

---

# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

131

Meeting held on December 8, 2020 at 7:00 P.M.

---

Canfield Township Trustees held a virtual regular meeting on Tuesday, December 08, 2020 at 7:00pm. The meeting, via Webex was also made available to the public. The meeting was opened at 7:00pm by Chairman Brian Governor. The legal advertisement for this meeting ran in the *Vindicator*, an edition of the *Tribune Chronicle* on December 4, 2020 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting [www.canfieldtownship.org](http://www.canfieldtownship.org) or if preferred the Trustees or Fiscal Officer's contact numbers can be found there as well.

### ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

### Correction

#### RESOLUTION 2020-10-30-161

#### Purchase Orders

Mr. Governor moved that the total of this resolution should be \$300,350.02 not \$309,648.02 as stated in the resolution. Ms. Cartwright seconded the motion. Discussion: The total will now be corrected in the minutes before approval. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**MINUTES:** Chairman Governor moved to approve the following minutes of special meetings: October 30 and November 16, 2020, in addition to regular meetings of October 27, November 10 and 24 were accepted with suggested changes incorporated; also, the following Resolution 2020-10-30-161 was corrected at this meeting.

Ms. Cartwright requested to include the emails in question from Chief Hutchinson, herself and Greg Bestic of the Cardinal Joint Fire District in the October 21, 2020 meeting minutes. Mr. Paloski stated from the emails; the Township integrity and his own were in question due to the inaccuracies written in the emails from the Fire District and he is appalled and also wishes to include his comments from the emails in the minutes. Discussion ensued amongst the parties involved and Mr. Governor stated

---

# RECORD OF PROCEEDINGS

132

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

Meeting held on December 8, 2020 at 7:00 P.M.

---

there was no discussion or decision of CARES Act Funding with Mr. Paloski outside any public meeting.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers stated the new handicap ramp project is moving along and should be completed by the end of the year with only the railing and driveway left for the spring of 2021. Mr. Rogers advised the Board that he is continuing his research on the Legacy Drive Street lighting district and will work with the Fiscal and Assistant Fiscal Officer to determine what is required to complete this venture. He will also follow up on the Republic Services trash agreement.

He also commended the Public Works Department (PWD) for picking up 46,928 pounds of leaves this year.

**Public Works Report:** There was some discussion about installing a generator at the PWD due to the numerous power outages experienced throughout the year. This will be discussed in greater detail at the budget meeting tomorrow December 9.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

There was some discussion among the Board about advertising for the open positions on the Zoning Board of Appeals and Zoning Commission. Since the *Tribune* is running a Holiday special the Township can run a display ad for two weeks; two Sunday's and two during the week.

**FISCAL OFFICER'S REPORT:** Fiscal Officer Joseph stated that the firm conducting the Township's audit will not be done by the end of the year due to COVID-19 and its employees working remotely.

The SRO agreement payment will be made without an increase, since it hasn't been agreed to with The City.

The Fiscal Officer asked if the Board had a need for a hearing regarding the liquor license for Tippecanoe Country Club, since it is under new ownership, and it did not.

## NEW BUSINESS

### RESOLUTION 2020-12-08-173

#### ABC Project Reimbursement- Street Sweeping Phase 2

Mr. Governor moved to request financial assistance from the ABC Water and Stormwater District for street sweeping phase 2 on various curb and gutter streets in the Township to cover the costs of equipment rental, labor, and disposal at a total cost not to exceed \$8,618.12. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

### RESOLUTION 2020-12-08-174

---

# RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

133

Meeting held on December 8, 2020 at 7:00 P.M.

---

## **Change Order #1 for the Handicap Ramp and Drainage Project**

Ms. Cartwright moved to approve Change Order #1 for the Handicap Ramp and Drainage Project at the Township Hall. This Change Order is for an extension due to weather where the hand railing and asphalt repair work cannot be completed until the spring of 2021. The cost of these two-line items is \$5,050.00. Mr. Governor seconded the motion. Discussion: This amount will be deducted from the current Purchase Order for year ending accounting. A new Purchase Order will then be opened in the spring of 2021 when the work is scheduled to commence. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-12-08-175**

### **Transfer from the General Fund to the Road Fund**

Mr. Paloski moved to approve a \$50,0000 transfer from the General Fund appropriation line #1000-910-910-0000 (Transfer Out) to the Road Fund revenue line #2141-931-0000 (Transfer In). Mr. Governor seconded the Motion. Discussion: This transfer is being done on the request of the Fiscal Officer to ensure enough funds in the Road Fund to cover payroll and road expenditures. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-12-08-176**

### **Warrants & Electronic Payments**

Mr. Governor moved to approve Warrants #14183 through #14196, electronic payments #658-2020 through #716-2020 for a grand total of \$70,146.97 as general & payroll obligations of the Township. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-12-08-177**

### **Purchase Order**

Ms. Cartwright moved to approve Purchase Order 43-2020 for \$58.50 in order to reimburse former employee Richard Luklan, who retired in April 2020, for Union Dues withholding. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** There was discussion regarding a turnaround area off route 62 going into the Cloisters. Due to unnecessary traffic, residents would like to know if they can put a sign of some type to discourage traffic. It was determined this is a private road. Mr. Paloski advised the Board that he is donating bone marrow for a leukemia patient and may not be available the first week of the year.

**Next Meeting Date(s):** The Board will have a budget meeting on December 9, 2020 at 9:00am. This meeting is scheduled to be virtual via WebEx, however, it will be advertised appropriately.

## **ADJOURNMENT:**

With no further business before the Board, Chairman Governor adjourned the meeting at 8:34pm.

---

Mr. Brian W. Governor, Chairman

---

Mr. Joseph N. Paloski, Vice-Chairman

---

# RECORD OF PROCEEDINGS

**134**

*MINUTES OF THE*

**BOARD OF CANFIELD TOWNSHIP TRUSTEES**

---

Meeting held on December 8, 2020 at 7:00 P.M.

---

---

Ms. Marie Izzo Cartwright, Trustee

---

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*