

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 1, 2020 at 9:00 A.M.

Canfield Township Trustees met in a special regular session by virtual meeting on Friday, May 01, 2020 at 9:00 am. The meeting was made available to the public electronically by telephone access due to Ohio Governor Mike DeWine's [Executive Order 2020-01D](#), declaring a State of Emergency in Ohio to protect the well-being of Ohioans from the dangerous effects of the coronavirus (COVID-19). The meeting was opened at 9:00 a.m. with the Pledge of Allegiance suspended at this time.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that Townships are not required to provide public presentation and comment during their regular meetings, but the Township has always and will continue to do so in the future. However, public presentation was suspended for this meeting considering the current COVID -19 declared emergency. Any comments and suggestions can be made via e-mail by visiting www.canfieldtownship.org or if you prefer to call one of the Trustees or Fiscal Officer, you can find their contact numbers there as well.

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Attendance Roll Call

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

The Board reviewed the expectations of working together with the Fiscal Officer. Also discussed was the Capital One CD current options, Township insurance OTARMA and approval of the permanent budget.

NEW BUSINESS

RESOLUTION 2020-05-01-68

2020 Permanent Budget

Ms. Cartwright moved to approve the final 2020 permanent budget; anticipated total revenue of \$1,953,559.06 with year-end carry-over balances of \$4,717,786.98 for a total of \$6,671,346.04. Total anticipated appropriations of \$2,245,035.02. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-01-69

Purchase Orders

Ms. Cartwright moved to approve Purchase Order 14-2020 for \$700 for Hoover Enterprises, Inc., and Purchase Order 15-2020 for \$4,000 for Shelly Co., for a grand total of \$4,700. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

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RESOLUTION 2020-05-01-70

Warrants & Electronic Payments

Ms. Cartwright moved to approve Warrants #13873 thru #13889, electronic payments 204-2020 thru 226-2020 for a grand total of \$22,261.04 as general & payroll obligations of the Township. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustees Comments: The Board discussed possible advertising for a new part-time employee for the Public Works Department, however will wait until next meeting.

Next Meeting Dates: The Board will hold regular Board meetings on Tuesday, May 12 and 26 at 7:00pm.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 12:53 pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Denise M. Joseph, Fiscal Officer