Regulatory basis for 2020 and in the future per the recommendation of the Fiscal Officer.

## NEW BUSINESS

### RESOLUTION 2020-12-29-182

#### Insurance Benefits

Ms. Cartwright moved pursuant to ORC 505.60 as follows:

**Whereas;** Canfield Township Board of Trustees, hereafter called the Board, by Resolution is empowered to procure or contract group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan; and

**Whereas;** the Board is empowered to reimburse the same for their out-of-pocket group insurance premiums charged by insurance companies or employers other than the Township. Written proof of coverage and cost must be provided to the Fiscal Officer prior to payment. The amount the Township will reimburse any of its Elected Officials or Township employees the actual out-of-pocket premium costs, which shall not exceed the amount of the average monthly premiums per employee under the group health and life insurance provided directly by the Township; and

**Whereas;** the Board, pursuant to ORC 505.60; during open enrollment, will offer the same coverage to all eligible Elected Officials and employees not presently receiving coverage. Should there be loss of coverage from an insurance company or employer other than the Township outside of open enrollment, the Township shall attempt to obtain coverage from present providers.

**Be it Resolved;** that the Board, agrees to provide group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

### RESOLUTION 2020-12-29-183

#### Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #14197 through #14228, electronic payments #717-738-2020 and #717-740-2020 for a grand total of \$163,411.34 as general & payroll obligations of the Township. Mr. Paloski seconded the motion. Discussion: It was noted that Payment #717-739-2020 was missing and is an error within UAN. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

### RESOLUTION 2020-12-29-184

#### Purchase Order

Mr. Governor moved to approve Purchase Order 35-2020 which is a Then and Now Purchase Order payable to Austintown Township for a total of \$1,170.31 for the annual Cornersburg Cemetery Maintenance. Ms. Cartwright seconded the motion. Discussion: The Cornersburg

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Cemetery is owned by Canfield Township but has a maintenance agreement with Austintown Township. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** There was discussion about distribution of purchased masks to the Township community. Final plan to be determined. There was a brief conversation about changing the meeting time in 2021 and will be determined at the next meeting. It was noted that a Township eyesore, The Colonial Motel was demolished. Mr. Paloski would like to see a "2020 Canfield Township Update" video produced to share with residents perhaps on You Tube and our website.

**Next Meeting Date(s):** The Board will have a re-organization and regular meeting on January 12, 2021 at 7:00pm. These meetings are scheduled to be virtual via WebEx, however, they will be advertised appropriately.

## RESOLUTION 2020-12-29-185

### Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:43pm specifically for G (1) To consider the compensation of a public employee(s) and to consider the discipline of a public official(s). Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 9:25pm.

### ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:26pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*

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